

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 1, 2022**

The South Middleton Board of School Directors met on August 1, 2022. The South Middleton Board of School Directors met in the District Office Board Room. Mr. Group called the meeting to order at 7:04 pm.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Eric Berry

Mr. Terry Draper

Mr. Brad Group

Mr. Brandon Hall

Mr. Tony Lucido- Absent

Mrs. Robin Scherer

Mrs. Bethanne Sellers

Mrs. Shannon Snyder

Mr. Rodney Wagner

Administrative Staff

Mr. James Estep, Superintendent

Dr. Kevin O'Donnell, Assistant to the Superintendent

Mrs. Tina Darchicourt, Director of Business & Operations

Mr. Brian Ronan, Director of Technology

Student Representatives

Jacob Sokolofsky- Absent

Olivia Morgan -Absent

Visitors

See Attached

Board Secretary

Cristeen Beck

Solicitor

Gareth Pahowka

APPROVAL OF AGENDA AND MINUTES

Approval of Agenda

Mrs. Snyder made a motion, seconded by Mrs. Sellers, to approve the agenda of August 1, 2022, with all correction as indicated.

The motion passed unanimously.

Approval of Minutes

Mrs. Sellers made a motion, seconded by Mrs. Scherer, that the Board approves the minutes of the following meeting:

06/20/2022 – Regular Board Meeting.

The motion passed unanimously.

AWARDS AND RECOGNITIONS – None

CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) –

Emailed comments from Julie White regarding new board member and comment on coach.

SUPERINTENDENT REPORT- Mr. Estep announced Executive Session that took place immediately before the meeting on legal, personnel items, and safety and security. Reported on staffing updates, increase in number of ELL students, and new food service director. Recommended to Board to hire additional 1-2 additional ESL teachers, noted that that a previously budgeted position at IFES will not be filled and could be moved to an ESL position.

Mrs. Sellers inquired about compliance.

Dr. O'Donnell responded with information about compliance.

Mr. Estep commented on influx of Nepal students on permanent basis. Requested direction from Board to post and hire for two ESL teachers. Board confirmed agreement. Welcomed Mr. Hall to Board.

ASSISTANT TO THE SUPERINTENDENT REPORT- Dr. O'Donnell highlighted technology department on their work this summer to get staff and student technology ready. Recognized custodial and maintenance crews for their hard work this summer to get buildings ready. Appreciative of behind the scenes efforts.

DIRECTOR OF BUSINESS & OPERATIONS REPORT- Mrs. Darchicourt provided an update on the financial reports attached to agenda.

PRESIDENT'S REPORT- Mr. Group inquired to Board about follow up on Executive Session this evening. Board will have Executive Session immediately following meeting.

Consent Agenda

Mrs. Sellers made a motion, seconded by Mrs. Snyder to approve the Consent Agenda.

Mr. Draper inquired about Co-Curriculars and duties and stipends.

Mr. Estep and Mr. Group responded about ongoing review of these duties.

Mrs. Darchicourt noted that activities are being analyzed and current list is within budget.

Mrs. Sellers commented on survey data and inquired about spring and fall plays.

Mr. Yinger responded on events.

Financial Reports

1. That the Board approves payment of General Fund bills processed from June 21, 2022 through July 29, 2022.
2. That the Board approves payment of General Fund bills processed August 01, 2022.
3. That the Board approves payment of Activity Fund bills processed from June 15, 2022 through June 30, 2022. No payments were disbursed from July 01, 2022 through July 26, 2022.
4. That the Board approves payment of Athletic bills processed from June 15, 2022 through June 30, 2022. No payments were disbursed from July 01, 2022 through July 26, 2022.
5. That the Board approves payment of Cafeteria Fund bills processed from June 15, 2022 through June 30, 2022. No payments were disbursed from July 01, 2022 through July 26, 2022.
6. No payments were disbursed from Construction Fund from June 15, 2022 through July 26, 2022.
7. No payments were disbursed from Capital Reserve from June 15, 2022 through July 26, 2022.
8. That the Board approves payment of Trust Fund bills processed from June 15, 2022 through June 30, 2022. No payments were disbursed from July 01, 2022 through July 26, 2022.
9. That the Board approves Procurement Card transactions from May 26, 2022 through June 25, 2022.
10. That the Board approves the Treasurer's Report from June 2022.
11. That the Board approves the Pre-Audited Financial Report through June 2022 as of July 25, 2022.

