

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 15, 2022**

The South Middleton Board of School Directors met on August 15, 2022. The South Middleton Board of School Directors met in the District Office Board Room. Mr. Group called the meeting to order at 7:00 pm.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Eric Berry

Mr. Terry Draper- Absent

Mr. Brad Group

Mr. Brandon Hall

Mr. Tony Lucido

Mrs. Robin Scherer

Mrs. Bethanne Sellers- Absent

Mrs. Shannon Snyder

Mr. Rodney Wagner

Administrative Staff

Mr. James Estep, Superintendent

Dr. Kevin O'Donnell, Assistant to the Superintendent

Mrs. Tina Darchicourt, Director of Business & Operations

Student Representatives

Jacob Sokolofsky – Absent

Olivia Morgan – Absent

Visitors

See Attached

Board Secretary

Cristeen Beck

Solicitor

Gareth Pahowka- Absent

Mr. Group announced Executive Sessions on August 3 and August 10, 2022, for Personnel items.

APPROVAL OF AGENDA AND MINUTES

Approval of Agenda

Mrs. Snyder made a motion, seconded by Mr. Lucido, to approve the agenda of August 15, 2022, with all correction as indicated.

The motion passed unanimously.

Approval of Minutes

Mrs. Snyder made a motion, seconded by Mrs. Scherer, that the Board approves the minutes of the following meetings:

Special Voting Meeting- August 1, 2022

Planning/Regular Board Meeting-August 1, 2022

The motion passed unanimously.

AWARDS AND RECOGNITIONS – None

CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) – None

SUPERINTENDENT REPORT- Mr. Estep announced Executive Session to be held immediately after the meeting for personnel item and student matter.

ASSISTANT TO THE SUPERINTENDENT REPORT- Dr. O'Donnell reported on safety walkthroughs from past week with local first responders. Thanked them for their help. Noted that 4th grade numbers are increasing and class sizes in low mid-20s range.

DIRECTOR OF BUSINESS & OPERATIONS REPORT- Mrs. Darchicourt noted that Treasurer's report and July report are unaudited at this time.

PRESIDENT'S REPORT- Mr. Group commented on Mr. Estep's retirement on the agenda and the work he has accomplished since September 2021.

Consent Agenda

Mr. Lucido made a motion, seconded by Mrs. Snyder to approve the Consent Agenda.

Financial Reports

1. That the Board approves payment of General Fund bills processed from August 02, 2022 through August 12, 2022.
2. That the Board approves payment of General Fund bills processed August 15, 2022.
3. That the Board approves payment of Activity Fund bills processed from July 27, 2022 through August 09, 2022.
4. That the Board approves Athletic bills processed from July 27, 2022 through August 09, 2022.
5. No payments were disbursed from Cafeteria Fund from July 27, 2022 through August 09, 2022.
6. No payments were disbursed from Construction Fund from July 27, 2022 through August 09, 2022.
7. No payments were disbursed from Capital Reserve from July 27, 2022 through August 09, 2022.
8. No payments were disbursed from Trust Fund from July 27, 2022 through August 09, 2022.
9. That the Board approves Procurement Card transactions from June 26, 2022 through July 25, 2022.
10. That the Board approves the Treasurer's Report from July 2022.

- 11a. That the Board approves the 2021-22 Pre-Audit Financial Report through June 2022 as of August 11, 2022.

- 11b. That the Board approves the 2022-23 Financial Report through July 2022.

Superintendent Authorization to Hire Personnel

That the Board grants Superintendent Estep the authority to hire personnel from August through September with the employment approvals to be ratified at the October 3, 2022 meeting.

