

SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007

SCHOOL BOARD MEETING MINUTES
December 6, 2021

The South Middleton Board of School Directors met on December 6, 2021. The South Middleton Board of School Directors met in the District Office Board Room. Mr. Group called the meeting to order at 7:15 pm.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Eric Berry

Mr. Brad Group

Mr. William Hartman

Mrs. Elizabeth Knouse

Mrs. Elizabeth Meikrantz

Mrs. Robin Scherer

Mrs. Bethanne Sellers

Mrs. Shannon Snyder

Mr. Rodney Wagner

Administrative Staff

Mr. James Estep, Superintendent

Mr. Alex Smith, Director of Student Services

Mr. Brian Ronan, Director of Technology

Mrs. Tina Darchicourt, Director of Business & Operations

Student Representatives

Ajla Salkic

Jacob Sokolofsky

Visitors

See Attached

Board Secretary

Cristeen Beck

Solicitor

Chris Harris

APPROVAL OF AGENDA AND MINUTES

Approval of Agenda

Mrs. Knouse made a motion, seconded by Mrs. Meikrantz, to approve the agenda of December 6, 2021, with all corrections as indicated.

The motion passed unanimously.

Approval of Minutes

Mrs. Meikrantz made a motion, seconded by Mrs. Knouse, that the Board approves the minutes of the following meeting: 11/15/21– Regular Board Meeting

Mr. Hartman clarified check payment process question from last meeting.

The motion passed unanimously.

AWARDS AND RECOGNITIONS – Mr. Estep recognized Mrs. Michelle Group for receiving the Outstanding Teacher Award from Shippensburg University Study Council. Thanked outgoing board members for their service. Welcomed new board members and congratulated them on election victories and looking forward to working with them. Outlined upcoming task of hiring an Assistant to the Superintendent.

CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) –

Dean Clepper – 8 Hickory Court Boiling Springs

Congratulated Mr. Group and other new board members. Recognized resigning school directors- Mrs. Knouse and Mrs. Meikrantz.

Virginia Kenyon- 37 N. Pin Oak Drive Boiling Springs

Commented on previously serving as a board member prior to Mrs. Knouse. Applauds what she has done for students.

SUPERINTENDENT REPORT- None

DIRECTOR OF BUSINESS AND OPERATIONS- Mrs. Tina Darchicourt highlighted financial report.

PRESIDENT'S REPORT- Mr. Group thanked board for electing him as President, looks forward to working with board.

STUDENT REPRESENTATIVE REPORT –

Jake Sokolofsky- Student Representative, thanked outgoing board members. Provided update on dress code committee and progress with Mr. Hain. Thanked Mr. Ronan, Director of Technology for his assistance this week.

Ajla Salkic- Student Representative, congratulated new board members. Thanked outgoing board members. Shared information on recent Instagram survey on school lunches and some of the feedback.

Mrs. Sellers inquired about lunch spaces.

Ajla responded with details about improving processes.

Jake noted that Mr. Hain indicated it's a staffing issue.

Mr. Group thanked the Student Representatives for their report.

Consent Agenda

Mrs. Meikrantz made a motion, seconded by Mrs. Sellers to approve the Consent Agenda.

Financial Reports

That the Board approves payment of General Fund bills processed from November 10, 2021 through December 3, 2021.

That the Board approves payment of General Fund bills processed December 6, 2021.

3. That the Board approves payment of Activity Fund bills processed from November 10, 2021 through November 30, 2021.

4. No checks disbursed from Athletic Fund from November 10, 2021 through November 30, 2021.

5. That the Board approves payment of Cafeteria Fund bills processed from November 10, 2021 through November 30, 2021.

6. No checks disbursed from Construction Fund from November 10, 2021 through November 30, 2021.

7. No checks disbursed from Capital Reserve from November 10, 2021 through November 30, 2021.

8. No checks disbursed from Trust Fund from November 10, 2021 through November 30, 2021.

9. That the Board approves VISA transactions from September 28, 2021 through October 25, 2021.

10. That the Board approves the Treasurer's Report for October 2021.

11. That the Board approves the Financial Report through October 2021.

Boyer & Ritter AFR Agreement

That the Board approves the Boyer & Ritter AFR Agreement.

Personnel- Resignations

That the Board approves the following Personnel- Resignations:

- Chelshea Pruznak - School Psychologist, effective January 21, 2022.
- Melanie Shaver-Durham- Director of Curriculum & Instruction (The district reserves the right to hold for up to 60 days, but will work to develop a transition plan that should allow release prior to 60 days)

The motion passed unanimously.

Itemized Agenda:

Winter Coaches

Mrs. Meikrantz made a motion, seconded by Mr. Hartman that the Board approves the Winter Coaches list. (See attached)

The motion passed unanimously.

School Director Resignations

School Director Resignation

Mrs. Meikrantz made a motion, seconded by Mrs. Snyder that the Board accepts the resignation of School Director Elizabeth Meikrantz, effective December 10, 2021.

Mrs. Sellers thanked Mrs. Meikrantz for her years of service.