Personnel- Position Changes

That the Board approves the following Personnel- Position Changes:

- Paige Miedrich- PT Building Secretary at BSHS to Administrative Assistant to the BSHS Principal, effective August 1, 2022. Salary- \$18.50/hour.
- Brandon Deitch - YBMS Social Studies Teacher to YBMS Assistant Principal, effective July 11, 2022. Salary \$87,000/year.

Personnel- Resignations

That the Board approves the following Personnel- Resignations:

- Jenna Flohr- 2nd Grade Teacher, effective June 27, 2022
- Kyle Weary- Music Teacher- YBMS/BSHS, effective July 5, 2022
- Hannah Coath - Learning Support Teacher- IFES, effective July 5, 2022
- Shaun Ulmer- Business Teacher- BSHS, effective June 28, 2022
- Randall Dorman- Custodian- BSHS, effective August 19, 2022
- Kortney Showers - 4th Grade Teacher, effective July 26, 2022 (subject to hold for up to 60 days)

Personnel- Professional- Employment

That the Board approves the following Personnel- Professional- Employment:

- Amanda Margiewicz- ELA Intervention Specialist (new position) at IFES, effective the 2022-2023 school year. Salary- \$65,839, Masters + 60, Step 7
 - Education: Bachelors- East Stroudsburg, Masters- Cabrini University
 - Experience: Cumberland Valley School District: 2013-2022
- Amanda Kristula - English as a Second Language Teacher (new position) Rice/IFES, effective the 2022-2023 school year. Salary- \$59,839.00, Masters, Step 7
 - Education: Bachelors- Albright College, Masters- University of Phoenix
 - Experience: Reading School District: 2001-2006, Mifflin County School District: 2017-2022
- Noelle Vo- Elementary Learning Support Teacher (replacing Hannah Coath), effective the 2022-2023 school year. Salary- \$58,889, Masters, Step 6
 - Education: Bachelors- Shippensburg University, Masters- Slippery Rock University
 - Experience: Susquehanna Township School District: 2014-2015, Greencastle-Antrim School District: 2015-2022
- Sierra Sizer - 4th Grade Teacher (replacing Kortney Showers), effective the 2022-2023 school year (Start Date September 26, 2022). Salary-\$51,924.00, Bachelors Step 2
 - Education: Bachelors- Penn State Harrisburg
 - Experience: Central Dauphin School District 2021-2022
- Tonya Miller - 5th Grade Teacher (replacing Tiffany Hunter), effective the 2022-2023 school year. Salary- \$57,624.00, Bachelors, Step 8
 - Education: Bachelors- Susquehanna University

- Experience: Fairfax Academy: 1995-1999, Fairfax County Schools: 1995-2005, Central Dauphin School District: 2021-2022
- Rebecca Smith- 1st Grade Teacher (replacing Shannon Miller), effective the 2022-2023 school year. Salary- \$50,974.00, Bachelors, Step 1
 - Education: Bachelors - Western Governors University
 - Experience: N/A
- Hannah Bowermaster - 1st Grade Teacher (replacing Jessica Willhide), effective the 2022-2023 school year. Salary-\$50,974.00, Bachelors, Step 1
 - Education: Bachelors and Masters - West Virginia University
 - Experience: N/A
- Sara-Kate Kuhns - YBMS Reading Teacher (replacing Angela Doland), effective the 2022-2023 school year. Salary-\$50,974.00, Bachelors Step 1
 - Education: Bachelors - Bloomsburg University
 - Experience: N/A
- Jessica Teter- YBMS/BSHS Music Teacher (replacing Kyle Weary), effective the 2022- 2023 school year. Salary-\$50,974.00, Bachelors, Step 1
 - Education: Indiana University of Pennsylvania
 - Experience: N/A
- C. Bayley Leonard- 1st Grade Teacher (new position), effective the 2022-2023 school year. Salary \$58,889.00, Masters Step, 6
 - Education: Bachelors- McDaniel College, Masters- Wilson College
 - Experience: Big Spring School District 2015-2022

Personnel- Support Staff- Employment

That the Board approves the following Personnel- Support Staff- Employment:

- Rebecca Houser- Administrative Assistant to the Assistant to the Superintendent (new position), \$27.00/hour, effective July 11, 2022
- Morgan Barr - Administrative Assistant to the BSHS Counseling Department (replacing Laurie Strayer), \$18.00/hour, effective August 1, 2022

