

**SOUTH MIDDLETON SCHOOL DISTRICT**  
**4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES**  
**July 15, 2019**

The South Middleton Board of School Directors met on July 15, 2019, in the Board Room. The President, Mr. Berk, called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear - Absent

Mr. Terry Draper - Absent

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz – Arrived 7:30 p.m.

Mr. Jonathan Still - Absent

Mr. Michael Berk

Mr. John Greenbaum - Absent

Mrs. Denise MacIvor

Mr. Christopher Morgan

**Administrative Staff**

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham, Director of Curriculum & Instruction, Federal Programs/Assessments

Nicole Weber, Director of Business & Operations

**Student Representatives**

Eric Gessaman - Absent

**Visitors**

See attachment to the minutes.

**Board Secretary**

Nicole Weber

**Solicitor**

Gareth Pahowka - Absent

**INTRODUCTIONS AND RECOGNITION**

Elizabeth Knouse was recognized for the article in the *Shippensburg University Magazine* regarding her work as the Director of Conference Services.

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mrs. Knavel made a motion, seconded by Mr. Morgan, that the Board approves the minutes of the following meeting:

-Regular Board Meeting – 7/15/19

**The motion passed unanimously.**

**FINANCIAL REPORT**

**Financial Reports**

Mrs. Knavel made a motion, seconded by Mrs. MacIvor, that the following financial reports:

The Board approved payment of General Fund bills represented by checks 58590 to 58646 in the amount of \$421,899.67, and Direct Deposits represented by 50456 to 50481 in the amount of \$3,370.44, as well as checks 58647 to 58668 in the amount of \$265,959.91. **PLEASE NOTE:** Check # 58588 & 58589 were damaged by the printer and destroyed.

The Board approved payment of Activity Fund bills represented by checks 16138 to 16140 in the amount of \$3,184.08 and check 16144 to 16146 in the amount of \$4,502.00.

The Board approved payment of Athletic Fund bills represented by checks 21345 to 21346 in the amount of \$1,041.00 and check 21347 to 21356 in the amount of \$7,785.90.

The Board approved payment of Cafeteria Fund bills represented by check 7157 in the amount of \$119.44.

**The motion passed unanimously.**

**REPORTS OF THE SUPERINTENDENT, DIRECTOR OF CURRICULUM & INSTRUCTION, DIRECTOR OF BUSINESS/OPERATIONS AND STUDENT REPRESENTATIVES**

Dr. Strine, Superintendent, reported on the PASA panel, administrative retreat, HR interviews, and sharing his goals with the Board.

Melanie Shaver-Durham, Director of Curriculum/Instruction, reported on the model schools' conference, MTSSs draft, in-service planning, new teacher induction, safe crisis management plan, interviews and PLC planning.

Nicole Weber, Director of Business/Operations, reported on transitioning to Primero Edge, updated information on the Energy Savings Project, the state budget webinar, closing out the 2018-2019 year and starting figures for the budget for 2019-2020.

**NOTICES AND COMMUNICATIONS – None**

**BOARD REPORTS - None**

**DISCUSSION**

Nicole Weber presented on the budget process.

**NEW BUSINESS**

**Approval of Agenda**

Mrs. Meikrantz made a motion, seconded by Mr. Morgan, to amend the agenda to add a new employee for employment to Item K (Elysia Simmers – Kindergarten). The July 15, 2019, agenda was approved with the amendment to add the new employee as an addendum. **The motion passed unanimously.**

**Policies – Second Reading (Final)**

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board approves the Second Reading (final) of the following policies:

Policy #210 - Use of Medication (Revised)

Policy #336.1 - Military Leave (New Policy)

Policy #719 - Unmanned Aircraft Systems - Unmanned Aircraft Vehicles - Drones (new Policy)

**The motion passed unanimously.**

**PCD – College and Career Readiness Partnership – 2019-2020**

Mrs. Knavel made a motion, seconded by Mr. Morgan, that the Board approves the Partnership for Career Development Service Agreement for the period of July 1, 2019, through June 30, 2020. **The motion passed unanimously.**

**Diakon Center Point Day Treatment Program - 2019-2020**

Mrs. Meikrantz made a motion, seconded by Knavel, that Board approved the contract between South Middleton School District and Diakon Center Point Day Treatment Program for the 2019-2020 school year. **The motion passed unanimously.**

