

**SOUTH MIDDLETON SCHOOL DISTRICT**  
**4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES**  
**April 19, 2022**

The South Middleton Board of School Directors met on April 19, 2022. The South Middleton Board of School Directors met in the District Office Board Room. Mr. Group called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Eric Berry  
Mr. Terry Draper  
Mr. Brad Group  
Mr. William Hartman  
Mr. Anthony Lucido

Mrs. Robin Scherer  
Mrs. Bethanne Sellers  
Mrs. Shannon Snyder  
Mr. Rodney Wagner

**Administrative Staff**

Mr. James Estep, Superintendent  
Mrs. Tina Darchicourt, Director of Business & Operations  
Mr. Alex Smith, Director of Student Services  
Mrs. Jen Chamberlin, Supervisor of Special Education

**Student Representatives**

Ajla Salkic – Absent  
Jake Sokolofsky

**Visitors**

See attached

**Board Secretary**

Cristeen Beck

**Solicitor**

Gareth Pahowka- Absent

## **APPROVAL OF AGENDA AND MINUTES**

### **Approval of Agenda**

Mrs. Sellers made a motion, seconded by Mr. Berry, to approve the agenda of April 19, 2022, with all correction as indicated.

**The motion passed unanimously.**

### **Approval of Minutes**

Mrs. Snyder made a motion, seconded by Mrs. Sellers, that the Board approves the minutes of the following meeting:

04/04/2022 – Planning/Regular Board Meeting.

**The motion passed unanimously.**

**AWARDS AND RECOGNITIONS** – Mr. Estep recognized 6 BSHS students who received Student of the Quarter for the third quarter from Cumberland Perry Area Career and Technical Center- Dalton Ackley, Angel Durden, Mila Elash, Blake Lear, Jack Moore, and Luke Neumayer.

**CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) – None**

**SUPERINTENDENT REPORT- None**

**DIRECTOR OF BUSINESS AND OPERATIONS – None**

**Student Services/Social Worker Report** – Ms. Angelina Romano presented on homeless students and McKinney-Vento Act.

**PRESIDENT’S REPORT**– Mr. Group announced an Executive session to be held immediately after the meeting to discuss Labor Relations and Personnel.

### **STUDENT REPRESENTATIVES REPORT –**

Jake Sokolofsky, Student Representative- Reported on spring sports season and upcoming high school assembly on dangers of texting and driving. Provided update that selection process is underway for next year’s junior Board representative.

### **Consent Agenda**

Mr. Wagner made a motion, seconded by Mrs. Scherer to approve the Consent Agenda.

## **Financial Reports**

1. That the Board approves payment of General Fund bills processed from April 05, 2022 through April 15, 2022.
2. That the Board approves payment of General Fund bills processed April 19, 2022.
3. That the Board approves payment of Activity Fund bills processed from March 30, 2022 through April 12, 2022.
4. That the Board approves payment of Athletic Fund bills processed from March 30, 2022 through April 12, 2022.
5. No payments were disbursed from Cafeteria Fund from March 30, 2022 through April 12, 2022.
6. No payments were disbursed from Construction Fund from March 30, 2022 through April 12, 2022.
7. No payments were disbursed from Capital Reserve from March 30, 2022 through April 12, 2022.
8. No payments were disbursed from Trust Fund from March 30, 2022 through April 12, 2022.
9. That the Board approves Procurement Card transactions from February 26, 2022 through March 25, 2022.
10. That the Board approves the Treasurer's Report from March 2022.
11. That the Board approves the Financial Report through March 2022.

## **2022-2023 Carlisle YMCA Childcare Agreement**

That the Board approves the 2022-2023 Carlisle YMCA Childcare Agreement.

## **Bid Rejection**

That the Board rejects the bid received for the demolition of 16 Forge Road.

## **Personnel- Position Change**

That the Board approves the following Personnel- Position Change:

- Diane Clugh - Administrative Assistant to Middle School Principal to Administrative Assistant to High School Counseling Department, effective April 19, 2022, no salary change. (Replacing Laurie Strayer)

## **Personnel- Resignation**

That the Board approves the following Personnel- Resignation:

- Michelle Shipman- Building Secretary IFES, effective April 29, 2022

## **Personnel- Employment- Short-Term Substitute**

That the Board approves the following Personnel- Employment- Short-Term Substitute:

- Sara-Kate Kuhns - Middle School Social Studies Teacher (replacing Brandon Deitch)-effective April 13, 2022-June 3, 2022- Bachelors Step 1 (Prorated)- \$9,050.46

**Acceptance of Snowblower Donation**

That the Board accepts the donation of a Troy-Bilt Polar Blast snowblower (valued at approximately \$900.00) from a community member.

