

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
September 16, 2019**

The South Middleton Board of School Directors met on September 16, 2019, in the Board Room. The President, Mr. Berk, called the meeting to order at 7:03 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel - Absent

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan

**Administrative Staff**

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Director of Curriculum/Instruction

Nicole Weber, Director of Business & Operations

David Boley, Principal – Rice

Trisha Reed, Principal – IFES

**Student Representatives**

Gibran Varahrami

Eric Gessaman - Absent

**Visitors**

See attachment to the minutes.

**Board Secretary**

Nicole Weber

**Solicitor**

Gareth Pahowka - Absent

**INTRODUCTIONS AND RECOGNITION**

New employees for South Middleton School District were introduced and recognized.

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes of the following meetings:

-9/3/19 – Planning/Regular Board Meeting

**The motion passed unanimously.**

**FINANCIAL REPORT**

**August 2019**

**Financial Reports**

Mrs. Meikrantz made a motion, seconded by Mr. Morgan, that the Board approves the following financial reports:

The Board approved payment of General Fund bills represented by checks 58894 to 58977 in the amount of \$873,157.49, and Direct Deposits represented by 50523 to 50526 in the amount of \$3,874.10 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks 21393 to 21439 in the amount of \$9,110.99 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 16158 to 16166 in the amount of \$7,337.61 as represented in the attached summary.

The Board approved payment of Trust Fund bills represented by checks 16156 to 16157 in the amount of \$1,000.00 as represented in the attached summary.

The Board approved payment of Visa represented by transaction #Visa8530 to #Visa8678 in the amount of \$18,663.78 as represented in the attached summary.

The Board approved the Treasurer's Report for August 2019.

**The motion passed unanimously.**

**REPORTS OF THE SUPERINTENDENT, DIRECTOR OF CURRICULUM & INSTRUCTION, DIRECTOR OF BUSINESS/OPERATIONS AND STUDENT REPRESENTATIVES**

The Student Representative to the Board, Gibran Varahrami, reported on the success of the golf and cross country teams. He also reported that the time change for students is going well, with the club changes beginning this Thursday.

Dr. Strine, Superintendent, gave kudos to the Bubbler Foundation/Education Foundation, but need some financial assistance to continue. He also reported that the Supervisor of Special Education position is posted, that he attended a PSBA workshop, along with Mr. Berk. He learned about information regarding a new school director's manual to create a framework for SMSD. He attended volleyball and football games and attended a book study conducted by Mrs. Chamberlin. He has 1:1 coaching meetings scheduled with administrative team members and reviewed this evening's presentation by Mr. Boley and Mrs. Reed.

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Mrs. Shaver-Durham, Director of Curriculum, Instruction and Federal Programs, reported on the progress and support of the PLCs, including all teams such as the business office, maintenance, and technology departments. She also reported on spending 1 day a month in each building, 10<sup>th</sup> graders taking PSATS to help connect with SATs and advanced placement opportunities. The first after-school induction meeting was held as well as the first district level MTSS meeting.

Mrs. Weber, Director of Business & Operations, reported on transportation challenges and ways to resolve them. The State Police have observed the secondary dismissal process, and we may be collaborating with the CAIU to provide some transportation for non-public schools. She reported on completion of Right to Know requests, and kudos to Chelsea Hranika for creating the financial and treasurer's reports.

### NOTICES AND COMMUNICATIONS

Presentation by the David Boley, Principal at Rice and Trish Reed, Principal at IFES – see attached.

### BOARD REPORTS – None

### TOPIC OF DISCUSSION

Presentation by Nicole Weber, Director of Business & Operations and Nick Malone, Food Services Director, Chartwells – see attached.

### NEW BUSINESS

#### Approval of Agenda

Mr. Bear made a motion, seconded by Mrs. Meikrantz, to approve the agenda of September 3, 2019. **The motion passed unanimously.**

#### PSBA – Voting for PSBA Officers

Mr. Still made a motion, seconded by Mrs. Meikrantz, that the Board approves voting for the five positions listed below. As indicated below, the Board agreed not to vote on the Steering Committee. **The motion passed unanimously.**

That the Board elects the following PSBA candidates for 2019:

#### **President Elect: (one-year term)**

Art Levinowitz

#### **Vice President Elect: (one-year term)**

David Hein

#### **Central At-Large - (three-year term)**

Julie Preston

#### **Section 7 Advisor - (Two-Year Term)**

Tricia Steiner

#### **PSBA Insurance Trust: Two Open Positions/Two Candidates**

Kathy Swope

Mark Miller

#### **School Board Secretaries Forum Steering Committee: Choose up to 3 incumbents for a two-year term**

Bethanne Zeigler

Crystal Mance

Jaime Lynn Zimerofsky

Jennifer Davidson

**NOTE: Board did not cast a vote for the School Board Secretaries Forum Steering Committee.**

**Turf, Track & Court, LLC - Consulting Services for the Stadium Turf and Track Replacement**

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the proposal for professional services provided by Turf, Track and Court, LLC for the replacement of the District's synthetic turf and running track at the Boiling Springs High School Stadium. **The motion passed as follows:**