On a roll call vote, the motion passed as follows:

Mr. Berry-Yes

Mrs. Scherer-Yes

Mr. Group-Yes

Mrs. Sellers-No

Mr. Hartman-Yes Mrs. Snyder-Yes

Mrs. Knouse-Yes Mr. Wagner-Yes

Mrs. Meikrantz-Yes

Yes –8, No –1, Abstentions- 0, Absent -0

School Director Resignation

Mrs. Meikrantz, made a motion, seconded by Mrs. Snyder that the Board accepts the resignation of School Director Elizabeth Knouse, effective December 10, 2021.

Mrs. Meikrantz and Mr. Group noted Mrs. Knouse' s contributions.

On a roll call vote, the motion passed as follows:

Mr. Berry-Yes Mrs. Scherer-Yes

Mr. Group-Yes Mrs. Sellers-No

Mr. Hartman-Yes Mrs. Snyder-Yes

Mrs. Knouse-Yes Mr. Wagner-Yes

Mrs. Meikrantz-Yes

Yes –8, No –1, Abstentions- 0, Absent -0

Mr. Estep explained board vacancy process.

Mr. Group outlined dates and public interview process.

Mr. Berry inquired about interview questions.

Mr. Group responded that Mr. Estep will work with board on interview process.

Mrs. Sellers inquired about possible quantity of applicants and time commitment.

Mr. Estep responded that the information about the role can be advertised.

Mr. Estep commented with information on Comprehensive Plan.

TCI Payment

Mrs. Meikrantz made a motion, seconded by Mrs. Sellers that the Board approves the check #62131 payment of \$19,998.00 to TCI for invoice #80632

The motion passed unanimously.

Personnel- Employment- Long-Term Substitutes

Mrs. Meikrantz made a motion, seconded by Mrs. Knouse that the Board approves the following Personnel- Employment- Long-Term Substitutes:

- Rebecca Smith will be LTS for Colleen Walp - 1st grade at W.G. Rice Elementary School. Her placement will be approximately 49 days, Bachelors, Step 1, Pro-rated \$13,043.31.
- Hannah Wineman will be LTS for Nicole Johnson - 3rd grade at Iron Forge Elementary School. Her placement will be for approximately 55 days, Masters, Step 1, Pro-rated \$15,561.70

The motion passed unanimously.

Planning/Discussion- for Approval at 12/20/2021 Meeting

Comprehensive Plan

That the Board approves the 2020-2023 Comprehensive Plan and other state required reports. (See attached)

Mrs. Sellers inquired about location on website.

Mrs. Beck outlined where the documents were located.

See Saw Contract

That the Board approves the See Saw Contract.

Mr. Group noted that this is for Rice Elementary.

Committee Reports

Facilities Committee- Mr. Group – reported on meeting on Nov. 18, 2021. Reviewed status of 16 Forge Road property. Committee recommends demolishing structure and

will be brought as an agenda item for upcoming board meeting. Discussed ABM staffing and contract. Mr. Frey provided overview of SMSD buildings.

Mr. Hartman noted vacancies on committee.

Mrs. Sellers commented on ADA compliant bathrooms.

BOARD COMMENTS

Mrs. Knouse gave thanks for the opportunity to serve.

Mr. Hartman commented on the upcoming winter sports season. Requested support for committees from new board members.

Mrs. Meikrantz gave thanks for opportunity to serve and happy to be a resource for new members.

CITIZENS PARTICIPATION-

Allen Cosby 1 E. Countryside Drive Boiling Springs

Inquired about submitting questions for prospective board candidates and how to contact board.

Mr. Berry responded he would be fine with that.

Mrs. Meikrantz noted school board email and communication.

ANNOUNCEMENTS/INFORMATION ITEMS

Board Calendar December 2021

Mr. Hartman noted that upcoming Athletics & Student Activities needs two additional committee members and requesting anyone interested to contact him.

Athletics & Student Activities – December 13, 2021 – 6:00 pm

Regular Board Meeting- December 20, 2021 – 7:00 pm

Enrollment Report

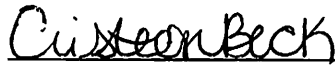
Mrs. Sellers commented on Mrs. Shaver-Durham's resignation, her dedication to curriculum, and wished her well.

Mr. Estep confirmed that board members have cell phone to contact him.

ADJOURNMENT

Mrs. Meikrantz made a motion, seconded by Mrs. Knouse, to adjourn the meeting. The meeting adjourned at 7:58 p.m.

Respectfully Submitted,



Cristeen Beck
Board Secretary

Public Attendance

Kimberly Ronan

Joe Cress

Dean Clepper

Letty McDonough

Terry McDonough

Jennifer Salisbury

Joseph Salisbury

Tina Gutshall

Ginny Kenyon

Tim McKenna

Sophia Bounds

Tanya Morret

Matt Tomasov

Anna Foster

Dan Kenyon

Allen Cosby

Andrew Fisher

Kim Sokolofsky

Meagan Snook

Joy Bowman

Katrina Scavone

Vicki Clepper

Julie White

Ann Shoemaker

Sean Kenyon

Connor Meikrantz

Kelly Jones

Josh Meikrantz