**The motion passed unanimously.**

**Itemized Agenda:**

**2022-2023 Cafeteria Budget**

Mrs. Sellers made a motion, seconded by Mrs. Snyder that the Board approves the 2022-2023 Cafeteria Budget.

**2022-2023 Meal Prices**

That the Board approves the 2022-2023 Meal Prices:

Breakfast: Elementary/Secondary Students- \$2.20, Adult- \$3.20

Lunch: Elementary Students- \$3.10, Secondary Students- \$3.20, Adults- \$4.20

**On a roll call vote, the motion passed as follows:**

**Mr. Berry-Yes                      Mrs. Scherer- Yes**

**Mr. Draper-Yes                  Mrs. Sellers- Yes**

**Mr. Group-Yes                  Mrs. Snyder-Yes**

**Mr. Hartman-Yes                Mr. Wagner-Yes**

**Mr. Lucido-Yes**

**Yes –9, No –0, Abstentions- 0, Absent -0**

**Uncompensated Leave Requests**

Mrs. Sellers made a motion, seconded by Mr. Wagner that the Board approves the following Uncompensated Leave Requests:

- Michelle Shipman- Building Secretary IFES- April 13, 2022
- Kyle Purnell- Speech Teacher IFES- May 6, 9, and 10, 2022

**On a roll call vote, the motion passed as follows:**

|                         |                         |
|-------------------------|-------------------------|
| <b>Mr. Draper-Yes</b>   | <b>Mrs. Sellers-Yes</b> |
| <b>Mr. Group-Yes</b>    | <b>Mrs. Snyder- Yes</b> |
| <b>Mr. Hartman-Yes</b>  | <b>Mr. Wagner-Yes</b>   |
| <b>Mr. Lucido-Yes</b>   | <b>Mr. Berry-Yes</b>    |
| <b>Mrs. Scherer-Yes</b> |                         |

**Yes –9, No –0, Abstentions- 0, Absent -0**

**YBMS Roof Project**

Mrs. Snyder made a motion, seconded by Mr. Berry That the Board approves the YBMS Roof Project with Weatherproofing Technologies, Inc., pending solicitor review.

Mr. Wagner inquired about solicitor review.

Mrs. Darchicourt confirmed that Mr. Pahowka is reviewing contract language, but pricing and timeframe are set.

**On a roll call vote, the motion passed as follows:**

|                         |                        |
|-------------------------|------------------------|
| <b>Mr. Group-Yes</b>    | <b>Mrs. Snyder-Yes</b> |
| <b>Mr. Hartman-No</b>   | <b>Mr. Wagner-Yes</b>  |
| <b>Mr. Lucido-Yes</b>   | <b>Mr. Berry-Yes</b>   |
| <b>Mrs. Scherer-Yes</b> | <b>Mr. Draper-No</b>   |
| <b>Mrs. Sellers-Yes</b> |                        |

**Yes –7, No –2, Abstentions- 0, Absent -0**

**Real Estate Purchase Agreement**

Mrs. Sellers made a motion, seconded by Mr. Wagner that the Board approves the Real Estate Purchase Agreement.

Mrs. Sellers inquired about date in July.

Mrs. Darchicourt noted that it must be executed by end of July 2024.

Mr. Draper inquired about requirement of land purchase and any potential for donation of land.

Mr. Estep responded that this purchase is not required but will give district options in future if enrollment increases or building projects.

Mrs. Darchicourt commented on recent enrollment analysis by township.

Mr. Estep commented that McClure Company will be reviewing PDE enrollment figures.

Mrs. Darchicourt responded to land donation question and that owner gave bottom line number that he would accept for the land.

Mr. Estep noted that price was less than owner had originally asked.

Mrs. Scherer noted current athletic use of land and possible risk of real estate investor purchasing and using for housing.

Mrs. Sellers noted that campus is tight during drop off and pick up time. Allows for increase in non-impervious surfaces.

Mr. Wagner inquired about South Middleton Township report.

Mrs. Darchicourt and Mr. Estep agreed to send Mr. Wagner the report.