Personnel- Employment- Long Term Substitutes

That the Board approves the following Personnel- Employment- Long Term Substitutes:

- Terri Cole - LTS Elementary Counselor (Erin Rech) effective August 22, 2022- October 10, 2022, Rate: Masters Step 1, per diem \$286.45
- John Heiser (SMSD retiree)- LTS BSHS Math Teacher (Amanda Doebler) effective August 22, 2022-October 20, 2022, Rate: Masters Step 1, per diem \$286.45
- Alaysia Smith - LTS BSHS Spanish (Kelly Roberts) effective August 22, 2022- TBD, Rate: Bachelors Step 1, per diem \$269.70
- Kirsten Sheeder- LTS 4th Grade Teacher (Hannah Border) effective August 22, 2022- December 21, 2022, Rate: Bachelors Step 1, \$269.70

- Gretchen Miller - LTS YBMS Librarian (Jaynie Korzi) effective August 22, 2022-October 31, 2022, Rate: Bachelors, Step 1, per diem \$269.70

Personnel - Extension to Retirement Date

That the Board approves the following Personnel- Extension to Retirement Date:

- Sharon Giselman- Administrative Assistant to the Principal- Rice, new retirement date of September 15, 2022.

Personnel- Extended School Year Staff

That the Board retroactively approves the following additions to the Extended School Year Staff:

- Rebecca Carney
- Marli Stephens

(Professional staff will be compensated at the contracted rate of \$40.00/hour. Paraprofessional staff and Support staff will be compensated at their current hourly rate.)

2022-2023 Co-Curriculars

That the Board approves the 2022-2023 Co-Curricular assignments.

CASSP Elementary School Based Program Agreement

That the Board approves the CASSP Elementary School Based Program Agreement.

(There is no cost associated with this agreement)

Technology Usage Fee

That the Board approves the Technology Usage Fee.

The motion passed unanimously.

Itemized Agenda

Fall 2022 Athletic Coaches

Mr. Wagner made a motion, seconded by Mrs. Sellers that the Board approves the 2022 Fall Athletic Coaches.

Mr. Wagner thanked Athletic Department on review.

Mrs. Sellers thanked volunteers.

The motion passed unanimously.

2022-2023 Partnership for Career Development Agreement

Mrs. Sellers made a motion, seconded by Mrs. Snyder that the Board approves the 2022-2023 Partnership for Career Development Agreement.

The motion passed unanimously.

2022-2023 Mentors

Mrs. Sellers made a motion, seconded by Mrs. Scherer that the Board approves the 2022-2023 Mentor assignments.

Mrs. Sellers thanked teachers.

Dr. O'Donnell explained Full Mentor Program versus Mentor Only Program.

The motion passed unanimously, with Mr. Group abstaining.

2022-2023 Department Chairs

Mrs. Sellers made a motion, seconded by Mrs. Snyder that the Board approves the 2022-2023 Department Chairs.

The motion passed unanimously, with Mr. Group abstaining.

Curriculum Resources

Mr. Draper made a motion, seconded by Mrs. Snyder to approved curriculum resources in a block motion:

Mrs. Scherer inquired about opt-out options.

Mrs. Sellers responded with policy on curriculum and options available.

Sadlier From Phonics to Reading

That the Board approves the Sadlier From Phonics to Reading resource.

Tools 4 Reading

That the Board approves the Tools 4 Reading resource.

Xello Resource

That the Board approves the Xello resource.

Wilson Reading

That the Board approves the Wilson Reading resource.

American Lung Association

That the Board approves the American Lung Association Resource.

The motion passed unanimously.

Girls Golf Team Memorandum

Mr. Draper made a motion, seconded by Mrs. Sellers that the Board approves the recommended memorandum declaring a Girls Golf Team for the 2022-2023 school year in response to the Mid-Penn Golf guidelines change.

Mr. Draper inquired about teams and requirements.

Mr. Group and Mr. Pahowka confirmed that girls would now play on their team.

Mr. Estep commented on timing of this change by Mid-Penn and short-notice.

Mr. Draper inquired about team and uniforms.

Mr. Estep confirmed he and Tina will work through financials.

The motion passed unanimously.

Planning/Discussion- for Approval at 08/15/2022 Meeting

Dr. O'Donnell commented on requirement for Pre-K Head Start Agreement with Shippensburg University.

Mrs. Snyder inquired about Therabilities contract.

Mr. Group and Dr. O'Donnell responded on resources for services.