Mr. Steven Bear - Yes  
Mr. Terry Draper - Yes  
Mrs. Stacey Knavel - Absent  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Jonathan Still – Yes

Mr. Michael Berk - Yes  
Mr. John Greenbaum - Yes  
Mrs. Denise MacIvor - No  
Mr. Christopher Morgan – Yes

**7 – Yes, 1 – No, 1 – Absent, 0 – Abstentions**

**TRANE**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, to table the motion to begin negotiations with TRANE to provide ESCO services. **The motion passed unanimously.**

**Disposal of Textbooks – Foreign Language Department**

Mr. Bear made a motion, seconded by Mr. Greenbaum, that the Board approves the disposal of textbooks, in keeping with Policy #707. **The motion passed unanimously.**

**Drive Wright Training School: 30 hour Driver's Education Online Course**

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approves using Drive Wright Training School's 30-hour Driver's Education Course @ \$90.00/student. **The motion passed unanimously.**

**Personnel – Employment - Administration**

Mr. Greenbaum made a motion, seconded by Mr. Bear, that the Board employs the following administrative personnel:

Name: Matthew G. Hurley  
Position: Supervisor of Human Resources  
Salary: \$67,000 (pro-rated) - Act 93 Position - 251 days/yr.  
Starting Date: On or before 10/8/19

**The motion passed as follows:**

Mr. Steven Bear - Yes  
Mr. Terry Draper - No  
Mrs. Stacey Knavel - Absent  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Jonathan Still – Yes

Mr. Michael Berk - Yes  
Mr. John Greenbaum - Yes  
Mrs. Denise MacIvor - No  
Mr. Christopher Morgan – Yes

**6 – Yes, 2 – No, 1 – Absent, 0 – Abstentions**

**Personnel – Employment – Professional**

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approves the following professional personnel:

Name: Caroline G. Zugell  
Position: Full-Time Learning Support Teacher - YBMS (Replacing Christine Bozart)  
Certification: Elementary - PK-4 and Special Education PK-8  
Salary: Bachelor's, Step 1 - \$49,220 (pro-rated)

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Starting Date: 9/17/19

**The motion passed unanimously.**

**Personnel – Classification Change – Digital Learning Center Coordinator**

Mr. Bear made a motion, seconded by Mr. Greenbaum, to remove from the table, the motion to approve the following change in status for Angela Edwards:

From: 209-day full-time Cyber School Secretary

To: 251-day full-time Digital Learning Center Coordinator (District Office Support Staff Position)

Salary: \$29.22/hr., 251 days/yr, 7.5 hrs. day (Retroactive to 7/1/19)

**The motion to remove this item from the table was unanimously approved.**

Mr. Bear made a motion, seconded by Mr. Morgan, to amend the motion to the classification change as follows:

From: 209-day full-time Cyber School Secretary

To: 251-day full-time Digital Learning Center Coordinator (District Office Support Staff Position)

Salary: \$26.56/hr., 251 days/yr, 7.5 hrs. day (Retroactive to 9/17/19)

**The motion passed as follows:**

**Mr. Steven Bear - Yes**

**Mr. Terry Draper - No**

**Mrs. Stacey Kavel - Absent**

**Mrs. Elizabeth Meikrantz - No**

**Mr. Jonathan Still – Yes**

**Mr. Michael Berk - Yes**

**Mr. John Greenbaum - Yes**

**Mrs. Denise MacIvor - Yes**

**Mr. Christopher Morgan – Yes**

**6 – Yes, 2 – No, 1 – Absent, 0 – Abstentions**

**Personnel – Extra Duty – Mentor Teacher**

Mr. Greenbaum made a motion, seconded by Mr. Bear, that the Board employs Allyson Chivacchi in the extra duty position of mentor teacher for Caroline Zugell (year 1) Pay Rate: \$515/year. **The motion passed unanimously.**

**Personnel – Childrearing Leave of Absence**

Mrs. Meikrantz made a motion, seconded by Mr. Morgan, that the Board approves the request of Brenna Larkin, Kindergarten teacher at Rice Elementary School, for a childrearing leave of absence from approximately December 6, 2019, through approximately June 1, 2019. **The motion passed unanimously.**

**CITIZENS PARTICIPATION**

**ANNOUNCEMENTS/INFORMATION ITEMS**

-Board Calendar listed

-Enrollment Report – include 2018-2019 cyber school

-Trails – Yellow Breeches Educational Center Agreement – For approval 10/7/19

**DIRECTORS' DISCUSSION**

Mr. Greenbaum and Mrs. Meikrantz commented about student pictures. Would like to investigate whether it can be competitively bid or other options that might be out there.

Mr. Berk commented on a new phase of construction developments that the District should have on its radar for the future.

Mr. Bear commented that Otterbein Church is holding a community day on 9/29/19 with food trucks, games, etc. Proceeds benefit MiniThon.

**FOR THE RECORD**

Mr. Berk announced that the Board met in Executive Session prior to the meeting this evening regarding a personnel matter. There will be a brief Executive Session after the meeting for a personnel matter.

**ADJOURNMENT**

Mr. Bear made a motion that the meeting adjourn, seconded by Mr. Greenbaum. The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

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Nicole Weber  
Board Secretary