

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
September 3, 2019**

The South Middleton Board of School Directors met on September 3, 2019, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:01 p.m.

ROLL CALL

Mrs. Weber called the roll with all members present except as designated:

School Directors

Mr. Steven Bear	Mr. Michael Berk
Mr. Terry Draper	Mr. John Greenbaum
Mrs. Stacey Knavel	Mrs. Denise MacIvor
Mrs. Elizabeth Meikrantz	Mr. Christopher Morgan
Mr. Jonathan Still - Absent	

Administrative Staff

Dr. Matthew Strine, Superintendent
Melanie Shaver-Durham – Director of Curriculum/Instruction

Student Representatives

Eric Gessaman – Absent
Gibran Varahrami

Visitors

See attachment to the minutes.

Board Secretary

Nicole Weber

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION

The new student representative to the Board was introduced and recognized, Gibran Varahrami.

CITIZENS PARTICIPATION

Mr. Gene Yanity commented on a limit on the number of copies teachers could make. Review and make sure professional staff are aware of trying to conserve the use of paper, but clarify that not limited to 500 copies.

ACCEPTANCE OF MINUTES

Mrs. Meikrantz made a motion, seconded by Mr. Morgan, that the Board approves the minutes from the following meeting:

-8/19/20 – Regular Board Meeting

The motion passed unanimously.

FINANCIAL REPORT

Mrs. Meikrantz made a motion, seconded by Mr. Draper, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 58808 to 58893 in the amount of \$301,652.19, and Direct Deposits represented by 50511 to 50522 in the amount of \$301,652.19 as represented in the attached summaries.

The Board approved payment of Athletic Fund bills represented by checks 21367 to 21392 in the amount of \$4,354.50 as represented in the attached summaries.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT/DIRECTOR OF CURRICULUM & INSTRUCTION, BUSINESS MANAGER AND STUDENT REPRESENTATIVES

Gibran Varahrami, Student Representative to the Board, reported that students received new laptops, and commented that the time change was a success. He also reported on the Homecoming Court at the pep rally.

Dr. Strine, Superintendent, reported on a successful opening of school, the first Bubbler update and providing Sheetz cards to the bus drivers to show appreciation for their hard work and flexibility. He also provided an update on the Supervisor of Human Resources search and the posting of the Supervisor of Special Education position. An administrative survey was completed, and results used to change structures. Individual coaching meetings are held with administrators at their building.

Melanie Shaver-Durham, Director of Curriculum/Instruction and Federal Programs, reported on helping out at Rice during the first few days of schools, to assist the younger students. Completed the consolidated Title Federal programs applications. She attended the Curriculum & Instruction Committee meeting, met with Title I teachers, and is working with the Technology Department, in the absence of Mr. Steele.

Nicole Weber, Director of Business Operations, spoke about the roll out of the PrimeroEdge software, thanked Mr. Malone, Jennifer Metz and the Chartwells staff for their efforts in helping with the roll out and thanked Robin Biggs for her customer service in helping with transportation.

NOTICES AND COMMUNICATIONS - None

BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee – Mrs. Meikrantz

Mrs. Meikrantz reported on the curriculum committee which met on August 26, 2019. An update on the curriculum mapping was provided, along with the upcoming plans for Janet Hale to be in the district during the school year. Mrs. Meikrantz and Melanie Shaver-Durham appreciated the input of the five teachers that were present at the meeting, regarding the collaborative time. Their input was valuable. Trauma training for all staff will be provided, and board members will also have a training in the future.

Communications Committee – Mr. Morgan

Mr. Morgan reported on the Communications Committee meeting that was held earlier this evening. Nicole Weber discussed transportation, updating/notifying parents to log into Sapphire regarding bus routes. The committee discussed the use of the Bubbler update and making improvements/updates on the website.

TOPIC DISCUSSION – None

NEW BUSINESS

Approval of Agenda

Mrs. Meikrantz made a motion, seconded by Mrs. Knavel, that the Board approves the agenda of Tuesday, September 3, 2019. **The motion passed unanimously.**

Election - Vice President - Board of School Directors

Mr. Berk requested nominations for the Vice President of the Board of School Directors. Mrs. Meikrantz nominated Mr. Greenbaum and was seconded by Mrs. Knavel. No other nominations were made, and Mrs. Meikrantz made a motion, seconded by Mrs. MacIvor to close the nominations. **On a unanimous roll call vote, Mr. Greenbaum was elected Vice President.**

Personnel - Administration - Resignation

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board accepts the resignation of Janette Fulton, Supervisor of Special Education, with release date to be determined. **The motion passed unanimously.**

Mrs. MacIvor made a motion, seconded by Mrs. Knavel, to approve the following items in a block vote:

Personnel - Resignation - Professional

The Board accepted the resignation of Christine Bozart, full-time learning support teacher at YBMS. Release date to be determined and will be 60 days or less from 8/26/19.