Mr. Berry commented on Pebble Go and Pebble Go Next resource and information from Curriculum Committee Meeting in July and cost analysis from Dr. O'Donnell.

Mrs. Sellers noted the cost of the resources and what is included.

Dr. O'Donnell clarified committee report.

Mr. Estep reminded Board about curriculum resources review and opt-out options.

Mrs. Scherer inquired about alternate resources.

Dr. O'Donnell commented on selected by staff and supplemental use.

Mr. Berry commented on benefits of read out loud features.

Dr. O'Donnell responded to different features and resource gaps are possible.

Mrs. Sellers commented on the read-out load features.

Mr. Wagner inquired about Policy 006.1.

Mrs. Snyder commented on compliance with quorum.

Mr. Wagner commented on concerns with the policy and not having Board members attend electronically.

Mr. Group and Mr. Pahowka outlined options for committees and alternates. Mr. Pahowka commented on Board decisions on circumstances.

Mr. Pahowka noted that policy would need updated to assign alternates.

Mr. Berry commented on issues with having alternates.

Mrs. Sellers commented on Board responsibilities and stepping in to conduct business.

Mr. Group outlined clarification on language and reviewing policy.

Mrs. Scherer inquired about parameters to reschedule.

Mr. Group and Mr. Estep responded about public notice.

Policies

First Reading- Policy 006.1 - Attendance at Meetings Via Electronic Communications

That the Board approves the First Reading of new Policy 006.1- Attendance at Meetings Via Electronic Communications.

First Reading- Policy 137 - Home Education Program

That the Board approves the First Reading of revised Policy 137- Home Education Program.

First Reading- Policy 137.1 - Extracurricular Participation by Home Education Students

That the Board approves the First Reading of revised Policy 137.1 - Extracurricular Participation by Home Education Students.

First Reading- Policy 138 - Language Instruction Educational Program for English Learners

That the Board approves the First Reading of revised Policy 138 - Language Instruction Educational Program for English Learners.

First Reading- Policy 140 - Charter Schools

That the Board approves the First Reading of revised Policy 140 - Charter Schools.

Policy 140.1- Informational

The Policy Committee Reviewed Policy 140.1 (Extracurricular Participation by Charter/Cyber Charter Students) and there are no recommended updates at this time.

Link to Policy:

<http://go.boarddocs.com/pa/smid/Board.nsf/goto?open&id=9PHLX3588EA3>

2022-2023 Therabilities Behavioral Support Agreement

That the Board approves the 2022-2023 Therabilities Behavioral Support Agreement.

ProCare Therapy- BlazerWorks Agreement

That the Board approves the ProCare Therapy- BlazerWorks Agreement.

2022-2023 Diakon Services Agreement

That the Board approves the 2022-2023 Diakon Services Agreement.

Head Start Agreement

That the Board approves the 2022-2023 Head Start Agreement.

Pebble Go and Pebble Go Next Curriculum Resource

That the Board approves the Pebble Go and Pebble Go Next Curriculum Resource.

https://docs.google.com/document/d/1ZFV6MEe9mSR0nyLIVi83xjE_E0A4DNtA5icu7L2RYqA/edit?usp=sharing

Topic Discussion- Board Meeting Streaming

Mr. Group reviewed discussion from past meeting and decision to continue streaming meetings. Noted that solicitor recommended having limit on post of videos.

Mrs. Sellers availability of written board meeting minutes online. Mrs. Sellers suggested one week availability of live stream.

Mrs. Scherer inquired about timing of minutes posting and corresponding with meeting minutes being posted.

Mrs. Sellers affirmed a week timeline.

Mr. Berry suggested regular intervals to go in and remove videos from YouTube.

Mr. Wagner commented on transparency and recommended one year.

Mr. Draper made a motion, seconded by Mr. Berry to leave available for one school year – July 1- June 30.

Mr. Wagner made a motion to amend the motion, seconded by Mr. Berry that videos are left available for one year from meeting date.

Mrs. Sellers noted issues with timing of removal.

Mr. Berry noted ideal deadline but flexibility.

Mrs. Sellers noted concerns.

Vote on motion for videos to be available for one year from meeting date.

On a roll call vote, the motion was defeated as follows:

Mr. Draper- Yes	Mrs. Sellers- No
Mr. Group-No	Mrs. Snyder- No
Mr. Hall- Yes	Mr. Wagner- Yes
Mr. Lucido-Absent	Mr. Berry- Yes
Mrs. Scherer- No	

Yes -4, No -4, Abstentions-0, Absent -1

Vote on motion for videos to be available for school year only (July 1-June 30).

