

SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007

SCHOOL BOARD MEETING MINUTES
February 3, 2020

The South Middleton Board of School Directors met on February 3, 2020, in the Board Room. The President, Mrs. Knouse, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. John Greenbaum

Mr. William Hartman

Mrs. Stacey Knavel

Mrs. Elizabeth Knouse

Mrs. Elizabeth Meikrantz

Mrs. Denise MacIvor

Mrs. Edith Rob

Mrs. Bethanne Sellers

Mr. Jonathan Still - Absent

Administrative Staff

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Director of Curriculum/Instruction

Zachary Gump, Director of Buildings/Grounds

Joel Hain, Principal – BSHS

Nicole Weber – Director of Business/Operations

Student Representatives

Gibran Varahrami

Eric Gessaman

Visitors

Brian Bingaman

Mark Maurer

Anna Foster

Robin Biggs

Board Secretary

Nicole Weber

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION

Dr. Strine recognized the YBMS and BSHS Technology Student Association Regional Conference that was held in Gettysburg, PA. He also recognized the Cumberland-Perry Area Vocational Technical students of the Quarter, the wrestling team competing in the post-season, and the Carlisle Science Fair winners.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes of the following meeting: Correction: Added names of visitors to minutes, and corrected a typographical error.

-Regular Board Meeting – 1/21/20

The motion passed unanimously.

FINANCIAL REPORT

The Board approved payment of General Fund bills represented by checks 59480 to 59539 in the amount of \$278,153.61, and Direct Deposits represented by 50621 to 50624 in the amount of \$424.00 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 16256 to 16264 in the amount of \$6832.85 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks 21957 to 21992 in the amount of \$16,286.32 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by check 7168 in the amount of \$75.65 as represented in the attached summary.

The Board approved payment of Construction Fund bills represented by check 1264 in the amount of \$5,422.50 as represented in the attached summary.

The Board approved payment of Trust Fund bills represented by checks 16255 in the amount of \$500.00 as represented in the attached summary.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT, DIRECTOR OF CURRICULUM & INSTRUCTION, DIRECTOR OF BUSINESS/OPERATIONS AND STUDENT REPRESENTATIVES

Dr. Strine reported on a meeting with South Middleton Township to see how the school district and township can work together with shared resources. He met with Jessica White, Supervisor of Special Education, for the first time on an individual basis. His administrative central office team met with the CAIU central office team to review ideas, see how they can work together, and to become familiar with the roles each team members serves. Dr. Strine also met with the student representatives to the Board, and some other student representatives from each grade. There will be a rotating system of 9th, 10th and 11th grade students to meet with Dr. Strine, regarding student concerns. This rotation will be on a monthly basis.

Melanie Shaver-Durham, Director of Curriculum and Instruction, reported on the curriculum mapping for math department, beginning stages of selection of textbooks for math, and starting the process of curriculum mapping for English. A district-level book study has been implemented, with Jennifer Chamberlin and Michael Freese guiding the process. Mrs. Shaver-Durham continues to assist the Technology Department to integrate the PLC concept. Mrs. Shaver-Durham was asked why didn't they consider conducting curriculum mapping by the teachers during the summer as it would have been less disruptive and perhaps cheaper whereby Mrs. Shaver-Durham answered that it would have been more expensive. Mrs. Knouse requested a cost analysis, as this is a matter of policy and resources and need this information.

Nicole Weber, Director of Business Operations, reported on the retraining certification for workplace safety, accounts payable interviews, and three days of training for the new business software.

Eric Gessaman, Student Representative, reviewed events that occurred within the district, including the science fair winners, the Bocce matches, Pre-K Family Fun event, and the boys' and girls' basketball teams. Wrestling has been successful, and the team is post season play. Gibran Varahrami, Student Representative, reported on the upcoming Mini-thons scheduled, a PTO meeting scheduled and the Said Hawkins Dance. There was a question regarding the locked bathrooms on the second floor, and a concern expressed regarding this situation. Dr. Strine will investigate why this is occurring.

NOTICES AND COMMUNICATIONS

Nicole Weber made a presentation on third-party services: transportation. See attached.

BOARD REPORTS – None

TOPIC DISCUSSION - None

NEW BUSINESS

Approval of Agenda

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of February 3, 2020, with all corrections, as indicated. **The motion passed unanimously.**

2020-2021 Instructional Calendar

Mrs. Robb inquired of Dr. Strine whether the proposed calendar with changes was compliant with Act 80. Yes, the calendar is compliant with PDE requirements for Act 80 days. The compensatory day will be moved on the calendar to May 7th. The June 7th day will be an exchange day for spring conferences.

Mrs. Meikrantz made a motion, seconded by Mrs. Sellers, that the Board approves the 2020-2021 Instructional calendar. **The motion passed unanimously.**

-Compensatory Day: 5/7/20. 6/7/20 date: Exchange date for spring conferences.

Architectural Services for South Middleton School District – Crabtree, Rohrbaugh & Associates

Mrs. MacIvor made a motion, seconded by Mrs. Sellers, that the Board approves the proposal for Architectural Services for South Middleton School District to update the Feasibility Study. There will be no cost for the study. **The motion passed unanimously.**

Boiling Springs High School Planning Guide – 2020-2021

Mrs. Meikrantz made a motion, seconded by Mrs. Sellers, that the Board approves the Boiling Springs High School Planning Guide for 2020-2021.

