

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
December 3, 2019**

The South Middleton Board of School Directors met on December 3, 2019, in the Board Room. The President, Mrs. Knouse, called the meeting to order at 7:15 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. John Greenbaum

Mr. William Hartman

Mrs. Stacey Knavel

Mrs. Elizabeth Knouse

Mrs. Elizabeth Meikrantz

Mrs. Denise MacIvor

Mrs. Edith Rob

Mrs. Bethanne Sellers

Mr. Jonathan Still

Administrative Staff

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Director of Curriculum/Instruction

Zachary Gump – Director of Buildings/Grounds

Trisha Reed, Principal - IFES

Student Representatives

Gibran Varahrami

Eric Gessaman

Visitors

See attachment to minutes

Board Secretary

Nicole Weber

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION

Dominick J. Scavone, a fifth grader at IFES, was recognized for his holiday card design for 2019. Mrs. Reed introduced him and his family.

It was announced that on December 6th, an unveiling of the Coach Dieter basketball court will be held at 7:15 PM prior to the first game.

CITIZENS PARTICIPATION

Mr. Dean Clepper commented on an article regarding the dumping of turf material and was inquiring whether this would be incorporated into contract for turf renovation.

ACCEPTANCE OF MINUTES

Mrs. Meikrantz made a motion, seconded by Mrs. Knavel, that the Board approves the minutes of the following meeting:

-11/18/19 – Regular Board Meeting

The motion passed unanimously.

FINANCIAL REPORT

Financial Reports

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board approves the following financial reports:

The Board approved payment of General Fund bills represented by checks 59310 to 59385 in the amount of \$181,173.75, and Direct Deposits represented by 50565 to 50569 in the amount of \$471.34 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks 21872 to 21879 in the amount of \$910.00 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 16213 to 16218 in the amount of \$2,125.34 as represented in the attached summary.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT, DIRECTOR OF CURRICULUM & INSTRUCTION, DIRECTOR OF BUSINESS/OPERATIONS AND STUDENT REPRESENTATIVES

Eric Gessamn, Student Representative to the Board, reported on current happening at the Boiling Springs High School

Gibran Varahrami, Student Representative to the Board, commented on passes that are used for leaving classes. Not enough time for change between classes. Suggested that technology could improve this and minimize timing issues.

Dr. Strine reported on meeting with new board members, and relocation of offices for some staff within the district office.

Melanie Shaver-Durham, Director of Curriculum and Instruction, reported on a meeting held to review how to best support students who, through data collected, need additional support. She

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also met with department chairs to review career pathways information to bring back to each department. Held a zoom meeting with Janet Hale to prepare for meeting with 6-12 math teachers and attended winter keystone coordinate assessment training.

Nicole Weber, Director of Business/Operations, completed and submitted the Annual Financial Report (AFR) to the department of education. She continues to work with staff to create standard operating procedures within the business department. Nicole reported that she met with F&M bank to review real estate tax account and updated security features. She also met with Capital Business Solutions to review copier and printer equipment and to take advantage of consortium pricing through the Capital Area Intermediate Unit for future savings. Also attended a meeting to review the district's phone system to discuss a timeline, cost, and logistics of updating it. Nicole reported on vandalism done to some buses, and Rohrer is working the state police on the investigation. She provided an updated report on negative cafeteria balances.

NOTICES AND COMMUNICATIONS - None

BOARD REPORTS

Curriculum and Instruction Committee – Mrs. Meikrantz

Mrs. Meikrantz reported that the committee met on November 25, 2019, and reviewed the curriculum mapping progress, along with the next steps to be taken. She also reported on the ELA task force plan. Mrs. Meikrantz thanked the teachers that attended the committee meeting and bringing their voice to the meeting, regarding curriculum mapping.

