

SMSD Quarterly Curriculum & Instruction Committee Meeting Minutes

Date: Monday, February 24, 2020
Location: SMSD – District Office Board Room

In attendance:

Mel Shaver-Durham	Director of Curriculum, Instruction & Federal Programs
Trisha Reed	Principal IFES
Jennifer Chamberlin	Teacher Secondary Gifted and Intervention
Ally Chiavacci	Teacher Secondary Student Services
Abby Coulter	Teacher Secondary Math Curriculum, Textbook Committee
Candice Delcamp	Teacher Kindergarten Math Curriculum, Textbook Committee
Anna Foster	Paraprofessional
Kelly Klacik	Reading Specialist Elementary
Tracy Mersch	Teacher Secondary English Curriculum
Katie Suwala	Teacher Secondary Math Curriculum
Stacey Knavel	School Board & Committee member
Liz Knouse	School Board, President
Bethanne Sellers	School Board & Committee chair

Meeting Times: 6:00 – 8:00 p.m.

Topics of Discussion:

- I. Review of points from previous board presentation Fall 2019
 - a. Shared Robert Marzano’s guaranteed curriculum
 - b. Vision of systemic curriculum mapping
 - c. Professional development video regarding importance of Curriculum Mapping, Mel

- III. Curriculum Standards
 - a. 3 levels of standards – critical (50%), need to know (25%), still need to know (25%)
 - b. Examined through 4 filters: endurance, readiness, leverage, on any test, any time
 - c. Filters allowed the team to prioritize standards
 - d. Standards were broken down individually, some have many parts
 - e. Skills and vocabulary identified – most time on this step
 - f. Built into Unit Maps and populated – included “When to teach and for how long?”
 - g. Resource Selection (Textbooks if applicable)

- IV. Challenges and Benefits
 - a. Math 6-8 missed too many days, will adjust for next year
 - b. Curriculum Committee – 25 members K-12 will only meet together during inservice days
 - c. Curriculum Committee will meet K-5 and 6-12 during PLC collaborative time
 - d. Middle School Math was able to work collaboratively with Tuscarora School District who is also mapping math to alleviate work load for 5 focus areas
 - e. Atlas software has proven to be easy to use and allows everything to be loaded and tracked by teachers writing curriculum

V. Resources – Textbook Selection Process

- a. Used Ed Reports (free website) with rubrics and checklists to evaluate resources
- b. Selected 4 vendors to present, narrowed to 2 vendors for teachers to pilot materials
- c. Math 6-8 meets March 13 to develop unit to pilot this spring
- d. Math K-5, Math 6-8 textbook recommendations will be forthcoming

VI. Presentations

- a. Abby Coulter, grade 8 Math YBMS
- b. Kelly Klacik, Reading Specialist RICE
- c. Candice Delcamp, Kindergarten Math RICE
- d. Amanda Sheaffer, grade 5 IFES via video
- e. Questions and responses
 - i. Number of times teachers were out of their classrooms this year – varied: Curriculum Council – 2 days, middle school curriculum – 6 days, Textbook Selection – 2 days
 - ii. Effectiveness of consultant – she helped teachers to break apart the standards and delve deeper, align to courses above and below grades, consistent and systematic
 - iii. Lessons learned – Middle school math missed too many days so it will be adjusted for future writers; this is a huge process, takes a lot of time
 - iv. Textbook selection process – some components have online access, some are scripted, many have parts available for purchase and are more flexible in scope
 - v. Atlas – Curriculum software is \$24,000 for 3 year commitment

VII. Next steps

- a. Feb. 26 – Grades 6-12 ELA task force meet for process of prioritization of standards
- b. HS Family and Consumer Science team of 2 teachers will revisit their curriculum maps and then select resources for textbook selections this spring to use a remainder from Creative Arts textbook budget
- c. Continuation of secondary ELA curriculum mapping