**On a roll call vote, the motion passed as follows:**

**Mr. Hartman-Yes                      Mr. Wagner-Yes**

**Mr. Lucido-Yes                      Mr. Berry-Yes**

**Mrs. Scherer-Yes                      Mr. Draper-No**

**Mrs. Sellers-Yes                      Mr. Group- Yes**

**Mrs. Snyder- Yes**

**Yes –8, No –1, Abstentions- 0, Absent -0**

**Planning/Discussion- for Approval at May 2, 2022 Meeting**

**Policies**

**First Reading- Retire- Policy 122.2 - Random Drug Testing**

That the Board approves retiring Policy 122.2 - Random Drug Testing.

**First Reading- Revised Policy 103 -Discrimination/Title IX Sexual Harassment Affecting Students**

That the Board approves revised Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students.

**First Reading- Revised Policy 104- Discrimination/Title IX Sexual Harassment Affecting Staff**

That the Board approves revised Policy 104- Discrimination/Title IX Sexual Harassment Affecting Staff.

**First Reading - Revised Policy 124- Summer School**

That the Board approves revised Policy 124- Summer School.

**First Reading- Revised Policy 125- Adult Education**

That the Board approves revised Policy 125- Adult Education.

**First Reading- Revised Policy 126- Class Size**

That the Board approves revised Policy 126- Class Size.

**First Reading- Revised Policy 130- Homework**

That the Board approves revised Policy 130- Homework.

**First Reading- Adoption of Policy 011- Principles for Governance and Leadership**

That the Board approves the adoption of Policy 011- Principles for Governance and Leadership.

**BOARD COMMITTEE REPORTS-**

**Policy Committee- Mrs. Snyder-** Reported on April 11 meeting and policy updates as included on the agenda.

Mr. Berry inquired about Policy 122.2 – Random Drug Testing and budget impact. Mr. Estep confirmed this policy will be retired and cited case law in recent history. Mrs. Snyder responded that drug testing can still be utilized as outlined in student handbook.

Mr. Lucido inquired about Title IX training.

Mrs. Snyder and Mr. Estep noted annual training and recent policy updates.

Mr. Estep commented on Stock and Leader Training. Noted that in past district solicitors' firm and online training was utilized.

Mr. Group commented on professional development opportunities during in-service days.

Mr. Draper recognized Mrs. Snyder for her work on the Policy Committee.

### **BOARD COMMENTS-**

Mr. Wagner commented on Wheatstone Project status and update on Waste Management.

Mr. Hartman recognized winter athletes and coaches. Noted that tomorrow evening is a "signing" night at BSHS.

Mrs. Scherer congratulated CPACTC students.

Mrs. Snyder recognized Ms. Romano and Mr. Smith for their work on helping homeless students in our community.

### **CITIZENS PARTICIPATION- None**

### **ANNOUNCEMENTS/INFORMATION ITEMS**

#### **April/May 2022 Board Calendar**

Athletics & Student Activities Committee Meeting- Monday, April 25, 2022- 5:30 pm

Planning/Regular Board Meeting- Monday, May 2, 2022- 7:00 pm

Curriculum & Instruction Committee Meeting- Monday, May 9, 2022- 6:00 pm

Regular Board Meeting- Monday, May 16, 2022- 7:00 pm

#### **Enrollment Report**

#### **Informational**

- The administration will be increasing work hours for Jen Metz (Part-Time District Office Secretary) from the current 20 hours/week to up to 29 hours/week, effective July 1, 2022.
- Change of Allocation for Extra-Duty Stipend- First Grade Chairs: Colleen Walp has been on leave for 62 days, thus, her \$1,325.00 has been reduced to \$890.38. The daily rate for the role for the school year is \$7.01. In Ms. Walp's

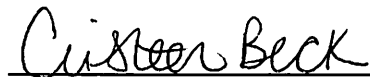


absence, Michelle Group has continued to serve as Co-Chair and consequently taken on increased responsibilities. Accordingly, Ms. Group's stipend amount will increase to \$1,759.62 (\$1325 + \$434.62 [\$7.01 daily rate x 62]).

## **ADJOURNMENT**

Mrs. Sellers a motion, seconded by Mrs. Scherer to adjourn the meeting. The meeting adjourned at 7:50 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Cristeen Beck". The signature is written in black ink and is positioned above a horizontal line.

Cristeen Beck  
Board Secretary

**Public Attendance**

Julie White

Sophia Bounds

Letty McDonough

Tyler Nolte

Arianna Stenger

Ansh Patel

Anna Book

Nathan Book

Anna Chamberlin

John Yanity

Gene Yanity

Owen Metz