

**SOUTH MIDDLETON SCHOOL DISTRICT**  
**4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES**  
**May 17, 2021**

The South Middleton Board of School Directors met on May 17, 2021. The South Middleton Board of School Directors met in the BSHS Auditorium. Mrs. Knouse called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. John Greenbaum  
Mr. William Hartman  
Mrs. Stacey Knavel- Absent  
Mrs. Elizabeth Knouse  
Mrs. Denise MacIvor

Mrs. Elizabeth Meikrantz  
Mrs. Edith Rob- Absent  
Mrs. Bethanne Sellers  
Mr. Jonathan Still

**Administrative Staff**

Dr. Matthew Strine, Superintendent  
Mrs. Nicole Weber, Directors of Business/Operations  
Mrs. Melanie Shaver-Durham, Director of Curriculum/Instruction  
Mr. Alex Smith, Director of Student Services  
Mr. Joel Hain, Principal – Boiling Springs High School  
Dr. Jesse White, Principal- Yellow Breeches Middle School  
Mr. David Boley, Principal- W.G. Rice Elementary School  
Mrs. Trisha Reed, Principal- Iron Forge Elementary School  
Mr. Matthew Hurley, Supervisor of Human Resources  
Mrs. Jessica White, Supervisor of Special Education

**Student Representatives**

Gibran Varahrami  
Ajla Salkic

**Visitors**

See attached

**Board Secretary**

Cristeen Beck

**Solicitor**

Gareth Pahowka- Absent

## **APPROVAL OF AGENDA AND MINUTES**

### **Approval of Agenda**

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, to approve the agenda of May 17, 2021, with all correction as indicated.

**The motion passed unanimously.**

### **Approval of Minutes**

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes of the following meeting: 05/03/21 – Planning/Regular Board Meeting.

**The motion passed unanimously.**

## **AWARDS AND RECOGNITIONS –**

Dr. Strine introduced Mr. Fred Matz, a 1963 Graduate of Boiling Springs High School. The Charles L. and Marian B. Matz Award is given in honor of Fred's parents. The award has been given since 1993. Recipient receives a stipend of \$1,000.00

Mr. Matz introduced 2021 Matz Outstanding Teacher Award recipient - Megan Beecher, Rice Kindergarten Teacher.

Megan Beecher and Dr. Strine thanked the Matz Family.

Dr. Strine recognized Vic Elliot for assisting with moving the BSHS Prom indoors at Army Heritage Center during rainy weather.

Dr. Strine thanked the staff involved in Kindergarten Registration.

Dr. Strine announced that Marisa Elliot and Michelle Group would share summary of Rice's Mini-Mini-Thon. Michelle Group described the spirit week and student activities. Marisa Elliot described the teacher participation during the event.

## **CITIZENS PARTICIPATION (AGENDA ITEMS ONLY) - None**

## **PRESIDENT'S REPORT/COMMITTEE REPORTS/REPRESENTATIVES REPORTS/STUDENT REPORTS**

### **Athletics & Student Activities - Mr. Hartman**

Met on Monday, May 10 – Karl Heimbach provided overview of winter sports program. Dave Yinger highlighted upcoming Memorial Day parade and preparations for graduation and senior night. Reported that Erin Pittman provided names for 8 vehicles for senior parade. Thanked all the parents and teachers.

**Safety & Security Committee - Mr. Still**

Met Wednesday, May 12 at 6pm to discuss grant funding- CARES Act, Act 44, ESSERS funding. Mr. Alex Smith presented on Social Emotional Learning and student data from past year. Addressed need for Social Worker position to assist students, which is included in this year's budget. Board members in attendance agreed on grant spending included in budget.

**Facilities Committee - Mrs. Rob**

Mrs. Knouse shared report from Mrs. Rob with summary of May 12 Facilities Committee meeting. The committee recommended the 2021-2022 upgrade budget.

**STUDENT REPRESENTATIVE REPORT**

Gibran Varahrami- Student Representative, reported on Mid-Penn competition, Man Pageant, and Jazz Band concert.

Ajla Salkic- Student Representative, shared she is fully vaccinated and encouraged others to do so as well. Keystone testing at BSHS has started. Recognized that Ramadan recently ended.

**DIRECTOR OF BUSINESS AND OPERATIONS**

Mrs. Nicole Weber- Director of Business and Operations thanked Chamber of Commerce for teacher goody bags for Teacher Appreciation Week. Thanked Bubbler Foundation and School Board for smoothies and coffees for staff. Partnership with CPAVTS in purchasing their cafeteria tables for SMSD.

