

SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007

SCHOOL BOARD MEETING MINUTES
September 6, 2022

The South Middleton Board of School Directors met on September 6, 2022. The South Middleton Board of School Directors met in the District Office Board Room. Mr. Group called the meeting to order at 7:00 pm.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Eric Berry
Mr. Terry Draper
Mr. Brad Group
Mr. Brandon Hall
Mr. Tony Lucido

Mrs. Robin Scherer
Mrs. Shannon Snyder
Mr. Rodney Wagner

Administrative Staff

Mr. James Estep, Superintendent
Dr. Kevin O'Donnell, Assistant to the Superintendent
Mrs. Tina Darchicourt, Director of Business & Operations
Mr. Brian Ronan, Director of Technology

Student Representatives

Jacob Sokolofsky
Olivia Morgan

Visitors

See Attached

Board Secretary

Cristeen Beck

Solicitor

Chris Harris

Mr. Group announced Executive Session held prior to the meeting for Personnel.

APPROVAL OF AGENDA AND MINUTES

Approval of Agenda

Mr. Wagner made a motion, seconded by Mrs. Snyder, to approve the agenda of September 6, 2022, with all correction as indicated.

The motion passed unanimously.

Approval of Minutes

Mr. Wagner made a motion, seconded by Mr. Lucido, that the Board approves the minutes of the following meeting:

08/15/2022 – Regular Board Meeting.

The motion passed unanimously.

AWARDS AND RECOGNITIONS – Mr. Estep thanked all staff for their work and preparation in getting ready for the school year. Recognized maintenance staff for their work getting facilities ready.

CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) – None

SUPERINTENDENT REPORT- None

ASSISTANT TO THE SUPERINTENDENT REPORT- None

DIRECTOR OF BUSINESS & OPERATIONS REPORT- Mrs. Darchicourt reported on auditors beginning work this week to audit 2021-2022 fiscal year.

PRESIDENT'S REPORT- Mr. Group reported on Dr. O'Donnell's contract and transition plan. Mr. Group highlighted the work Dr. O'Donnell has done over the past few months.

STUDENT REPRESENTATIVE REPORT –

Jake Sokolofsky- Student Representative reported on new pass system at BSHS using school website and the implementation of new dress code. Announced that clubs will be starting at the end of September.

Olivia Morgan- Student Representative reported on the Fall 2022 sports season and highlighted recent events including games, upcoming pep rally, and gold out month. Noted that Homecoming Dance will be at IFES gym.

Consent Agenda

Mrs. Snyder made a motion, seconded by Mr. Draper to approve the Consent Agenda.

Financial Reports

1. That the Board approves payment of General Fund bills processed from August 16, 2022 through September 03, 2022.
2. That the Board approves payment of General Fund bills processed September 06, 2022.
3. That the Board approves payment of Activity Fund bills processed from August 10, 2022 through August 31, 2022.
4. That the Board approves payment of Athletic Fund bills processed from August 10, 2022 through August 31, 2022.
5. That the Board approves payment of Cafeteria Fund bills processed from August 10, 2022 through August 31, 2022.
6. That the Board approves payment of GO Bond bills processed September 06, 2022.
7. No payments were disbursed from Construction Fund from August 10, 2022 through August 31, 2022.
8. No payments were disbursed from Capital Reserve from August 10, 2022 through August 31, 2022.
9. That the Board approves payment of Trust Fund bills processed from August 10, 2022 through August 31, 2022.

Personnel- Employment- Professional

That the Board approves the following Personnel-Employment- Professional:

- Kristen Dieck - Elementary ESL Teacher (new position), effective the 2022-2023 school year, Salary- Bachelors Step 7, \$56,674.00
 - Education: Bachelors - West Chester
 - Experience: Capital Area Intermediate Unit: 2011-2022

Personnel- Employment- Support Staff

That the Board approved the following Personnel- Employment- Support Staff:

- Susan Serafin - Administrative Assistant to Rice Principal (replacing Sharon Giselman), effective September 6, 2022, salary- \$18.00/hour

Personnel- Employment- Long Term Substitutes

That the Board approves the following Personnel- Employment- Long Term Substitutes:

- Toby Wiedenmayer - LTS BSHS Business Teacher (Shaun Ulmer), effective August 22, 2022-June 7, 2023, Masters Step 1, per diem \$286.45
- Brid Kenyon - LTS 2nd Grade Teacher (Sandra Guyler), effective August 22-October 19, 2022, Bachelors Step 1, per diem \$269.70
- Debra Strawley Defenderfer - LTS 4th Grade Teacher (Hannah Border), effective September 6, 2022-December 21, 2022, Masters Step 1, per diem \$286.45

Personnel- Resignations

That the Board approves the following Personnel- Resignations:

- Levi Potteiger - IT Technician, effective September 9, 2022
- Emma Mummert- Guidance Counselor BSHS, effective August 19, 2022 (subject to hold for up to 60 days)
- Brooke Brownawell - LTS 4th Grade Teacher (Border), effective September 2, 2022