On a roll call vote, the motion was defeated as follows:

Mr. Group -No	Mrs. Snyder- No
Mr. Hall- No	Mr. Wagner- Yes
Mr. Lucido- Absent	Mr. Berry- Yes
Mrs. Scherer- No	Mr. Draper- No

Mrs. Sellers- No

Yes -2, No –6, Abstentions-0, Absent –1

Mrs. Sellers noted focus on outcome of Board decisions.

Mrs. Sellers made a motion, livestreaming of board meetings and available for one week from the date of the meeting. No one seconded and motion dies.

Mr. Estep commented on consensus and recommended to have videos available until next set of minutes approved.

Mrs. Sellers made a motion, seconded by Mrs. Snyder to make the videos available until the next Board meeting minutes are posted.

Vote on motion for videos to be available until meeting minutes of that meeting are board approved.

On a roll call vote, the motion passed as follows:

Mr. Hall- Yes

Mr. Wagner- No

Mr. Lucido- Absent

Mr. Berry- Yes

Mrs. Scherer- Yes

Mr. Draper- No

Mrs. Sellers- Yes

Mr. Group- Yes

Mrs. Snyder- Yes

Yes -6, No –2, Abstentions-0, Absent –1

Committee Reports

Policy Committee- Mrs. Snyder- provided information from July 11, 2022 meeting and recommended policy updates and feedback on handbook language for administration.

Technology Committee- Mr. Berry- Noted technology fee.

Curriculum Committee - Mrs. Sellers- Thanked Board for support and commended staff for providing briefing forms. Noted American Lung Association Resource and pilots for upcoming school year.

Athletics & Student Activities Committee- Mrs. Scherer – Reported on July 25 meeting and agenda items. Reviewed Coaches Blueprint from Athletic Department. Discussed turf use this past summer and noted fall sports preseason starts on Monday, August 8. Discussion on coaches' facility access.

BOARD COMMENTS-

Mr. Group reminded Board on Executive Session after meeting and thanked Board.
Mr. Wagner thanked candidates for school board.
Mr. Draper welcomed Mr. Hall. Thanked staff for preparing for school year. Mr. Draper commented on Board process.
Mr. Berry welcomed Mr. Hall.
Mrs. Sellers welcome Mr. Hall. Thanked administration for work behind the scenes.
Mrs. Snyder wished the staff good luck.
Mrs. Scherer welcomed Mr. Hall and thanked staff.
Mr. Hall commented on looking forward to serving.

CITIZENS PARTICIPATION-

Dean Clepper – 8 Hickory Court Boiling Springs
Thanked Board for keeping videos posted for a time frame. Thanked Board for timely evaluation of Mr. Estep.

Brian Ronan – 214 Evergreen Drive Boiling Springs
Provided information on streaming data for Board meeting and noted empty seats in board room. Gave information on budget funding for ability to continue streaming.

Emailed comment from Julie White about support of meeting livestreaming.

ANNOUNCEMENTS/INFORMATION ITEMS

Board Calendar – August 2022

Curriculum & Instruction Committee Meeting- Monday, August 8, 2022- 6:00 pm

Dr. O'Donnell and Mrs. Sellers announced that the meeting on August 8 will be cancelled.

Regular Board Meeting- Monday, August 15, 2022- 7:00 pm

Safety & Security Committee Meeting- Monday, August 22, 2022- 6:00 pm

Informational

2022-2023 Internal Position Movements

- Angela Doland (YBMS Reading Teacher to BSHS Learning Support Teacher)
- Jessica Sharpe (YBMS Learning Support Teacher to BSHS Learning Support Teacher)

FMLA

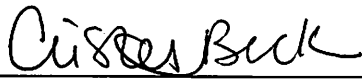
Katie Guyler - August 22, 2022- October 19, 2022

Kelly Roberts - August 22, 2022- TBD

ADJOURNMENT

Mr. Wagner made a motion, seconded by Mrs. Sellers, to adjourn the meeting. The meeting adjourned at 8:35 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Cristeen Beck". The signature is written in black ink and is positioned above a horizontal line.

Cristeen Beck
Board Secretary

Public Attendance

Julie White

Letty McDonough

Anna Foster

Kim Ronan

Dean Clepper

Gene Yanity