

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
October 3, 2022**

The South Middleton Board of School Directors met on October 3, 2022. The South Middleton Board of School Directors met in the District Office Board Room. Mr. Group called the meeting to order at 7:00 pm.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Eric Berry- arrived at 7:05
Mr. Jim Decker
Mr. Terry Draper- Absent
Mr. Brad Group
Mr. Brandon Hall

Mr. Tony Lucido- arrived at 7:22
Mrs. Robin Scherer
Mrs. Shannon Snyder
Mr. Rodney Wagner

Administrative Staff

Mr. James Estep, Superintendent
Dr. Kevin O'Donnell, Assistant to the Superintendent
Mrs. Tina Darchicourt, Director of Business & Operations
Mr. Brian Ronan, Director of Technology

Student Representatives

Jacob Sokolofsky
Olivia Morgan

Visitors

See Attached

Board Secretary

Cristeen Beck

Solicitor

Gareth Pahowka

Mr. Group announced that an Executive Session will be held immediately after the meeting for a student matter, legal matter, and a personnel item.

APPROVAL OF AGENDA AND MINUTES

Approval of Agenda

Mrs. Snyder made a motion, seconded by Mr. Wagner, to approve the agenda of October 3, 2022, with all correction as indicated.

The motion passed unanimously.

Approval of Minutes

Mrs. Snyder made a motion, seconded by Mr. Wagner, that the Board approves the minutes of the following meetings:

09/19/2022- Special Voting Meeting
09/19/2022 – Regular Board Meeting

The motion passed unanimously.

AWARDS AND RECOGNITIONS – Mr. Estep recognized several employees: Paraprofessionals Lori Boley and Kim Ronan were recognized at the War College's Excellence in Education event for their work with students from military families. Angelina Romano was recently awarded an advocate award for her work with youth in foster care. Mr. Estep recognized community members Dean and Vicki Clepper for their volunteer work in classrooms, assisting students with food resources, and advocacy for students.

CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) – None

SUPERINTENDENT REPORT- None

ASSISTANT TO THE SUPERINTENDENT REPORT- Dr. O'Donnell announced upcoming safety and security drills in buildings during the month of October and reminded families about updating contact information. Dr. O'Donnell presented on state assessment data for PSSA and Advanced Placement Achievement Data Review. Mr. Wagner and Mr. Hall inquired about Jake's class experience. Jake responded with details on time spent and research. Mr. Lucido inquired about SMSD score comparison and state average. Dr. O'Donnell noted its used as a barometer to compare. Mr. Berry inquired about step down in math scores.

Dr. O'Donnell confirmed that is typical in districts.

DIRECTOR OF BUSINESS & OPERATIONS REPORT- Mrs. Darchicourt shared update on audit process. Highlighted Assistant Business Manager Lindsay Kint for her work with the audit.

PRESIDENT'S REPORT- None

STUDENT REPRESENTATIVE REPORT –

Jake Sokolofsky- Student Representative reported on Quiz Bowl team and first meet with advisor Mr. Bogdan. Highlighted fall sports activities.

Olivia Morgan- Student Representative reported on upcoming homecoming dance, spirit week, and upcoming powderpuff game.

Consent Agenda

Mr. Berry moved item 9d to Itemized Agenda.

Mrs. Snyder made a motion, seconded by Mr. Ludico to approve the Consent Agenda.

Financial Reports

- That the Board approves payment of General Fund bills processed from September 20, 2022 through September 30, 2022.
- That the Board approves payment of General Fund bills processed October 03, 2022.
- That the Board approves payment of Activity Fund bills processed from September 15, 2022 through September 28, 2022.
- That the Board approves payment of Athletic Fund bills processed from September 15, 2022 through September 28, 2022.
- That the Board approves payment of Cafeteria Fund bills processed from September 15, 2022 through September 28, 2022.
- That the Board approves payment of GO Bond 2021 bills processed October 03, 2022.
- No payments were disbursed from Construction Fund from September 15, 2022 through September 30, 2022.
- That the Board approves payment of Construction Fund bills processed October 03, 2022.
- No payments were disbursed from Capital Reserve from September 15, 2022 through September 30, 2022.
- That the Board approves payment of Capital Reserve bills processed October 03, 2022.

- No payments were disbursed from Trust Fund from September 15, 2022 through September 30, 2022.

Personnel- SMEA Unit Clarification

That the Board accepts and approves the Unit Stipulation for the Petition for Unit Clarification as filed by the South Middleton Education Association.

Act 57 Waiver Resolution

That the Board approves the Act 57 Waiver Resolution.

(This act is for a taxpayer that is a new owner and didn't receive a bill. It allows the tax collector to waive the penalty amount and accept the face amount and not be held liable for the penalty amount.)