**New Story Agreement - 2019-2020**

Mrs. Knavel made a motion, seconded by Mr. Morgan, that the Board approves the 2019-2020 New Story Tuition Agreement between South Middleton School District and New Story to provide special education services for a student. **The motion passed unanimously.**

**Yellow Breeches Educational Center Agreement - 2019-2020**

Mr. Morgan made a motion, seconded by Meikrantz, made a motion that the Board approves the agreement between South Middleton School District and the Yellow Breeches Educational Center for the 2019-2020 school year. **The motion passed unanimously.**

Mrs. McIvor made a motion, seconded by Mrs. Knavel, that the Board approves the following in a block motion:

**Personnel - Professional - Resignations**

The Board accepted the resignations of the following personnel:

Kelly Carothers - Grade 6 Teacher - YBMS - Effective June 19, 2019

Luke Fetterolf - Technology Education Teacher - BSHS - Effective July 2, 2019

Jalana Firestone - Family/Consumer Science Teacher - YBMS - Effective June 19, 2019

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### **Personnel - Extra Duty - Athletics - Resignation**

The Board accepted the resignation of Jeremy Barner, from the position of JV Assistant Baseball Coach, effective immediately.

### **Personnel - Classified - Resignation**

The Board accepted the resignation of Theresa Hunsecker, Accounting Specialist and Board Treasurer, effective June 27, 2019.

### **Personnel - Employment - Professional - Department Chair - 2019-2020**

The Board employed the following extra duty Department Chair for the 2019-2020 school year:  
Joshua Gutacker - \$2,650 - YBMS Creative Arts/Wellness & Fitness Chair

### **Personnel - Professional - Employment**

The Board employed the following professional personnel for the 2019-2020 school year:

Name: Erin C. Krupa

Position: Long-Term Math Teacher - BSHS (replacing Amanda Doebler) - From 8/19/19 through approximately 1/15/20

Salary: Master's, Step 1 - \$52,385 (pro-rated)

Certification: Math - Emergency Certified

Name: Jillian Owen

Position: Full-Time Elementary Teacher - Rice - Replacing Debra Harris

Salary: Bachelor's, Step 9 - \$53,886

Certification: Elementary/Reading Specialist

Starting Date: Beginning of the 2019-2020 School Year

Name: Marc R. Jones

Position: Full-Time Phys. Ed./Health Teacher - YBMS

Certification: Health/PE

Salary: Master's+30, Step 1 - \$55,385

Starting Date: Beginning of the 2019-2020 school year

### **Addendum:**

Name: Elysia Simmers

Position: Full-Time Kindergarten Teacher – Replacing Nikki Flemmens

Salary: Bachelor's, Step 1 - \$49,220

Starting Date: Beginning of the 2019-2020 School Year

### **Personnel - Tuition Reimbursement Request - Zachary Gump**

That the Board approves the enrollment of Zachary Gump in a Master's program at Southern New Hampshire University for degree in Project Management and Operations. Tuition reimbursement will be at the rate of the in-state Shippensburg University rate per credit and as outlined in the Administrative Compensation Plan.

**The motion passed unanimously.**

CITIZENS PARTICIPATION – None

**ANNOUNCEMENTS/INFORMATION ITEMS**

**Change in Traffic Flow - BSHS/YBMS**

Tenure - The following have achieved tenure as of the end of the 2018-2019 school year.

**Boiling Springs High School**

-Elliot, Marisa - Physical Education/Health (at Rice for the 2019-2020 school year)

-Ronan, Connor - Technology Education

**Yellow Breeches Middle School**

-Long, Michelle - Special Education

-Lucas, Hailey - English

**Iron Forge Elementary School**

-Sheaffer, Amanda - Elementary

**Board Meetings for August 2019**

August 2019	5	Community Relations Committee Meeting	6:00 p.m.
	5	Planning/Regular Board Meeting	7:00 p.m.
	8	Athletic & Student Activities Committee Meeting	7:00 p.m.
	12	Safety & Security Committee Meeting	7:00 p.m.
	19	Facilities Committee Meeting	6:00 p.m.
	19	Regular Board Meeting	7:00 p.m.
	26	Curriculum & Instruction Committee Meeting	6:00 p.m.

d. PSBA Voting Delegate - For 8/4/19 Agenda

**DIRECTORS' DISCUSSION**

**ADJOURNMENT**

Mrs. Knavel made a motion that the meeting adjourn. The meeting adjourned at 8:06 PM.

Respectfully Submitted,

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Nicole L. Weber  
Board Secretary