

SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007

SCHOOL BOARD MEETING MINUTES
June 1, 2020

The South Middleton Board of School Directors met via Zoom (virtual meeting) on June 1, 2020. The President, Mrs. Knouse, called the meeting to order at 7:02 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. John Greenbaum

Mr. William Hartman

Mrs. Stacey Knavel - Absent

Mrs. Elizabeth Knouse

Mrs. Elizabeth Meikrantz

Mrs. Denise MacIvor

Mrs. Edith Rob

Mrs. Bethanne Sellers - Absent

Mr. Jonathan Still

Administrative Staff

Dr. Matthew Strine - Superintendent

Melanie Shaver-Durham – Director of Curriculum/Instruction

Dr. Jesse White – Principal - YBMS

Kimberly Spisak – Director of Student Services

Nicole Weber – Director of Business/Operations

Zachary Gump – Supervisor of Buildings/Grounds

Student Representatives

Gibran Varahrami

Eric Gessaman

Visitors

Board Secretary

Nicole Weber

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION

Dr. Strine recognized and thanked Eric Geesaman for serving as the Student Representative to the Board for the 2018-2019 and 2019-2020 school years.

Dr. Strine also introduced Mr. and Mrs. Fred Matz, who presented the \$1,000 Matz award to Tara Swank, librarian at Iron Forge, for her outstanding contributions as a professional staff member of the South Middleton School District.

CITIZENS PARTICIPATION

Mrs. Knouse announced that members of the public that are participating in the meeting can email comments during the meeting to: smsdschoolboardcomment@smsd.us. Comments will be addressed during the second citizens participation at the end of the meeting.

ACCEPTANCE OF MINUTES

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes of the following meeting:

-Regular Board Meeting – 5/18/20 (correction already made regarding Mrs. Weber confirming that all items for approval were within budget line codes and there were no budget transfers more than \$10,000.)

The motion passed unanimously.

FINANCIAL REPORT

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the following financials:

The Board approved payment of General Fund bills represented by checks 59991 to checks 60042 in the amount of \$429,778.42.

The Board approved payment of Activity Fund bills represented by checks 16626 to 16636 in the amount of \$4,462.48.

The Board approved payment of Athletic Fund bills represented by check 22047 to 22048 in the amount of \$13,478.07.

The Board approved payment of Cafeteria Fund bills represented by check 7175 to 7214 in the amount of \$73,905.50.

No checks disbursed from Capital Reserve (PSDLAF) Fund bills during this time period.

The Board approved payment of Construction Fund bills represented by check 22379 in the amount of \$57,229.82.

The Board approved payment of Trust Fund bills represented by check 16628 to 16634 in the amount of \$2,300.00.

*Mrs. Weber confirmed that the approved financials were within approved budget line items, and no budget transfers exceeded \$10,000. **The motion passed unanimously.**

REPORTS OF THE SUPERINTENDENT, DIRECTOR OF CURRICULUM & INSTRUCTION, DIRECTOR OF BUSINESS/OPERATIONS AND STUDENT REPRESENTATIVES

Dr. Strine reported that the administration is preparing and reviewing plans for the start of the 2020-2021 school year. An alternative calendar has been developed in collaboration with other surrounding districts just in case it is needed. A deep dive is going to be taken by administrative leaders next week to review, to learn, and to develop plans for the school year, based on PDE guidelines due to the pandemic. Dr. Strine also reviewed the upcoming events for seniors, and he reviewed that the retirees from the 2019-2020 school year will be recognized virtually at the next board meeting. He also reported that there will be contingency planning for COVID-19 expenditures in the 2020-2021 budget.

Melanie Shaver-Durham reviewed the final week of remote learning. The 2019-2020 school year ends on June 5th, and the administrators and teachers have worked hard to make remote learning work. Planning is scheduled for the re-opening of school next year. Mrs. Shaver-Durham also reported on the weekly technology meetings held with the technology staff, working on summer help with technology, extended school year students, district staff, and summer school. Survey sent to professional staff on feedback of new teachers and the induction program for the 2019-2020 school year. MTSS committee meetings have resumed to assist with the social/emotional needs of students and to overcome the learning gap. The Curriculum/Instruction Committee meeting has been re-scheduled to June 2, 2020 at 6:00 p.m.

Mrs. Spisak, Director of Student Services, reported on the Gold Star award given to Kathy Ryan for submission of error-free PIMS reporting – only 33 districts have received this award. Mrs. Spisak also reported on the assistance the school psychologists have provided with student data and analysis, planning has been sent to extended school year students/parents today and focusing on planning for the re-opening of schools in the fall. The food service has an open site waiver to feed all students within the township through June 30th. The open waiver has not been extended beyond this date.

Mrs. Weber, Director of Business and Operations, reported on meeting with Boyer/Ritter representative, who is a former superintendent and business manager to review financials and prepare for audit. Online training continues with the new business software, and plans are underway for preparing for transportation for the upcoming year. Mrs. Weber reviewed the grants that were awarded due to the COVID-19 crisis. Mrs. MacIvor would like a review of all grants for 2019-2020. Mrs. Weber also reviewed the status of the Earned Income Tax revenue. There is a deficit compared to the same time last year; however, collections will continue through July and August, so this could change.

Gibran Varahrami, Student Representative to the Board, thanked Eric Geesaman for his guidance in service as a student representative, and he reported on the virtual mini-thon that raised \$70,000.