Personnel- Professional - Employment

That the Board approves the following Personnel- Professional - Employment:

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- Nicholas Crites - YBMS Social Studies Teacher (replacing Brandon Deitch), effective the 2022-2023 school year, salary Masters, Step 3- \$56,039.00
 - Education: Bachelors- West Virginia University, Masters- West Virginia University
 - Experience: Jefferson County Schools 2018-2019, Berkley County Schools 2019-2020, State College Area School District 2021
- Emily Watson - 3rd Grade Teacher (replacing Sarah Bentz), effective the 2022-2023 school year, salary Bachelors, Step 1 - \$50,974.00
 - Education: Bachelors - Messiah University
 - Experience: N/A
- Kyle Dayhoff - YBMS Health & Physical Ed Teacher (replacing Zachary Stroh), effective the 2022-2023 school year, salary Masters + 15, Step 6- \$60,389.00
 - Education: Bachelors- Messiah University, Masters- Concordia University of Irvine
 - Experience: Middleton Area School District 2015-2018, Carlisle Area School District 2018-2022

Personnel - Long-Term Substitutes - Employment

That the Board approves the following Personnel- Long-Term Substitutes - Employment:

- Kelli Banjaree - LTS YBMS/BSHS Business Teacher (Michelle McBride), effective August 22- TBD, Bachelors Step 1, per diem \$269.70
- Natalie Lebo - LTS BSHS Math Teacher (Steven Karloski), effective August 22- TBD, Bachelors Step 1, per diem \$269.70
- Brooke Brownawell - LTS 4th Grade Teacher (Hannah Border), effective August 22-December 21, 2022, Bachelors Step 1, per diem \$269.70

Personnel - Support Staff - Employment

That the Board approves the following Personnel - Support Staff- Employment:

- Andrea McCloskey- PT BSHS Building Secretary (replacing Paige Miedrich)- \$14.00/hour, effective August 15, 2022.

Personnel- Retirement

That the Board approves the following Personnel- Retirement:

- James Estep- Superintendent, effective January 2, 2023

Personnel - Resignations

That the Board approves the following Personnel- Resignations:

- Sara Bentz- 3rd Grade Teacher, effective August 2, 2022

- Zachary Stroh- YBMS Health & Physical Ed Teacher, effective August 2, 2022 (subject to hold for up to 60 days)
- Kirsten Sheeder- LTS 4th Grade Teacher (Hannah Border) who was approved at the August 1, 2022 Board Meeting for August 22-December 21, 2022

2022-2023 Mentors (additions to list approved at 8/1 meeting)

That the Board approves the 2022-2023 Mentor Assignments:

2022-2023 Crossing Guards

That the Board approves the 2022-2023 Crossing Guards (list attached).

Fall 2022 Athletic Coach

That the Board approves the following Fall 2022 Athletic Coach assignment:

- Seth Goodyear- Assistant Volleyball Coach- \$2,000.00

2022-2023 Bus Drivers and Bus Routes

That the Board approves the 2022-2023 Bus Drivers and Bus Routes.

Organizational Chart

That the Board approves the revised Organizational Chart.

9.m. 2022-2023 Therabilities Behavioral Support Agreement

That the Board approves the 2022-2023 Therabilities Behavioral Support Agreement.

ProCare Therapy - BlazerWorks Agreement

That the Board approves the ProCare Therapy-BlazerWorks Agreement.

2022-2023 Diakon Services Agreement

That the Board approves the 2022-2023 Diakon Services Agreement.

2022-2023 Head Start Agreement

That the Board approves the 2022-2023 Head Start Agreement.

Rice Library Book Weeding/Disposal

That the Board approves the list for Rice Library Book Weeding/Disposal, in accordance with Policy #711.

9.r. 2022-2023 School Physician for Athletics

That the Board appoints Dr. Jeffrey Harris as school physician for athletics for the 2022-2023 school year.

2022-2023 School Dentist Agreement

That the Board approves the 2022-2023 School Dentist Agreement.

Policies

Second/Final Reading - Policy 137 - Home Education Program

That the Board approves the Second/Final Reading of revised Policy 137- Home Education Program.

Second/Final Reading- Policy 137.1 - Extracurricular Participation by Home Education Students

That the Board approves the Second/Final Reading of revised Policy 137.1 - Extracurricular Participation by Home Education Students.

Second/Final Reading - Policy 138 - Language Instruction Educational Program for English Learners

That the Board approves the Second/Final Reading of revised Policy 138 - Language Instruction Educational Program for English Learners.