There was discussion regarding this motion. Questions were raised about whether the document was time sensitive, and whether it went through the curriculum committee first. Document is time sensitive and did not go through committee. Concerns were expressed regarding the formatting and whether the guide should go through the curriculum committee first, prior to approval. HACC classes count towards a student's GPA, and the grades are reflected on the transcript. Since the document is time sensitive, the curriculum committee does not have a problem with the content of the document, and it could be approved this evening.

Mrs. Meikrantz made an amended motion that the Board approves the Boiling Springs High School Planning Guide for 2020-2021, but the final document/publication will not occur until the chairperson of the Curriculum Committee has approval by the committee to publish the guide. On a roll call vote, the motion passed as follows:

Mr. John Greenbaum - Yes
Mr. William Hartman - No
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Knouse - No
Mrs. Elizabeth Meikrantz – Yes

Mrs. Denise MacIvor - No
Mrs. Edith Rob - Yes
Mrs. Bethanne Sellers - Yes
Mr. Jonathan Still - Absent

5 – Yes, 3 – No, 0 – Abstention, 1 - Absent

PLANNING/DISCUSSION: Regular Board Meeting: 2/18/20 (Tuesday)

The following topics were discussed as possible agenda items for the 2/18/20 regular board meeting:

a. Cumberland-Perry Area Vocational Technical School Budget for 2020-2021

b. Textbook Purchases - World Languages – Textbooks for 2 and 3 – Has been reviewed by curriculum committee.

c. Policy #204 - Attendance - Second Reading

*Note: This revised policy will go into effect for the 2020-2021 school year. This is the year that the compulsory school-age changes from 8 to 6.

d. Award of the Track & Turf Bid

-Discussion led by Mr. Gump and Mr. Bingaman (from Turf, Track and Field). Discussion of the 16 bids received. Requesting Board to approve scope of work (alternates) so Administration can move forward with contract documents to vendors. Board members to forward any questions/concerns to Mrs. Knouse and Dr. Strine.

e. Personnel - Employment - Short-Term Professional Substitute

-Short-Term Professional Substitute - Third Grade - IFES (Replacing Tammy Snyder)

f. Personnel - Athletics - Employment - Extra Duty

*Andrew James - Assistant Varsity Baseball Coach - \$2,100

*Matthew Johnson - Assistant JV Baseball Coach - \$1,800

*Mark Galbraith - Assistant Varsity Softball Coach - \$2,100

Dwayne Lawrence - Assist. Jr. High Girls' Soccer Coach - \$1,350

Dwayne Lawrence - Varsity Assist. Girls' Soccer Coach - \$2,250

*All new employee hires are contingent upon successful completion of all onboarding paperwork.

g. Personnel - Extra Duty - Co-Curricular

Megan Capuano - Scholarships/Awards for Graduation - \$450 (Replacing Patricia Alichwer)

h. Personnel - Extra Duty - Mentor Teacher

Mentor teacher(s) for Erin Krupa (replacing Emily Mater - French teacher at YBMS)

-Amy Necci - *\$128.75

-Michael Bogdan - \$128.75

*Extra duty Mentor pay is \$515 for a full year. Mentoring for 1/2 year and splitting position.

i. Personnel - Job Description

-Building Secretary

j. Personnel - SMEA Unit Clarification

That the Board accepts and approves the Unit Stipulation for the Petition for Unit Clarification as filed by the South Middleton Education Association as discussed.

CITIZENS PARTICIPATION - None

ADVISORY COMMITTEE REPORTS

Cumberland-Perry AVTS – Mr. Greenbaum

Mr. Greenbaum reported on discussion by which the CPAVTS can pursue the financing of school facilities.

PSBA Legislative Representative – Mr. Still

-Advocacy Day – 3/23/20 at Civil War Museum in Harrisburg

South Middleton Township Liaison – Mrs. Knouse

-Mrs. Knouse met with Township to explore collaboration efforts. Boiling Springs is 175 years old. First school was located near clock tower, and an initiative has been discussed regarding walking tours of the district.

Capital Area Intermediate Unit #15 – Mrs. Knouse

-No Report

Bubbler Foundation – Mrs. Meikrantz

-Next meeting is scheduled in 2 weeks.

South Middleton Parks & Recreation – Mr. Greenbaum

-Spring Meadows Park – good resource for our students. Tennis parents have asked the Township about courts, and township is supportive. Wednesday evening: Fish and Boat Commission will discuss proposed road changes at township.

ANNOUNCEMENTS/INFORMATION ITEMS

-Enrollment Report

-Board Meeting Calendar

DIRECTORS' DISCUSSION

Eric Gessaman urged everyone to come out and support the athletic programs. Mrs. Rob commented on the information/presentation made by Stock and Leader at a recent workshop.

ADJOURNMENT

Mrs. Sellers made a motion to adjourn the meeting at 9:43 pm.

Respectfully Submitted,

Nicole Weber
Board Secretary