Personnel- Extra Duty-Mentors

That the Board approves the following Personnel- Extra Duty- Mentors:

- Brittany Staab (mentee: LTS Brid Kenyon) Mentor Only - Prorated \$63.60
- Amber Stewart (mentee: LTS Toby Wiedenmayer) Mentor Only- \$300.00
- Joetta Sunday (mentee: Sierra Sizer) Mentor Only - Prorated \$262.35 and (mentee: Brooke Brownawell) Mentor Only from 8/22-9/2 Prorated \$15.90
These amounts were changed from the 8/1 meeting
- Angela Mentzer (mentee: Melissa Short-Ryan) - Full Mentor - \$515.00

Personnel- Extra Duty- Detention Monitors

That the Board approves the following Personnel- Extra Duty- Detention Monitors (at a rate of \$22.00/hour):

- Megan Capuano
- Kristi Elder
- Michael Freese
- Joseph Harker
- Carrie Miller
- Christopher Storrack

Co-Curricular Assignments

That the Board approves the 2022-2023 Co-Curricular Assignments. (list attached)

Winter 2022-2023 Head Athletic Coaches

That the Board approves the Winter 2022-2023 Head Athletic Coaches. (list attached)

Job Description- Assistant to the Superintendent

That the Board approves the revised Job Description- Assistant to the Superintendent.

Asset Disposal

That the Board approves the attached list for disposal, in accordance with Policy #711.

CAIU Network Services Agreement

That the Board approves the 2022-2025 CAIU Network Services Agreement.

2022-2023 CAIU Title Agreements

That the Board approves the 2022-2023 CAIU Title I, Title IIA, and Title IVA Agreements.

Messiah University Affiliation Agreement

That the Board approves the Messiah University Affiliation Agreement for Student Teaching.

The motion passed unanimously.

Itemized Agenda:

Capital Reserve Transfer

Mr. Draper made a motion, seconded by Mr. Lucido that the Board approves the expenditure not to exceed \$22,190.00 from the capital reserve fund for electrical upgrades; including the installation of new 120-volt circuits to supply 20-amp dedicated circuits to each of the new 20 work stations at the Boiling Springs High School Room 117 CAD Lab.

On a roll call vote, the motion passed as follows:

Mr. Lucido- Yes

Mr. Berry- Yes

Mrs. Scherer- Yes

Mr. Draper- Yes

Mrs. Snyder- Yes Mr. Group- Yes

Mr. Wagner- Yes Mr. Hall- Yes

Yes -8, No –0, Abstentions-0, Absent –0

2022-2023 Health & Safety Plan

Mr. Draper made a motion, seconded by Mr. Lucido the Board approves the 2022-2023 Health & Safety Plan.

Mr. Draper inquired about language on board policies. Mrs. Snyder clarified that 006.1 is impacted.

On a roll call vote, the motion passed as follows:

Mrs. Scherer- Yes Mr. Draper- Yes

Mrs. Snyder- Yes Mr. Group- Yes

Mr. Wagner- Yes Mr. Hall- Yes

Mr. Berry- Yes Mr. Lucido- Yes

Yes -8, No –0, Abstentions-0, Absent –0

Board Member Resignation

Mrs. Snyder made a motion, seconded by Mrs. Scherer that the Board approves the resignation of Board Member Bethanne Sellers, effective September 6, 2022.

Mr. Group noted Mrs. Sellers new position at CPACTC.

On a roll call vote, the motion passed as follows:

Mrs. Snyder- Yes Mr. Group- Yes

Mr. Wagner- Yes Mr. Hall- Yes

Mr. Berry- Yes Mr. Lucido- Yes

Mr. Draper- Yes Mrs. Scherer- Yes

Yes -8, No –0, Abstentions-0, Absent –0

Superintendent Employment Agreement

Mrs. Snyder made a motion, seconded by Mr. Lucido that the Board approves the Employment Agreement with Dr. Kevin J. O'Donnell, Jr. for the position of Superintendent for the term January 3, 2023, through June 30, 2027, as attached.

Mr. Wagner and Mr. Draper commented on work with teachers and staff. Mr. Draper highlighted his community involvement.

Dr. O'Donnell acknowledged Mr. Estep's service to the district and his career in public education. Thanked his family, Board, and SMSD staff and students. Noted upcoming search for the new Assistant to the Superintendent.

On a roll call vote, the motion passed as follows:

- Mr. Wagner- Yes** **Mr. Hall- Yes**
- Mr. Berry- Yes** **Mr. Lucido- Yes**
- Mr. Draper- Yes** **Mrs. Scherer- Yes**
- Mr. Group- Yes** **Mrs. Snyder- Yes**

Yes -8, No -0, Abstentions-0, Absent -0

Committee Reports

Safety & Security Committee- Mr. Wagner: Committee met on August 22, 2022, and discussed stadium use, security with campus and transportation, updated health and safety plan.

