

SMSD Facilities Committee Meeting Minutes

SMSD Board Room

September 12, 2022 – 6:00pm

Members Present: Robin Scherer (chair), Brandon Hall, Rodney Wagner

Members Absent: None

Administration Present – Jim Estep (Ex-officio member), Brad Group (Ex-officio member) Ryan Frey, Rachel Boyle

Teacher Rep Present – None

Public Attendance – Sophia Bounds

The meeting was called to order at 6:00 p.m. and started with the Pledge of Allegiance. All members introduced themselves.

Old Business:

The committee discussed the progress of the YBMS roofing project. Ryan Frey reported they are approximately 1/3 of the way done. Recent rain has impeded progress. There has not been much impact on student drop-off and pickup.

Ryan Frey gave a brief report on the Facility Department's summer projects. Due to supply chain issues, stripping pads were not received. As such, and in combination with time factors, the Yellow Breeches and Iron Forge gym floors were not stripped and waxed as planned. The High School gym and Rice Elementary gyms were done. Stripping floors in classrooms proved to be challenging as some had 15 layers of wax on them. Typically, there might be three layers of wax, so with the additional wax came increased hours of work involved to strip the floors. The second-floor hallways of the High School and Yellow Breeches hallways will be done over the holidays and the remaining gyms will be done Summer 2023. Ryan noted he has moved to a newer high-tech and durable wax product. The wax usually lasts one year, so the gym floor stripping is an annual task.

The Facilities Department also upgraded the High School hallway lighting from 4-lamp T8 lights to flat panel LED. This will actualize a cost savings in the summer of 2023 (based on usage).

The "Exterior Beautification Project," was completed. Trees were removed which helped tremendously with security camera views. Plants were removed and some added. New mulch was put down.

Representatives from the H.B. McClure Company presented an overview of the SMSD Facilities Condition Assessment. Much discussion was had regarding SMSD's aging buildings and critical needs such as HVAC equipment at Yellow Breeches Middle School, Bathrooms in both the High School and Rice Elementary, major repairs and renovations needed to the pool, etc. The Facilities Committee Members recommended that a vote by the SMSD BOD be taken on 9/19/2022 for the advertisement of a RFQ for a Guaranteed Energy Savings Agreement (GESA). In the meantime, the Administration will be meeting with PFM, SMSD's Financial Advisor, to look at how such projects could be funded.

New Business:

Rachel Boyle, Athletic Director, attended the meeting to discuss the Banner Program for sponsors. The Banner Program was put in place by the previous Athletic Director and has not recently been promoted. However, a business approached Rachel wanting to purchase two banners in support of the Girls Soccer Team. Discussion ensued regarding the program in general, costs, how funds are designated, etc. Rachel's concern is that if a business wants to support the athletic department, she wants to be sure the monies go there. Discussion was also had regarding Policy 703. It states donations will go to the General Fund. Discussion ensued regarding the current policy and if it needs changed. Mr. Estep indicated it was more of an administrative function to point the donation in the correct direction once its received. The Committee recommends moving forward with the banners, which will be placed in Dieter Gym and in Ecker Stadium.

Ryan Frey will have a detailed report on SMSD's aging vehicle fleet for the next meeting. In the meantime, he requested to purchase a used truck to be used for plowing. Discussion was had on this topic. If the cost is \$20,000 or less, it can be paid for using the Facilities budget. More research and discussion will be had on this matter.

Public Comment:

None

The next Facilities Committee meeting is scheduled for December 12, 2022 @ 6:00 p.m.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Robin Scherer, Chair