Second/Final Reading- Policy 140 - Charter Schools

That the Board approves the Second/Final Reading of revised Policy 140- Charter Schools.

The motion passed unanimously.

Itemized Agenda:

Pebble Go and Pebble Go Next Curriculum Resource

Mrs. Snyder made a motion, seconded by Mr. Lucido that the Board approves the Pebble Go and Pebble Go Next Curriculum Resource.

https://docs.google.com/document/d/1ZfV6MEe9mSR0nyLIVi83xjE_E0A4DNtA5icu7L2RYqA/edit?usp=sharing

Mr. Berry commented on parents having availability to view resources.

Mrs. Scherer commented on materials and that parents may use discretion to opt out.

Mr. Lucido noted parent ability to review materials and that if concerns arise they can be addressed with administration.

The motion passed unanimously.

Good Cause Leave Requests

Mr. Wagner made a motion, seconded by Mrs. Snyder that the Board approves the Good Cause Leave Requests.

Good Cause Leave Request

That the Board approves the Good Cause Leave Request for Michelle McBride (YBMS Business/Computer Teacher) for the 2022-2023 school year. The Good Cause Leave will go into effect after all other leave has been exhausted. This is contingent upon employee providing documentation every 45 days that evidences ongoing and continuing need.

Good Cause Leave Request

That the Board approves the Good Cause Leave Request for Steven Karloski (BSHS Math Teacher) for the 2022-2023 school year. The Good Cause Leave will go into effect after all other leave has been exhausted. This is contingent upon employee providing documentation every 45 days that evidences ongoing and continuing need.

The motion passed unanimously.

BOARD COMMENTS-

Mr. Lucido commented on working with Mr. Estep and appreciation of his communication with Board. Thanked Mr. Estep.

Mr. Berry wish Mr. Estep well in his retirement.

Mrs. Snyder wished teachers and staff good luck for school year.

Mr. Wagner thanked all the staff for their work behind the scenes. Noted sports practices beginning today. Thanked Mr. Estep.

Mr. Hall noted his appreciation for Mr. Estep. Wish the students and staff good luck.

Mrs. Scherer commented on appreciation for Mr. Estep's work. Thanked Dr. O'Donnell for his hard work.

Mr. Group commented on Mr. Estep's work at South Middleton and ability to tackle issues effectively.

Mr. Estep noted his appreciation for opportunity to serve and how welcome he has felt. Mr. Estep commented on Dr. O'Donnell's work and rapport with staff.

CITIZENS PARTICIPATION-

Julie White – 307 Forge Road Rear Boiling Springs
Commented on meeting streaming. Commented on syllabus being provided.

ANNOUNCEMENTS/INFORMATION ITEMS

Board Calendar – August/September 2022

Safety & Security Committee Meeting- Monday, August 22, 2022- 6:00 pm

Planning/Regular Board Meeting- Tuesday, September 6, 2022- 7:00 pm

Facilities Committee Meeting- Monday, September 12, 2022- 6:00 pm

Regular Board Meeting- Monday, September 19, 2022- 7:00 pm

Technology Committee Meeting- Monday, September 26, 2022- 6:00 pm

Enrollment Report

Informational-

- Hannah Bowermaster's salary on the August 1 agenda was listed as Bachelors, Step 1 \$50,974.00 and should have been listed as Masters, Step 1 \$54,139.00
- Marc Jones achieved Tenure at the end of the 2021-2022 school year.
- Update to co-curricular assignments:
 - Laura LaRose takes over the position of Interact Club Advisor for 2022-2023 due to Kelly Roberts being off for leave. Laura LaRose will be paid the stipend of \$1800.00 instead of Kelly.
 - Jaynie Korzi and David Bandura will split the YBMS Student Council duties evenly due to 6th grade advisor position that will not be filled and their stipend will be adjusted to \$1,125.00 each.

ADJOURNMENT

Mrs. Snyder made a motion, seconded by Mrs. Scherer, to adjourn the meeting. The meeting adjourned at 7:24 p.m.

Respectfully Submitted,

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Cristeen Beck
Board Secretary

Public Attendance

Julie White

Letty McDonough

(10/8/2015)