

## **SMSD Facilities Committee Meeting Minutes**

SMSD Board Room

June 6, 2022 – 5:30pm

Members Present: Robin Scherer (chair) and Rodney Wagner

Members Absent: None

Administration Present – Jim Estep (Ex-officio member), Brad Group (Ex-officio member), Kevin O'Donnell (Ex-officio member), Ryan Frey

Teacher Rep Present – None

Public Attendance - None

The meeting was called to order at 5:30 p.m. and started with the Pledge of Allegiance.

### **New Business:**

Ryan Frey reviewed the summer cleaning schedule. He developed one for all custodians. There is a per building/per month schedule that indicates a timeline for what needs to be done. Ryan indicated all gymnasium floors will be stripped, sanded and a new floor wax applied. He has coordinated with all parties involved to be sure there aren't usage conflicts. Each gym will be closed for two weeks to accomplish this task.

SMSD has a new trash vendor. As approved by the full board, SMSD will be using Penn Waste. Ryan Frey has a meeting scheduled with Andrea McFadden of Penn Waste on 6/8/2022 to do a physical identification of all dumpsters/bins and to discuss details of pickup.

Ryan Frey reviewed the fire that happened in the wood shop with the committee members. He stated the insurance adjustor has been out and he is awaiting response. Ryan has researched and indicated a replacement for the burnt machine is available.

### **Old Business:**

Ryan Frey updated the committee on the sale of a TORO Groundmaster 3505-D mower to East Pennsboro School District for \$25,000. He indicated the district was able to purchase two new zero-turn mowers for \$27,680. Using the \$25,000 from the sale of the TORO Groundmaster mower, the district paid \$2680 for the new mowers. Ryan indicated the district has implemented a 3-year rotating schedule for the mowers to ensure they are fully used are kept under warranty.

Ryan Frey updated the committee on the YBMS roofing project. He has a pre-construction meeting scheduled on 6/22/2022 to review the timeline, staging area, and other pertinent details. There is an anticipated start date of end of July/beginning of August and a "fall" completion timeframe. Ryan indicated there would not be any interference when school resumes in August.

The committee discussed the demolition of the Forge Road project. Because the bids came in at twice the anticipated amount (mainly due to the need to shut off water and sewer lines across a state road and then paving), this project has been put on hold. Discussion ensued on a different approach to the project, perhaps bidding out only the water and sewer removal and utilizing in-house or township help for tear down of the physical structure. Ryan Frey will work with the Business Office on the development of a new bid.

The committee moved to discussing the bathroom update and other projects. Ryan Frey presented to the committee that he and several other district administration/employees worked on a grant through the Cumberland County Commission. If awarded the full amount, the grant would provide two million dollars to not only complete bathroom renovations (estimated cost \$825,000) but would also allow for the purchase and installation of security cameras (estimated cost \$800,000) and the pending land acquisition (estimated cost \$325,000). The grant will be submitted on 6/7/2022. It is hopeful to have a response by August 2022. Ryan Frey was made aware of this grant by SMSD's Social Worker, Angelina.

Ryan Frey indicated SMSD needs cameras at all school buildings. He met with a representative of Konica-Minolta to review costs of security cameras. With labor included, it would cost approximately \$165,000. The grant would allow the district to move forward much more quickly with this important project.

Ryan Frey is still waiting on updated quotes for paving in front of the stadium fieldhouse. He indicated South Middleton Township will be paving a road adjacent to Rice Elementary. They will include part of the entrance to the school, which is in very poor condition.

H.B. McClure Company continues an intensive review of facilities as part of the report they will feed back to the district. The goal is to have the findings presented to the committee prior to going to the full board.

Ryan Frey continues to work on the key audit to physically verify who has keys to school buildings. Discussion ensued on some of the challenges and future goals of distribution and return of keys.

Ryan Frey updated the committee on the YMBS dishwasher. A new one was installed in May and is working well.

The committee discussed the stadium livestream infrastructure issue made more prominent with the rental of the USL Women's Soccer League. Ryan Frey is hopeful this project will be feasible if the full amount of the grant is awarded. The completion would offer great opportunities for all sports teams utilizing the stadium to experience the full potential of the HUDL software. Ryan Frey has had a conversation with the HUDL representative to review those capabilities. Committee member, Rodney Wagner stated that he has attended one of the USL Women's Soccer League games and thoroughly enjoyed it.

A discussion ensued regarding the public use of the stadium track and turf. Ryan Frey stated turfs need replaced every 8-10 years and tracks every 5 years and that most other schools do not allow unmonitored public access (due to the inability to monitor for damage that may be done). The committee reviewed all factors and has decided against public use. This does not prohibit coaches from

scheduling workouts or open field times on which students can use the facilities. It also does not prohibit the use of other fields on the campus. There was discussion about inappropriate use of district facilities. The committee will work with the administration to address those appropriately.

**Public Comment:**

None

The next Facilities Committee meeting is schedule for September 12, 2022 @ 6:00 p.m.

The meeting was adjourned at 6:23 p.m.

Respectfully submitted,

Robin Scherer, Chair