

SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007

SCHOOL BOARD MEETING MINUTES
November 4, 2019

The South Middleton Board of School Directors met on November 4, 2019, in the District Office Board Room for a Planning/Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

Mrs. Weber called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan

Administrative Staff

Dr. Matthew Strine - Superintendent

Melanie Shaver-Durham – Director of Curriculum/Instruction

Kimberly Spisak – Director of Student Services

Jessica Petronis – School Psychologist

Alex Smith – School Psychologist

Chelshea Pruznak – School Psychologist Intern

Student Representatives

Eric Gessaman

Gibran Varahrami

Visitors

See attachment to the minutes.

Board Secretary

Nicole Weber

Solicitor

Gareth Pahowka – Absent

Chris Harris

INTRODUCTIONS AND RECOGNITION

Mr. Justin Bruhn, Director of Cumberland-Perry Vocational/Technical School, introduced and recognized two South Middleton School District students, enrolled in programs at the school. Mackenzie Johnston, is enrolled in the Criminal Justice Program, and Rebecca Dixon is enrolled in the Computer Networking Program. Both students spoke about their experiences and classes. Mr. Bruhn also updated the Board and the public on the connection with Harrisburg University, an upcoming open house and the 2020-2021 budget.

CITIZENS PARTICIPATION

Mr. Hartman commented on the recognition of an 8th grader at YBMS who gave up a Sunday afternoon to learn and to research about the military veterans of the community. Mr. Hartman thanked Jason Roach and David Yinger for their support with the parades.

Mr. Hartman also commented on the football team, and their support of a team member that recently suffered a loss of a family member.

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes from the following meeting:

-10/21/19 – Regular Board Meeting

The motion passed unanimously.

FINANCIAL REPORT

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 59184 to 59244 in the amount of \$237,295.01, and Direct Deposits represented by 50554 to 50559 in the amount of \$457.19.

The Board approved payment of Athletic Fund bills represented by checks 21845 to 21861 in the amount of \$2,199.84.

The Board approved payment of Activity Fund bills represented by checks 16190 to 16204 in the amount of \$25,621.12.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT/DIRECTOR OF CURRICULUM & INSTRUCTION, BUSINESS MANAGER AND STUDENT REPRESENTATIVES

Eric Geesaman, Student Representative to the Board, reported on the post season success of many of the fall sports' teams including, girls' cross country, boys' cross country, boys' soccer and girls' soccer. He also reminded those that are eligible, to vote tomorrow.

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Dr. Strine, Superintendent, reported on several surveys regarding school culture, and he will make a presentative on the district data and survey later in the meeting. He also reported on the anonymous survey given to the Act 93 team to provide feedback so that Dr. Strine can learn and grow. He met with Nicole Weber, Zach Gump, Barbara Kuhns, and Karl Heimbach to stream line the FMX process for facility rentals and to tighten up opening/closing procedures. He met with Beth Scott to discuss transitioning of HR duties to the HR supervisor, and focusing more on policy, assisting with calendar scheduling and customer service. The administrative team has professional development activity scheduled for November 8th. Kim Spisak, Alex Smith, Jessica Petronis, and Chelshea Pruznak will present an update on the happenings with Student Services at the meeting this evening. Joel Hain and Karl Heimbach will present at the next meeting.

Melanie Shaver-Durham, Director of Curriculum, Instruction and Federal Programs, reported on her meetings with guiding the technology department in the absence of Tom Steele, working with Kim Spisak on the MTSS committee, analyzing data with Rice team members, having “building days” at Boiling Springs High School and Yellow Breeches Middle School. She also spoke about receiving feedback about the department chair meetings held on October 11th, the teacher retention committee, the advisory council, and working with Janet Hale in preparation for upcoming curriculum mapping. There was discussion regarding the assistance of Janet Hale in future school years.

Nicole Weber, Director of Business and Operations, reported on the submission of the safety grant – both part A and B. Part A was for additional interior and exterior security cameras at Rice, professional development for new staff, and funds for safe-crisis management trainings. Part B was submitted for a new phone system for the district. She also reported on attending a business manager’s meeting at the CAIU, and reviewing software for collecting current salaries, met with insurance provider and review worker’s compensation claims. She attended a training with Kim Spisak to review special education funding. The local auditors are wrapping up their audit for the 2018-2019 school year.

NOTICES AND COMMUNICATIONS

See attached presentation – Kimberly Spisak, Director of Student Services

BOARD COMMITTEE REPORTS - None

TOPIC DISCUSSION

School Culture Survey – Dr. Strine provided district-wide feedback on his school culture survey review to the board and the public.

FOR THE RECORD

Mr. Morgan left the meeting prior to the voting. He departed at 9:00 p.m.

NEW BUSINESS

Approval of Agenda

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of Monday, November 4, 2019. **The motion passed unanimously.**

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the Board approves the following items in a block motion:

Personnel - Resignations - Extra Duty - Athletics

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The Board accepted the resignations of the following extra duty, athletic positions, effective immediately:

- Rodney Wright - Head Varsity Wrestling Coach
- Keith Karper - Assist. Jr. High Wrestling Coach (Will continue as a volunteer wrestling coach)

Personnel - Resignation - Classified

The Board accepted the resignation of Ryan Barrick, from the position of Crossing Guard, as of 10/21/19.

Personnel - Employment - Extra Duty - Athletics

The Board employed the following extra duty, athletic position for the 2019-2020 school year:
Steven Doland - Assist. Jr. High Girls Basketball Coach - \$2,400

The motion passed unanimously.

PLANNING/DISCUSSION: Regular Board Meeting – 11/18/19

The Board reviewed the following tentative items for the November 18, 2019, board meeting:

- a. Policy #918 - Title I Family Involvement - First Reading
- b. Memorandum of Understanding - PA State Police and South Middleton School District
- c. CAIU Network Services Agreement
- d. Balfour - Yearbook - IFES
- e. Personnel - Employment
 - Long-Term Kindergarten Teacher - 12/2019 - 6/1/20 - (replacing Brenna Larkin - On childrearing leave)
 - Extra Duty Athletic Positions - Wrestling
- f. Personnel - National Board for Professional Teaching Standards - Recertification
Cost: \$1,250/person
- g. Personnel - Support Staff - Job Description - PIMS and Student Information Coordinator

ADVISORY COMMITTEE REPORTS

Cumberland-Perry AVTS – Mr. Berk

The Cumberland-Perry Vo-Tech School received a clean audit, and the budget will be submitted for approval in December.

Capital Area Intermediate Unit #15 – Mr. Berk

Review of cyber security risks and best practices

PSBA Legislative Representative – Mr. Still

Act 76 – amends the school code.

South Middleton Township – Mr. Berk

Township received a presentation regarding the Walnut Bottom Road corridor. He recommends that District stay involved with the Township.

South Middleton Park & Recreation – Mr. Greenbaum

No report

Bubbler Foundation – Mrs. Meikrantz

A meeting was held last week, and the foundation is working on getting additional funding.

ANNOUNCEMENTS/INFORMATION ITEMS

-Enrollment Report

-Board Meeting Calendar

Directors' Discussion

Mrs. MacIvor – Thank you to our Veterans.

ADJOURNMENT

Mr. Greenbaum made a motion, seconded by Mrs. Meikrantz, that the meeting adjourn. The meeting adjourned at 9:58 p.m.

FOR THE RECORD

The Board met in Executive Session after the regular board meeting was adjourned for discussion purposes only of a personnel matter.

Respectfully Submitted,

Nicole Weber
Board Secretary