

SOUTH MIDDLETON SCHOOL DISTRICT
SCHOOL BOARD COMMITTEE MEETING MINUTES

Facilities Committee

3/13/2023 6:00 PM

The Facilities Committee meeting was Called to Order at 6:01 PM

Committee members and staff (including their role) in attendance

- Committee members:
 - Brandon Hall (Chair)
 - Tony Lucido
 - Jim Decker
 - Brad Group
- Administration:
 - Dr. Kevin O'Donnell (Superintendent)
 - Jason Baker (Assistant to the Superintendent)
 - Ryan Frey (Supervisor of Buildings & Ground)

Old Business – (List the topics discussed and any recommendations that will be presented to the full board)

- **McClure Project Update**
 - Kickoff meeting last month, Admin met with project manager and architect
 - Ordering of major roof top units is done, will be in early and stored in McClure's warehouse
 - McClure been in numerous times, 1 or 2 times a week usually
 - Thorough investigation to understand what awaits them
 - They have been very responsive
 - Jim Decker requested the old duct work be investigated in case it needs cleaned/repared before installation
- **Turf Use**
 - Summer - Block times/days for the Turf & Track to be open to the public and also shared with the public and athletic teams
 - Facilities schedule will change to make sure facility is locked up

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New Business- (List the topics discussed and any recommendations that will be presented to the full board)

- **Decision Insight**
 - A decision-making platform for enrollment policy
 - Short term goal – potential contract with them, to get enrollment analysis completed for district
 - They work with 30 districts across the state
 - Supplies dwelling and demographic data
 - 15-month contract will give us a 10-year projection
- **RECOMMENDATION:**
 - Committee to send recommendation to the full board for approval once contract is finalized.
 - Motion by Tony, Second by Jim
- **Carlisle YMCA Childcare Agreement**
 - Yearly contract, same as prior year
- **RECOMMENDATION:**
 - Send full contract to the board for consideration
 - Motion by Tony, Second by Jim
- **Items for disposal**
 - Math/Science Workbooks & Dictionaries
- **RECOMMENDATION:**
 - Recommend items for disposal
 - Motion by Tony, Second by Jim
- **Policies:**
 - 707 Use of School Facilities (Fee Schedule)
 - Individuals or groups to pay for certified lifeguard
 - Looked at surrounding schools' rates
 - Increases to fees
 - **RECOMMENDATION:**
 - Admin will send to Policy for review
 - Motion by Tony, Second by Jim
 - 710 Use of Facilities by Staff (Wellness)
 - Allow staff to use district facility connected with staff wellness
 - **RECOMMENDATION:**

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- Recommend taking to Policy Committee
 - Motion by Tony, Second by Jim
- **Three-to-Five-year Facilities Planning**
 - High level conversation, aging infrastructure, admin recommends a member of the committee working with admin to develop a comprehensive 3–5-year plan, including remaining bond money being assigned
 - Jim Decker to work with Admin

Public Comment: None

Future Agenda Planning- (List any items that committee will plan to discuss at the next meeting)

- None of as now.

Next Meeting – TBD

Meeting was adjourned at 7:35 PM