Topic Discussion - None

NEW BUSINESS

Approval of Agenda

Mr. Greenbaum made a motion, seconded by Mrs. Sellers, that the Board approves the agenda of December 3, 2019, with all corrections as indicated. **The motion passed unanimously.**

Board Meetings – 2020

Mrs. Meikrantz made a motion, seconded by Mrs. MacIvor, that the Board approves the 2020 Board of School Directors meeting dates. Mr. Greenbaum made a motion, seconded by Mrs. MacIvor amending the December 2020 dates. New dates: Board will meet on December 1 and December 14, 2020. **The motion to approve the calendar, with the amended December dates, was unanimously approved.**

Newspaper of General Circulation for the District for 2020

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board designates the *Carlisle Sentinel* as the newspaper of general circulation for the District for 2020. **The motion passed unanimously.**

Personnel – Short-Term Substitute – Professional

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board employs the following short-term professional substitute:

Name: Judith E. Conyers

Position: Short-Term Substitute – Social Studies – from 12/3/19 – 2/7/20 (replacing Erica Kykes – long-term sub for Anne Hoffman)

Certification: Social Studies

Salary: Master's, Step 1 - \$52,385 (pro-rated)

The motion passed unanimously.

Planning/Discussion: Regular Board Meeting – 12/16/19

The following items were discussed for approval at the 12/16/19 board meeting:

- a. Applications - School Psychology Internship for 2020-2021 School Year
- b. Rescare Agreement
- c. Track and Turf Bid Advertisement

That the Board authorizes the Administration to proceed with advertising to accept bids for the replacement of the track and turf project.

- d. Remove from table - CAIU Network Services Agreement

That the Board removed from the table the request to approve the contract agreement between the South Middleton School District and the CAIU, and further that the Board approves the agreement as per the attached.

- e. Personnel - Extra Duty - Co-Curriculars for 2019-2020

Jr. Achievement

Position is split between Amber Stewart and Shaun Ulmer - (this position was originally approved for Amber Stewart only - therefore needs revision)

\$225 - Amber Stewart

\$225 - Shaun Ulmer

YBMS Student Council - Grades 6 - 8

-Angela Doland and Jaynie Korzi

\$1,125/person

- f. Personnel - Extra Duty - Athletics - Resignation

-David Robinson - Resignation from two (2) soccer positions: Assist. Varsity Girls' Soccer (Fall) (for 20-21) and Head Jr High Girls' Soccer - (Spring 19-20)

- g. Personnel - PIMS and Student Information Coordinator

CITIZENS PARTICIPATION

Mark Maurer, SMEA, thanked the new board members and spoke about opportunities on the board. He mentioned upcoming negotiations with SMEA, and spoke about the discussion of non-contractual issues, such as teacher retention and curriculum changes.

Brian Ronan inquired about the Capital Area Intermediate Unit network agreement, the sink hole should be reviewed prior to bid for track, and hall pass procedures.

ADVISORY COMMITTEE REPORTS

Cumberland/Perry AVTS

-No report – Representative needed.

PSBA Legislative Report

Mr Still reviewed legislative bills that were passed regarding training for Safety Resource Officers and personal finance courses for students. He also reviewed Act 93 which included the use of electronic cigarettes and policy requirements. Act 55 requires training for board members.

South Middleton Township

-No Report – Representative needed.

South Middleton Parks & Recreation

-No Report

Bubbler Foundation

Mrs. Meikrantz reported on Giving Tuesday, and that all money goes back to the education fund.

DIRECTORS' DISCUSSION

Tree lighting ceremony scheduled for 12/8/19.

Empty Bowls at YBMS on Friday. Tickets are still available.

Fall play is this weekend.

Mrs. Knouse thanked everyone for electing her as president.

ANNOUNCEMENTS/INFORMATION ITEMS

-Enrollment Report

-Next meeting: 12/16/19

ADJOURNMENT

Mrs. Meikrantz made a motion, seconded by Mrs. Sellers, that the meeting adjourn. The meeting adjourned at 8:43 p.m.

Respectfully Submitted,

Nicole Weber
Board Secretary