

**SOUTH MIDDLETON SCHOOL DISTRICT**  
**4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES**  
**April 4, 2022**

The South Middleton Board of School Directors met on April 4, 2022. The South Middleton Board of School Directors met in the District Office Board Room. Mr. Group called the meeting to order at 7:00 pm.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Eric Berry  
Mr. Terry Draper  
Mr. Brad Group  
Mr. William Hartman  
Mr. Tony Lucido

Mrs. Robin Scherer  
Mrs. Bethanne Sellers  
Mrs. Shannon Snyder  
Mr. Rodney Wagner

**Administrative Staff**

Mr. James Estep, Superintendent  
Mrs. Tina Darchicourt, Director of Business & Operations  
Mr. David Boley, W.G. Rice Principal

**Student Representatives**

Ajla Salkic- Absent  
Jacob Sokolofsky

**Visitors**

See Attached

**Board Secretary**

Cristeen Beck

**Solicitor**

Chris Harris

## **APPROVAL OF AGENDA AND MINUTES**

### **Approval of Agenda**

Mrs. Sellers made a motion, seconded by Mr. Berry, to approve the agenda of April 4, 2022, with all correction as indicated.

**The motion passed unanimously.**

### **Approval of Minutes**

Mrs. Sellers made a motion, seconded by Mrs. Snyder, that the Board approves the minutes of the following meeting:

03/21/2022 – Regular Board Meeting.

**The motion passed unanimously.**

**AWARDS AND RECOGNITIONS** – Mr. Estep recognized the Mini-THON event that raised over \$105,000 and 7<sup>th</sup> Grade student Trip Huffman who recently participated in a Geography Bee and will complete at the national level in June.

## **CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) –**

Letty McDonough – 1636 Leidigh Drive

Commented on timing of board agenda posting. Inquired about library book weeding and disposal.

Mr. Estep noted that book purchases are approved by the Board as part of the budget. Noted that disposal is part of policy #711. Confirmed that agenda is posted 72 hours prior to the meeting.

Mr. Berry inquired about reason for book disposals.

Mr. Estep and Mrs. Sellers noted librarian protocol for weeding process.

**DIRECTOR OF BUSINESS & OPERATIONS REPORT-** Mrs. Darchicourt noted that Cafeteria Budget will be on the April 19, 2022, Board agenda.

**SUPERINTENDENT REPORT-** Mr. Estep announced Executive Session for Personnel immediately following the meeting.

**W.G. Rice Report-** Mr. David Boley gave presentation on W.G. Rice Elementary activities.

Mr. Draper inquired about condition of school building.

Mr. Boley responded he is satisfied with condition and recognized Mr. Frey for handling any facility concerns.

## **PRESIDENT'S REPORT- None**

## **STUDENT REPRESENTATIVE REPORT –**

Jake Sokolofsky- Student Representative, highlighted the Mini-THON event activities and amount of money raised. Provided update on spring sports season and recent competitions.

Mrs. Sellers inquired about how new resource schedule is going.

Jake responded that there has been positive feedback.

## **Consent Agenda**

Mrs. Sellers made a motion, seconded by Mrs. Snyder to approve the Consent Agenda.

## **Financial Reports**

That the Board approves payment of General Fund bills processed from March 22, 2022 through April 01, 2022.

That the Board approves payment of General Fund bills processed April 04, 2022.

That the Board approves payment of Activity Fund bills processed from March 16, 2022 through March 29, 2022.

That the Board approves payment of Athletic Fund bills processed from March 16, 2022 through March 29, 2022.

That the Board approves payment of Cafeteria Fund bills processed from March 16, 2022 through March 29, 2022.

No payments were disbursed from Construction Fund from March 16, 2022 through March 29, 2022.

No payments were disbursed from Capital Reserve from March 16, 2022 through March 29, 2022.

No payments were disbursed from Trust Fund from March 16, 2022 through March 29, 2022.

## **Personnel - Position Change**

That the Board approves the following Personnel - Position Change:

- Brandon Deitch - YBMS Teacher to Acting Assistant Middle School Principal (replacing David Bitner), effective April 19-June 3, 2022, stipend of \$1,815.00

**Personnel - Employment- Long-Term Substitute**

That the Board approves the following Personnel- Employment- Long Term Substitute:

- Danielle Long - LTS 5th Grade Teacher (replacing Kelsea Reed) effective March 21- June 3, 2022, Master's Step 1 - prorated (50 days) \$14,146.83

**Personnel- Extra Duty- Mentors**

That the Board approves the following Personnel- Extra Duty- Mentors:

- Katherin Doncel-Slantz- Mentor for Laura LaRose, prorated \$141.44
- Bethany Lepley - Mentor for Kyle Purnell, prorated \$127.84

**IFES Library Book Weeding/Disposal**

That the Board approves the list of IFES Library Books for weeding/disposal, in accordance with Policy #711.

**YBEC Field Trip**

That the Board approves the YBEC overnight field trip - May 19-20, 2022.

Mr. Wagner made a motion to move the Personnel-Athletics items to Itemized Agenda.

Mr. Hartman inquired about long-term substitute employment.

Mr. Estep noted that the plan is to not fill that position.

**The motion passed unanimously.**

**Itemized Agenda:**

Mrs. Scherer made a motion, seconded by Mrs. Sellers that the Board approves the Resolution Authorizing Proposed Final Budget.

RESOLVED, by the Board of School Directors of the South Middleton School District, as follows:

- The proposed Final Budget of the School District for the 2022-2023 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final Budget of the School District for the 2022-2023 fiscal year and shall be made available for public inspection after this date.
- At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise Final Budget Notice in substantially the form as

presented to the School Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the District offices.