Advisory Reports

Bubbler Foundation- Mr. Group: Highlighted recent event for Labor Day weekend and discussed plans for fundraising ideas.

CPACTC- Mr. Draper: At the last meeting there were several hiring actions and upcoming facility plans. 1266 students currently enrolled at CPACTC with 57 from SMSD.

PSBA- Mr. Berry: Highlighted upcoming PSBA election process and CTE Presidential Scholars program.

South Middleton Township- Mr. Wagner: Reported on recent hearings on housing developments with approximately 400-500 units.

South Middleton Parks & Rec- Mr. Lucido: No meeting/report

BOARD COMMENTS-

Mr. Hall thanked Mr. Estep for his work and congratulated Dr. O'Donnell. Noted his children had a great start to school.

Mrs. Scherer thanked Mr. Estep and looks forward to working with Dr. O'Donnell. Noted disappointed with recent actions regarding confidential personnel issue and bullying.

Mrs. Snyder thanked teachers, Mr. Estep, and Dr. O'Donnell for their work and the good start of the school year.

Mr. Lucido thanked Mr. Estep and looking forward to working with Dr. O'Donnell.

Commented on coach issue and community support, noted concern with use of social media and allegations without facts.

Mr. Berry congratulated Dr. O'Donnell and thanked Mr. Estep. Commented on process with personnel issue and due diligence. Thanked Mr. Ronan for his work with equipment issue.

Mr. Draper recognized teachers and encouraged community support for teachers. Mr. Draper also commented on process for addressing personnel issues.

Mr. Wagner thanked Mr. Estep and commented on Dr. O'Donnell's work with teachers.

Highlighted back to school night events, sporting events, and other activities. Mr. Wagner commented on personnel issue and spread of rumors.

CITIZENS PARTICIPATION-

Carrie Donnelly - 14 Sheely Lane Boiling Springs & Tina Gutshall 34 Hamilton Road Boiling Springs

Carrie commented on revamping of Alumni Association and highlighted community involvement. Tina commented on plans to work with Bubbler Foundation, Civic Association, and SMSD.

Deb Mowe – 108 Woodview Drive Mount Holly Springs

Commented on appreciation of Board's due diligence on the coach issue. Thanked Mr. Estep, Dr. O'Donnell, and Board for their work.

Anna Foster – 120 Spring Farm Circle Carlisle

Commented on coach issue. Noted student support.

ANNOUNCEMENTS/INFORMATION ITEMS

Board Calendar – September 2022

Facilities Committee Meeting- Monday, September 12, 2022- 6:00 PM

Regular Board Meeting- Monday, September 19, 2022- 7:00 PM

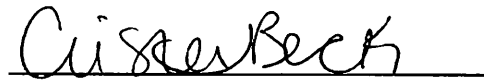
Technology Committee Meeting- Monday, September 26, 2022- 6:00 PM

Enrollment Report

ADJOURNMENT

Mrs. Snyder made a motion, seconded by Mr. Berry, to adjourn the meeting. The meeting adjourned at 7:49 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Cristeen Beck". The signature is written in black ink and is positioned above a horizontal line.

Cristeen Beck
Board Secretary

Public Attendance

Kimberly Ronan	Leslie Felix
Anna Foster	Matthew Kase
Bill Weber	Tina Gutshall
Lisa Weber	Cari Donley
Haylee Erme	Jeff Lenker
Annika Hoover	Heather Lenker
Sophia Felix	Hailey Lenker
Kirsten Strayer	Sophia Bounds
Emma Rampulla	Matt Brenner
Debra Mowe	Dean Clepper
Christopher Morton	Vicky Clepper
Alison Morton	Sarah Deaven
Riley Morton	Naomi Searle
Chase Morton	Julia Steel
Heather Kuffa	Marissa Bakermans
Kevin Kuffa	Heather Bakermans
Hunter Kuffa	Joy Garman
Ryan Kuffa	Elizabeth Agar
Lexi Hanlin	Alex Draper
Aidan Werner	Darren Bakermans
Keegan Williamson	Logan Sokolofsky
Adam Schaffer	Maggie Brenner
Kara Hostetler	Toireann Rost
Georgia Crowl	Ella Garma
Anita Sheaffer	Amelia Hemler
Korin Hays	Jack Brenner
Reese Hays	Doug Rost
Sean Barnes	Lisa Barnes
Scott Shively	Michelle Furlong

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April Snider

Sandra McDivitt

Zain Snider

Kirsti Larsen

Paul Sokolofsky

Kim Sokolofsky

Katie Suwala

Gene Yanity

Brett Sheaffer

Daniel Kenyon

Connor Petula

Sydney Sutton

Stephen Mowe

Braelen Mowe

Nick Trabucco

Olivia Heyman

Piper Heyman

Tracey Heyman

Gene Heyman