Reported on finalized bond refinancing and savings for 2021-2022 budget. 1,064,000.00 in savings. Noted that Board made a good decision to wait until Spring.

Mrs. Weber outlined updates to budget that is presented this evening.

**SUPPORT SERVICES REPORTS –**

Dr. Strine announced update from Pennsylvania Department of Education regarding mask wearing. District will continue mask wearing at this time.

**SUPERINTENDENT REPORT-**

Dr. Strine- Superintendent, outlined Human Resources Presentation.

Mrs. Knouse inquired about multi-tiered explanation.

Dr. Strine explained the different tiers of instruction and how they impact students. These staff will help address student needs.

Mrs. Meikrantz commented on regularly evaluating shared positions. Inquired about BSHS gifted support.

Dr. Strine responded to the need for reading teacher.

Mrs. Sellers inquired about small groups and 1-1 instruction, teacher certifications, data systems, and 8<sup>th</sup> grade reading classes.

Mr. Hartman inquired about budget and if any of the positions are CARES Act eligible.

Dr. Strine responded that those positions are included in the budget with 3% tax increase.

Dr. Strine outlined current Organizational Chart and proposed Organizational Chart.

Mr. Still commented on thought put into organizational chart development process.

Dr. Strine noted

Mr. Hartman inquired about leader in charge if Dr. Strine is away.

Dr. Strine responded that Director of Curriculum & Instruction is that role.

Mr. Matthew Hurley- Supervisor of Human Resources, outlined district's talent acquisition process.

Mrs. MacIvor inquired about job analysis and timeline of review of positions.

Mr. Hurley responded that the HR department has a goal of reviewing all job descriptions.

Mrs. Knouse inquired about interview team training process.

Mr. Hurley responded that it's a new initiative and interview team takes a 30-minute online training.

Mrs. Knouse inquired if HR sits in on all interviews.

Mr. Hurley responded that HR does not sit in on all interviews but is involved in the process with managers.

Mrs. Knouse inquired about size of HR department and number of hires a year.

Mr. Hurley responded that the HR department is he and Megan Sager. Can provide additional information on hiring process timeline.

Mrs. Sellers inquired internal posting timeline and SMEA.

Mr. Hurley responded that practice has been working well.

Mrs. Sellers inquired about evaluating candidates.

Mr. Hurley outlined rating system.

Mrs. Meikrantz inquired about coach job postings and timeline.

Mr. Hurley responded that coach postings are not posted internally.

Mr. Hartman inquired about interview questions, timeline for internal, and consideration for internal candidates.

Mr. Hurley responded that he assists with developing questions. Best qualified candidates will be hired.

Mrs. Sellers inquired about unique positions- Family & Consumer Science, Physics and filling those vacancies.

Mr. Hurley responded that certifications are sought, only emergency certifications if necessary.

Dr. Strine inquired about cost-savings for changing recruitment strategies.

Mr. Hurley outlined updated strategies and increased pool of candidates.

Mrs. MacIvor inquired about job description and salary matrices affecting budget.

Mrs. Knouse commented that salaries are re-adjusted during hiring process.

**Consent Agenda**

Mrs. Knouse requested that the ESS agenda item be moved to a vote, she has felt that aides should be SMSD employees.

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz to move the ESS Paraprofessional Contract to the Itemized agenda.

**The motion passed unanimously**

**Consent Agenda:**

- Financial Reports**
- 2021-2022 CAIU Special Education Services Agreement**
- RJ Interpreting Agreement**
- Camera Box Photography Contract**
- New Story ESY Contracts**
- Vista School ESY Contracts**
- 2021-2022 Central Penn Educational Associates Agreement**
- 2021-2022 Therabilities Agreement**
- Personnel- Return from Child Rearing Leave**
- Personnel- Professional - Resignation**
- Personnel - Classified - Employment**

**Itemized Agenda:**

**ESS Paraprofessional Contract**

**On a roll call vote, the motion passed as follows:**

- |                             |                            |
|-----------------------------|----------------------------|
| <b>Mrs. Sellers- Yes</b>    | <b>Mrs. Knouse- No</b>     |
| <b>Mr. Still – Yes</b>      | <b>Mrs. MacIvor- Yes</b>   |
| <b>Mr. Greenbaum – Yes</b>  | <b>Mrs. Meikrantz- Yes</b> |
| <b>Mr. Hartman- No</b>      | <b>Mrs. Rob- Absent</b>    |
| <b>Mrs. Knavel – Absent</b> |                            |

**Yes –5, No – 2, Abstentions- 0, Absent - 2**

**Proposed Final Budget**

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, to approved to Proposed Final Budget.

