

South Middleton School District Policy Committee Meeting Minutes
April 11, 2023

1. Meeting Started at 6pm.
2. Pledge of Allegiance
3. Roll Call
 - Committee Members Present: Terry Draper, Shannon Snyder, and Jim Decker (all assigned present)
 - Jason Baker (Assistant to Superintendent) and Cristeen Beck (Board Secretary)
 - Brad Group (School Board President): non-voting/ non-committee member
 - No members of the public were present for the meeting.

Old Business:

Policy 205 – Postgraduate Students. Minor language changes identifying that the board assumes no responsibility for making its regular educational program available to district residents who are high school graduates nor after the end of the term in which a student as attained the age of twenty-one (21) years. The board shall not be responsible for continuing education of such residents in the schools of any other district.

New Business:

1. The administration requested that they be granted the authority to make minor administrative changes (grammar, spelling, district position titles, minor edits not involving policy changes, etc.) without having to submit to the Policy Committee for additional review. The committee agreed with the request, and this request will come up to the entire board for vote.
2. Policies for Review (no changes recommended)
 - Policy 215: Promotion and Retention
3. Policies with Revisions for Review (Revisions submitted with District Solicitor, PSBA, and/or School District Administration inputs)
 - a. Policy 209: Health Examinations/Screenings
 - b. Policy 209.2: Food Allergy Management
 - c. Policy 209.3: Diabetes Management
 - d. Policy 210: Use of Medications
 - Due to the significant amount of changes submitted by the Solicitor and PSBA, the committee agreed to pull this policy from 1st reading in order for the administration to review the changes and determine if portions of this policy should be codified in an Administrative Regulation (AR) vice a district policy.
 - e. Policy 210.1: Possession/Use of Asthma Inhalers/Epi Pen and Emergency Medical Supplies
 - Due to the significant amount of changes submitted by the Solicitor and PSBA, the committee agreed to pull this policy from 1st reading in order for the administration to

review the changes and determine if portions of this policy should be codified in an Administrative Regulation (AR) vice a district policy.

f. Policy 211: Student Accident Insurance

- Mrs. Snyder questioned the paragraph within the Authority section discussing exceptions to certain district programs. Mr. Baker stated that he would take this for action and review with the staff, and provide the committee a response to possible language change.

g. Policy 214: Class Rank

h. Policy 214.1: Honors Course Sequence

- Mr. Baker recommended this policy be **retired** with solicitor agreement. The administration stated that the actions within this policy should be executed for all district students.

i. Policy 216: Student Records

- Mrs. Snyder asked why the “Legally Emancipated” paragraph was removed with the new policy edits. Mr. Baker stated that he would take this for action, review with the staff, and provide the committee a response.

j. Policy 216.1: Supplemental Discipline Records

k. Policy 217: Graduation

l. Policy 707: Use of School Facilities

- The committee agreed with the changes and recommended an effective date of new rate changes to be 1 July (beginning of district’s fiscal year). The committee discussed the addition of language that states the administration should review facility rates and group designations annually around the same time that the board is reviewing the annual budget.

- The committee recommended to the administration that they review any current contracts in place with older rates and communicate the changes to those contract holders as well as developing a public communication plan that announces the new rates to potential users of district facilities

m. Policy 710: Use of Facilities by Staff

4. All policy reviews, recommendations, and approvals passed the committee with all 3-0 votes.

The policy meeting ended at 7pm.

Minutes submitted by Mr. Terry Draper, Policy Committee Chairperson