Personnel - Retirement/Resignation - Classified

The Board accepted the following classified resignations/retirements:

-Eunice Weaver - For the purpose of retirement - Special Education Aide at BSHS - Effective August 15, 2019

-Shana Peery - Resignation - Special Education Aide at IFES - Effective September 13, 2019

Personnel - Employment - Extra Duty - Co-Curricular - 2019-2020

The Board approved the employment of the following extra duty, co-curricular positions for the 2019-2020 school year:

Freshman Co-Class Advisors (BSHS):

Capuano, Megan - \$300

Miller, Carrie - \$300

Personnel Employment - Extra Duty - Mentor Teachers - 2019-2020

The Board approved the employment of the following extra duty, mentor teachers for the 2019-2020 school year:

-Holland, Lisa - (for Victoria Keener - Year 1) - \$515

-Miller, Michael - (for Heather Kuffa - Year 2) - \$515

The motion passed unanimously.

Mr. Greenbaum made a motion, seconded by Mrs. Knavel, that the Board tables the following items:

Personnel - Classified - Job Description

That the Board approves the attached job description for the position of Digital Learning Center Coordinator.

Personnel - Classified - Change in Employment Status

That the Board approves the following change in status for Angela Edwards:

From: 209-day full-time Cyber School Secretary

To: 251-day full-time Digital Learning Center Coordinator.

Salary: \$29.22/hr., 251 days/yr, 7.5 hrs. day (Retroactive to 7/1/19)

The motion passed unanimously.

Dr. Strine reported on his vision with this position, to bring back out-of-district cyber school students, to reduce costs for the district, and to have these students back in the district as Bubbler. In today's schools, personalization of education is necessary, and the Digital Learning Center is another way to meet student needs and purpose, and to help them become productive, serving citizens.

PLANNING/DISCUSSION: Regular Board Meeting – 9/16/19

The Board reviewed the following tentative items for the September 16, 2019, board meeting:

a PSBA - Voting for PSBA Officers

Link for viewing candidates is listed below:

<https://www.psba.org/2019/07/psba-officer-elections-slate-of-candidates/>

b. Turf, Track & Court, LLC - Consulting Services for the stadium turf and track replacement

c. TRANE - Begin Negotiations with Trane to provide ESCO services

d. Disposal of Textbooks - Foreign Language Department

e. Employment - Administration

-Supervisor of HR

-Supervisor of Spec. Ed.

Board Meeting Minutes, 09/03/19, Page 5

f. Employment - Professional

- Business Education Teacher - IFES/YBMS - (replacing Michelle McBride - transferred to the open position of Kyle Watkins)
- Learning Support Teacher - YBMS (replacing Christine Bozart)

g. Employment - Classified

- Building Nurse - BSHS - (replacing Kristen Bowers)

h. Employment - Extra Duty - Mentor Teachers

- For new hires: Business Education (IFES/YBMS) and Learning Support (YBMS)

CITIZENS PARTICIATION - None

ADVISORY COMMITTEE REPORTS

Cumberland-Perry AVTS – Mr. Berk

- No Report

PSBA Legislative Representative – Mr. Still

- No Report

South Middleton Township – Mr. Berk

- No Report

South Middleton Park & Recreation – Mr. Greenbaum

If you are interested in a memorial bench at the park, please apply. Running out of benches.

Bubbler Foundation – Mrs. Meikrantz

Mrs. Meikrantz reported the education fund of the foundation had a strong start but are being cautious with how money is spent. Need to promote fundraising and awareness of the good the foundation is doing to support district needs.

Capital Area Intermediate Unit #15 – Mr. Berk

Mr. Berk reviewed the expansive services the CAIU offers to school districts and the programs they provide throughout Cumberland County.

ANNOUNCEMENTS/INFORMATION ITEMS

- Board Meeting Calendar (New Employee Reception – At BSHS Library)
- Drive Wright Training School Online Education Driving Course – Review for approval on next agenda

Directors' Discussion

Mrs. Knavel thanked administration and staff for great start to new year. Commented on the positive police presence at the schools and even had a trooper eat lunch at IFES with students.

Mrs. MacIvor asked for an update on the fund balance.

Mr. Berk commented on the need for a support staff compensation study to align with job descriptions. Pleased to show appreciation to bus drivers.

FOR THE RECORD

Board Meeting Minutes, 09/03/19, Page 6

Mr. Berk announced that the Board met in Executive Session prior to tonight's regular meeting for a personnel matter. Mr. Berk also announced that the Board would recess to Executive Session at this time, and then reconvene to either vote on a matter or adjourn the meeting.

RETURN FROM RECESS

At approximately 9:30 PM the Board reconvened the regular board meeting.

Mr. Draper made a motion, seconded by Mr. Bear, that the Board authorizes the Board President to provide a written response to Grievance # HC-01-18-19 (level 3 of grievance).

The motion passed unanimously.

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. Adjourned: 9:35 PM

Respectfully Submitted,

Nicole Weber
Board Secretary