**On a roll call vote, the motion was passed as follows:**

<b>Mrs. Sellers- Yes</b>	<b>Mrs. Knouse- Yes</b>
<b>Mr. Still –Yes</b>	<b>Mrs. MacIvor- Yes</b>
<b>Mr. Greenbaum -Yes</b>	<b>Mrs. Meikrantz- Yes</b>
<b>Mr. Hartman- Yes</b>	<b>Mrs. Rob- Absent</b>
<b>Mrs. Knavel – Absent</b>	

**Yes –7, No – 0, Abstentions- 0, Absent - 2**

**Flexible Instructional Day (FID) Plan**

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, to approve the Flexible Instructional Day (FID) Plan.

Mrs. Sellers inquired about elementary exemplars and plans for synchronous or asynchronous days, flexibility.

Dr. Strine noted that the plan must be approved and submitted by June 1.

Mrs. Shaver-Durham outlined previous snow day plan and differentiated instruction.

Dr. Strine noted that plans can be changed at annual review.

Mrs. Sellers inquired about number of days.

Dr. Strine responded that there are two built in snow days for next year, can add days onto end of the year.

Mrs. Meikrantz noted that there should be flexibility.

Mrs. Knouse asked Dr. Strine about faculty concerns.

Dr. Strine responded he has met with SMEA and review an MOU. Majority of items were agreed on, will continue to discuss.

Mrs. Sellers inquired about requirement of direct instruction and equation for elementary and secondary.

Mrs. Shaver-Durham responded that elementary and secondary schedules are different.

**On a roll call vote, the motion was defeated as follows:**

<b>Mrs. Sellers- No</b>	<b>Mrs. Knouse- No</b>
<b>Mr. Still – Yes</b>	<b>Mrs. Maclvor- No</b>
<b>Mr. Greenbaum -Yes</b>	<b>Mrs. Meikrantz- No</b>
<b>Mr. Hartman- No</b>	<b>Mrs. Rob- Absent</b>
<b>Mrs. Knavel – Absent</b>	

**Yes –2, No –5, Abstentions- 0, Absent – 2**

### **Gavin Agreement**

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, to approve the Gavin Agreement.

Mr. Greenbaum asked Mrs. Weber about timeline of billing.

Mrs. Weber responded that invoices are paid in following month.

Mr. Still inquired about capped amount for monthly services.

Mrs. Maclvor commented that there are other consultants and coaches the district utilizes, recommended regular reports on costs.

**On a roll call vote, the motion passed as follows:**

<b>Mrs. Sellers- Yes</b>	<b>Mrs. Knouse- Yes</b>
<b>Mr. Still –Yes</b>	<b>Mrs. Maclvor- Yes</b>
<b>Mr. Greenbaum -Yes</b>	<b>Mrs. Meikrantz- Yes</b>
<b>Mr. Hartman- Yes</b>	<b>Mrs. Rob- Absent</b>
<b>Mrs. Knavel – Absent</b>	

**Yes –7, No – 0, Abstentions- 0, Absent - 2**

### **CITIZENS PARTICIPATION-None**

Mrs. Knouse announced an Executive Session immediately following the meeting to discuss a Real Estate matter.

**BOARD COMMENTS**

Mrs. Meikrantz thanked Mrs. Snyder for attending the meeting.

**ANNOUNCEMENTS/INFORMATION ITEMS**

**Enrollment Report (attached)**

**June Board Calendar**

**Review - for Approval at June 7, 2021 Meeting**

**Personnel - Professional - Resignation**

**Extra Duty Contract**

**School Psychologist Inclusion into SMEA**

**2021 Extended School Year Staff**

**Informational - Internal Position Movement**

**ADJOURNMENT**

Mrs. Sellers made a motion, seconded by Mr. Still, to adjourn the meeting. The meeting adjourned at 9:06 p.m.

Respectfully Submitted,

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Cristeen Beck  
Board Secretary



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Public Attendance

Ketha Ranck

Joe Cress

Fred Matz

Linda Matz

Marisa Elliot

Christa Betsy Sherlock

Michelle Group

Tara Swank

Shannon Snyder

Dean Clepper

Megan Beecher