Eric Geesaman, Student Representative to the Board, reported on the various senior activities that will be held this week, including a car parade to honor the graduating seniors. He also thanked the Board and the Administration for their support during his tenure as a student representative to the board. He was thanked for his valuable contribution and service, and all wished him well in his future endeavors at Penn State University.

NOTICES AND COMMUNICATIONS

Dr. Strine noted the virtual events that are scheduled for seniors and commented regarding the Gold Star award received by Kathy Ryan for PIMS reporting.

TOPIC DISCUSSION – None

COMMITTEE REPORTS – None

NEW BUSINESS

Approval of Agenda

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of Monday, June 1, 2020, with all corrections as presented. **The motion passed unanimously.**

Storage Tank Removal - Keystone Petroleum

Mr. Greenbaum made a motion, seconded by Mr. Still, that the Board approves the contract with Keystone Petroleum to provide storage tank removal services. Cost: \$14,972.00 **The motion passed unanimously.**

Mr. Greenbaum made a motion, seconded by Mr. Still, that the Board approves the following items in a block motion:

Personnel - Professional - Resignation

The Board accepted the resignation of Dakota Miller, from the position of Spanish teacher at Yellow Breeches Middle School, effective at the end of the day, June 10, 2020,

Personnel - Professional - Resignation - Change in Retirement Date

The Board approved the change in retirement date of Susan Stahl from August 15, 2020 to June 5, 2020, due to school closure.

Personnel - Employment - Long-Term Substitute Teacher

The Board approved the employment of the following long-term professional substitute:

Name: Erin Krupa

Position: Family/Consumer Science Teacher (Replacing Lindsay Frisbee)

Certification: Emergency Certified for Family/Consumer Science

Salary: Master's Step 1 - \$52,385

Starting Date: Beginning of the 2020-2021 school year through the end of the 2020-2021 school year

Personnel - Employment - Professional

The Board employed the following full-time professional employee:

Name: Hannah Huss

Certification: Elementary

Position: Elementary Teacher (Grade 4) @ IFES - (Replacing T. Snyder)

Starting Date: Beginning of the 2020-2021 school year

Salary: Bachelor's Step 1, \$49,220

The motion passed unanimously.

PLANNING/DISCUSSION: Regular Board Meeting: June 15, 2020

The following items were presented for discussion purposes only:

-Final Adoption of the 2020-2021 Budget

The 2020-2021 budget must be adopted by June 30, 2020. Budget workshop on June 8, 2020 at 6:00 p.m. Facilities committee is canceled for that evening. Tentative budget planned with a 2.6% tax increase, and a capital reserve transfer of \$250,000.

-Tax Resolution

Resolution to change discount phase - extended to 9/30/20 and penalty phase moved out to begin 12/1/20

-Capital Reserve Transfer

\$250,000

-Appointment of Treasurer for 2020-2021

-Chelsea Hranica

-Proposal for School Solicitor Services - 2020-2021

Policy #808 - Food Services - First Reading

-Policy #808.1 - Recommend Deletion

-2020-2021 Instructional Calendar - Alternative

-Textbook Disposal

-Personnel - Summer Maintenance/Custodial Help

1 Position - \$11.00/hr.

CITIZENS PARTICIPATION - None

ADVISORY COMMITTEE REPORTS

Cumberland-Perry AVTS – Mr. Greenbaum

No Report

PSBA Legislative Representative – Mr. Still

Mr. Still commented on possible legislation for individual school districts the option to extend their property tax discount periods and their base periods, as well as remove penalties for payments through June 30, 2021.

South Middleton Township Liaison – Mrs. Knouse

Mrs. Knouse commented about the fireworks planned in late summer and to contact the township about this event.

Capital Area Intermediate Unit #15 – Mrs. Knouse

No Report

Bubbler Foundation – Mrs. Meikrantz

No Report – Thank you to Brett Sheaffer for his service on the foundation.

South Middleton Parks & Recreation – Mr. Greenbaum

No Report

ANNOUNCEMENTS/INFORMATION ITEMS

- Enrollment Report
- Information: Internal Transfers - For 2020-2021
- Nicole Johnson - From elementary learning support @ IFES to elementary (grade 3) @ IFES - (Replacing V. Flanagan)
- Mary Cornman - From elementary gifted teacher to elementary (grade 2) @ Rice (replacing S. Stahl)
- Megan Capuano - From learning support teacher to learning support/emotional support teacher @ BSHS - (replacing C. Mengel)

- Board Calendar - June/July 2020
- June 2, 2020 - 6:00 p.m. - Curriculum/Instruction Committee (re-scheduled)
- June 3, 2020 - 6:00 p.m. - Community Relations Committee - Meeting canceled
- June 8, 2020 - 6:00 p.m. - Facilities Committee - Meeting canceled
- June 8, 2020 - 6:00 p.m. - Budget Workshop
- June 15, 2020 - 7:00 p.m. - Regular Board Meeting
- July 1, 2020 - 6:00 p.m. - Community Relations Committee
- July 15, 2020 - 7:00 p.m. - Regular Board Meeting - (if needed)

DIRECTORS' DISCUSSION

Board members offered one piece of advice for graduating seniors.

FOR THE RECORD

The Board will adjourn the regular meeting at this time and hold an Executive Session for discussion purposes only of personnel matters.

ADJOURNMENT

Mrs. Meikrantz made a motion to adjourn the meeting at 8:42 pm.

Respectfully Submitted,

Nicole Weber
Board Secretary