Personnel- Employment- Professional

That the Board approves the following Personnel- Employment- Professional:

- Gabrielle Durastanti - 4th Grade Teacher (replacing Kortney Showers), effective September 27, 2022. Salary- Bachelors Step 1- \$50,974.00
 - Education: Bachelors - Shippensburg University
 - Experience: N/A

Personnel- Employment- Support Staff

That the Board approves the following Personnel- Employment- Support Staff:

- Tina Gutshall - PT Administrative Assistant to Supervisor- Building & Grounds (replacing Barb Kuhns), effective October 10, 2022, salary \$17.75/hour.

Personnel- Employment- Long Term Substitute

That the Board approves the following Personnel- Employment- Long Term Substitute:

- Christa Beck - 4th Grade Teacher (Hannah Border), effective September 28, 2022 through June 7, 2022, Salary- Masters, Step 1 per diem \$286.45.

Personnel- Child Rearing Leave Requests

That the Board approves the following Personnel- Child Rearing Leave Request:

- Hannah Border - 4th Grade Teacher - (currently on FMLA leave through November 14) Child Rearing Leave from November 15, 2022- June 7, 2023

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- Michelle Nitchman- BSHS Counselor - Child Rearing Leave from April 10, 2023- May 31, 2023
- Katie Guyler- 2nd Grade Teacher - (currently on FMLA leave through October 19) Child Rearing Leave from October 20, 2022-November 18, 2022

Personnel- Uncompensated Leave Request

That the Board approves the following Uncompensated Leave Request:

- Kristen Lebo- Building Secretary IFES- September 19-23, 2022

Extra Duty- Mentors

That the Board approves the following Extra Duty- Mentor Assignments:

- Laura Leskosky (mentee Kristen Dieck) - Mentor Only: \$300.00
- Rachel Reis (mentee Kyle Dayhoff) - Mentor Only: prorated \$238.50
- Lindsay Graybill (mentee Misty Weaver) - Full: prorated \$421.60
- Margaux Brandt (mentee Tonya Miller)- correction from Full to Mentor Only: \$300.00
- Joetta Sunday (mentee LTS Christa Beck)- Mentor Only: prorated \$259.17
- Joetta Sunday (mentee Gabrielle Durastanti)- Full: prorated \$446.08

Extra Duty - Co-Curriculars

That the Board approves the following Extra Duty Co-Curricular Assignments:

- Margaux Brandt - IFES Science Fair Advisor - \$750.00
- Michael Bogdan- BSHS Quiz Bowl Advisor - \$750.00

Extra Duty- Department Chair

That the Board approves the following Extra Duty- Department Chair Assignment:

- 8th Grade Department Chair - Kristin Weisberg (replacing Abby Coulter) prorated \$2537.62

BSHS Weeding/Disposal

That the Board approves the list of BSHS Library Books for weeding/disposal, in accordance with Policy #711

The motion passed unanimously.

Itemized Agenda:

ESS Daily Substitute Rate

Mrs. Scherer made a motion, seconded by Mrs. Snyder that the Board approves increasing the ESS Substitute Rate by \$10.00/day, effective October 4, 2022.

Mr. Berry inquired about what substitutes are impacted.

Dr. O'Donnell responded on details on other local sub rates, current fill rates, and staying within budget.

Mr. Lucido inquired about range.

Dr. O'Donnell responded range is from \$100-160/day, and some have incentives.

Mr. Decker inquired about fill rate.

Mr. Estep responded that its state wide.

Mr. Wagner inquired about increasing further and budget impact.

Mrs. Darchicourt confirmed that higher than \$10 would have budget impact.

Mr. Lucido inquired about competitive rate.

Mr. Estep responded that slightly above the median would be ideal- \$140/\$145.

The motion passed unanimously.

Advisory Reports

Bubbler Foundation- Mr. Group: No meeting

CPACTC- Mr. Draper: Absent

PSBA- Mr. Berry: No report

South Middleton Township- Mr. Wagner: No report

South Middleton Parks & Rec- Mr. Lucido: No Report

BOARD COMMENTS-

Mrs. Snyder congratulated staff that were recognized during meeting.

CITIZENS PARTICIPATION-

Dean Clepper – 6 Hickory Court

Commented on past experiences during career with state testing and student achievement.

ANNOUNCEMENTS/INFORMATION ITEMS

Board Calendar – October 2022

Technology Committee Meeting- Tuesday, October 4, 2022- 6:00 pm

Policy Committee Meeting- Monday, October 10, 2022- 6:00 pm

Regular Board Meeting- Monday, October 17, 2022- 7:00 pm


Athletics & Student Activities Committee Meeting- Monday, October 24, 2022- 6:00 pm

Enrollment Report

ADJOURNMENT

Mr. Wagner made a motion, seconded by Mr. Berry, to adjourn the meeting. The meeting adjourned at 7:52 p.m.

Respectfully Submitted,



Cristeen Beck
Board Secretary

Public Attendance

Kimberly Ronan

Vicki Clepper

Dean Clepper

Nicole Cannon