

SMSD Facilities Committee Meeting Minutes

SMSD Board Room

March 14, 2022 – 6:00pm

Members Present: Robin Scherer (chair), Bill Hartman, Rodney Wagner

Members Absent: None

Administration Present – Jim Estep (Ex-officio member), Brad Group (Ex-officio member) Ryan Frey

Teacher Rep Present – None

Public Attendance - None

The meeting was called to order at 6:00 p.m. and started with the Pledge of Allegiance. All members introduced themselves.

Old Business:

None

New Business:

Ryan Frey presented the committee with an agreement to sell a TORO Groundmaster 3505-D mower to East Pennsboro School District for \$25,000. The committee reviewed the details of this equipment, its acquisition, and sale price. Rodney Wagner made a motion to recommend to the SMSD Board to sell the equipment.

The committee discussed the YBMS roofing project. Ryan Frey reported TREMCO along with 4-5 roofing contractors were out for a site visit the week of March 7, 2022. TREMCO will collect the estimates and get back to Ryan Frey 3/26/2022. Mr. Estep is working with the Business Office to secure money within the general budget to cover the cost of the roof.

The committee discussed the demolition of the Forge Road project. Stock & Leader just returned the bid after reviewing the legal verbiage. Ryan Frey will work with the Business Office to determine the timeline of the public posting.

The committee moved to discussing the feasibility study as it includes the bathroom update as well as the security camera system and larger paving project. Ryan Frey has received a quote for paving in front of the field house for \$4600.00 and will be getting new updates to move forward with this project. On 3/22/2022, H.B. McClure Company will be starting an intensive review of facilities as part of the report they will feed back to the district.

Ryan Frey is actively working on performing key audit to physically verify who has keys to school buildings. Apparently, an audit was done two years ago, but cannot be located. Ryan Frey plans to do random key audits in the future to be sure keys are remaining with the individuals to whom they were issued. There are other areas being fine-tuned to help with key inventory/monitoring.

Ryan Frey made the committee aware that the YMBS dishwasher is out of service due to a safety issue. The cafeteria will be using paper products until the new dishwasher is ordered and received (6-8 weeks). Ryan will be contacting Hobart to complete the order

The committee discussed the USL Women's Soccer League use of the stadium. The agreement has been signed by both parties. The stadium livestream infrastructure issue was discussed at length. The cameras are in place, but there aren't any fiber cables that will connect the camera to the internet. The band width will also need to be sufficient to support this. The committee encouraged Ryan Frey to reach out to the necessary contractors to get quotes for installation of the necessary cables.

The committee discussed the need to review Policy 707 as it relates to rental fee structures. The committee recommends the Administration work with the Policy Committee to review and recommend a new rental fee structure.

Public Comment:

None

The next Facilities Committee meeting will be determined ASAP as Ryan Frey is not available for the next scheduled date.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Robin Scherer, Chair