**On a roll call vote, the motion passed as follows:**

<b>Mrs. Snyder-Yes</b>	<b>Mr. Hartman-Yes</b>
<b>Mr. Wagner-Yes</b>	<b>Mr. Lucido-Yes</b>
<b>Mr. Berry-Yes</b>	<b>Mrs. Scherer-Yes</b>
<b>Mr. Draper-Yes</b>	<b>Mrs. Sellers-Yes</b>
<b>Mr. Group-Yes</b>	

**Yes –9, No –0, Abstentions- 0, Absent -0**

#### **Resolution of Condemnation**

Mrs. Sellers made a motion, seconded by Mrs. Snyder that the Board approves the attached Resolution of Condemnation.

Mr. Draper inquired about document language and plan.

Mr. Estep responded that final sale agreement

**On a roll call vote, the motion passed as follows:**

<b>Mr. Wagner- Yes</b>	<b>Mr. Lucido-Yes</b>
<b>Mr. Berry-Yes</b>	<b>Mrs. Scherer-Yes</b>
<b>Mr. Draper- No</b>	<b>Mrs. Sellers- Yes</b>
<b>Mr. Group-Yes</b>	<b>Mrs. Snyder- Yes</b>
<b>Mr. Hartman- Yes</b>	

**Yes –8, No –1, Abstentions- 0, Absent -0**

Mrs. Sellers, seconded by Mr. Hartman to move the Personnel- Athletics (Correction of Stipend and Employment) in a Block Motion:

**Personnel- Athletics (correction of stipend)**

That the Board approves the revision of the stipend for Spring Athletics - JH Girls Soccer Coach Matt Blakeslee from \$1650 to \$2550.

\*The incorrect stipend amount was listed at the 3/7/22 meeting.

### **Personnel- Employment- Athletics**

That the Board approves the following Personnel - Employment - Athletics:

- Erin Lutz - Head Volleyball Coach - \$2850.00

Mr. Wagner inquired about stipends being discussed at committee level.

Mr. Estep commented that he will be working with Rachel Boyle and Tina Darchicourt to review.

Mrs. Darchicourt noted that Mrs. Boyle is collecting data now to review.

Mr. Wagner noted concerns with differing amounts.

Mrs. Sellers noted past committee work.

Mr. Hartman noted that the rubric was created by her predecessor and how it was developed at that time.

Mr. Lucido inquired about incentive for merit-based achievement.

Mr. Hartman responded its not in current rubric.

**The motion passed unanimously.**

### **Planning/Discussion- for Approval at 04/19/2022 Meeting**

#### **YBMS Roof Project - Tremco Representative Randy Kline**

That the Board approves the YBMS Roof Project.

Tremco Representatives presented on scope of YBMS roof project and discussed materials.

Mr. Group inquired about similar product on BSHS roof.

Mr. Lucido inquired about cons of project.

Mr. Kline responded that only con would be R-value.

Mr. Lucido inquired about other alternatives.

Mr. Kline noted it's a substrate roof system.

**2022-2023 Carlisle Family YMCA Childcare Agreement**

That the Board approves the 2022-2023 Carlisle Family YMCA Childcare Agreement.

Mr. Berry inquired about contract.

Mr. Group responded that it's a before and after school program for students in K-5 that takes place in Rice gym. Staff for that program is YMCA staff.

**Committee Reports**

**Technology Committee – Mr. Berry-** Discussed student technology fee, website issues, and technology equipment disposal.

Mrs. Sellers inquired about equipment.

Mr. Berry responded its laptops and iPads- both student and staff equipment.

**Advisory Reports**

**Bubbler Foundation-** Mr. Group: Annual dinner will be held on May 6 at Allenberry and will recognize several community members.

**CPACTC: Mr. Draper:** 36% increase in enrollment and 200 students on waiting list for next year. Planning on facility expansions in future.

**PSBA- Mr. Berry:** No Report

**South Middleton Township- Mr. Wagner:** Development of township properties. Noted concerns with Waste Management.

**South Middleton Parks & Rec- Mr. Lucido:** No meeting/report

**BOARD COMMENTS-**

Mr. Hartman thanked Mini-THON coordinators. Thanked Jim for clarifying budget concerns about TSA budget. Encouraged seniors to reach out to counseling office about scholarships.

Mr. Wagner highlighted spring sports.

Mrs. Sellers noted successful fundraising for Mini-THON and suggested plaque.

**CITIZENS PARTICIPATION-None**

**ANNOUNCEMENTS/INFORMATION ITEMS**

**Board Calendar – April 2022**

Policy Committee Meeting - Monday, April 11, 2022- 6:00 pm

Regular Board Meeting- Tuesday, April 19, 2022- 7:00 pm

Athletics & Student Activities Committee Meeting- Monday, April 25, 2022 - 5:30 pm

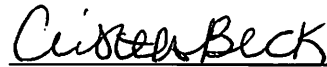
**Enrollment Report**

Mr. Estep thanked Board members for their participation in budget process. Thanked Tina and Lindsay for their work on the budget.

**ADJOURNMENT**

Mrs. Sellers made a motion, seconded by Mr. Berry, to adjourn the meeting. The meeting adjourned at 8:03 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Cristeen Beck". The signature is written in black ink and is positioned above a horizontal line.

Cristeen Beck  
Board Secretary



Public Attendance

Matthew Whare

Tyler Nolte

Letty McDonough

Brandon Deitch

Anna Foster

Josh Anderson

Gene Yanity