

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 5, 2019**

The South Middleton Board of School Directors met on August 5, 2019, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:01 p.m.

ROLL CALL

Mrs. Scott called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum - Absent

Mrs. Denise MacIvor

Mr. Christopher Morgan

Administrative Staff

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Direct. of Curriculum/Instruction

Student Representatives

Eric Gessaman - Absent

Visitors

See attachment to the minutes.

Board Recording Secretary

Beth Scott

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes from the following meeting:

-Regular Board Meeting – 7/15/19

The motion passed unanimously.

FINANCIAL REPORT

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 58669 to 58759 in the amount of \$873,381.62, and Direct Deposits represented by 50482 to 50507 in the amount of \$13,822.54 as represented.

The Board approved payment of Activity Fund bills represented by checks 16147 to 16151 in the amount of \$10467.26 as represented.

The Board approved payment of Athletic Fund bills represented by checks 21357 to 21359 in the amount of \$2,582.81 as represented.

The Board approved payment of Cafeteria Fund bills represented by checks 7158 to 7159 in the amount of \$95,703.31.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT/DIRECTOR OF CURRICULUM & INSTRUCTION, BUSINESS MANAGER AND STUDENT REPRESENTATIVES

Dr. Strine, Superintendent, reported on the upcoming board calendar where building and team leaders would provide updates/information to the Board on a regular basis. Dr. Strine will provide the first report on 8/19/19, and he will update everyone on the opening day activities and goals for the year. He also alerted the Board that the third grade will have 26/27 students in each class.

Melanie Shaver-Durham, Director of Curriculum and Instruction, updated everyone on plans for the PLC launch with staff, reviewing course placement based on student data, new teacher induction plans for August 12 and 13, safe crisis management training, and preparing for opening day activities on the 3 in-service days prior to August 22, when the students return to school.

NOTICES AND COMMUNICATIONS - None

BOARD COMMITTEE REPORTS – None

TOPIC DISCUSSION – None

NEW BUSINESS

Approval of Agenda

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the agenda of Monday, August 5, 2019, with the following item “r” added as an addendum to the agenda: That the Board authorizes the administration to create an additional third grade teaching position, advertise the vacancy, and employ a suitable candidate, as soon as possible, subject to later Board approval. **The motion passed unanimously.**

Recording Secretary – August 5, 2019

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves Beth Scott as Recording Secretary for the August 5, 2019 board meeting. **The motion passed unanimously.**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the following items in a block motion:

PSBA Voting Delegates

The Board appointed Michael Berk and Jonathan Still as PSBA Voting Delegates for the PSBA Legislative Platform, scheduled for October 18, 2019.

Boyer & Ritter - Audit Proposal for 2018-2019

The Board approved Boyer & Ritter to provide auditing services for the year ending 2018-2019.

Transportation Routes & Bus Stops for 2019-2020

The Board approved the transportation routes and bus stops for the 2019-2020 school year, and authorizes the Superintendent and the Director of Business/Operations to make necessary changes to these routes and bus stops during the school year.

Bus Drivers - 2019-2020

The Board approved the list of school bus drivers for the 2019-2020 school year.

Personnel - Professional - Resignations

The Board accepted the resignations of the following personnel:

-Hailey Lucas - 7th Grade English Teacher - Effective 7/22/19

-Kyle Watkins - Business Ed. Teacher - Effective 7/22/19 - Release Date: TBD

Personnel - Employment - Extra Duty - Athletics

The Board employed the following extra duty, athletic positions for the 2019-2020 school year:

-Nathan Brenize - Boys' Assistant Soccer Coach - \$2,550

-Jamie Ellis - Cross Country Coach Assist. - \$1,800

Personnel - Professional - Employment - Long-Term Substitutes

The Board approved the employment of the following long-term professional substitutes:

Name: Elizabeth Angelozzi

Position: Long-Term Family/Consumer Science Teacher - BSHS (replacing Lindsay Frisbie)

Salary: Bachelor's, Step 1 - \$49,220 (pro-rated)

Starting Date: Beginning of the school year until approximately 1/20/20

Certification: Emergency Certified - Family/Consumer Science

Board Meeting Minutes, 08/05/19, Page 4

Name: Christy E. Knorr
Position: Long-Term 5th Grade Teacher - (replacing Christa Souder)
Salary: Bachelor's, Step 1 - \$49,220 (pro-rated)
Starting Date: Beginning of the 2019-2020 school year through approximately 11/18/19
Certification: Elementary

Name: Tiffany M. Hartlaub
Position: Long-Term Reading Teacher (replacing Vanessa Watkins)
Salary: Bachelor's, Step 1 - \$49,220 (pro-rated)
Starting Date: Approximately 9/19/19 through 12/18/19
Certification: Elementary/Special Ed. - Emergency Certification

Name: Gretchen Miller
Position: Long-Term Social Studies teacher at YBMS (replacing Anne Hoffman)
Certification: Emergency Certification - Social Studies
Starting Date: Beginning of the 2019-2020 school year through approximately 2/20/20
Salary: Bachelor's, Step 1 - \$49,220 (pro-rated)

Personnel - Professional - Employment

The Board employed the following full-time professional employees:

Name: Amber G. Reader
Position: Full-Time Family/Consumer Science Teacher - YBMS (replacing Jalana Firestone)
Certification: Family/Consumer Science
Salary: Bachelor's, Step 5 - \$51,058
Starting Date: Beginning of the 2019-2020 school year

Name: Tylor J. Hykes
Position: Full-Time 6th Grade Teacher - YBMS (replacing Kelly Carothers)
Certification: Elementary K-6, Mid Level Math/Mid Level Science/Math Coach
Salary: Master's +15 - \$56,430
Starting Date: Beginning of 2019-2020 school year or when released from previous district

Name: Brian J. Shea
Position: Full-Time Technology Education Teacher - BSHS (replacing Luke Fetterolf)
Certification: Technology Ed.
Salary: Master's +30, Step 6 - \$57,930
Starting Date: Beginning of the 2019-2020 school year

Personnel - Employment - Extra Duty - Mentor Teachers

The Board employed the following extra duty, mentor teachers for 2019-2020 school year @ \$515 for year.

Beecher, Megan - for Elysia Simmers - Kindergarten Teacher (Year 1)
Stahl, Susan - for Jill Owens - 2nd Grade Teacher (Year 2)
Brenner, Erin - for Tylor Hykes - 6th Grade (Year 2)
Reis, Rachel - for Marc Jones - Health/PE - (Year 1)
Maurer, Beth -for Amber Reader - Family/Consumer Science - (Year 1)
Jarrett, Jason - for Brian Shea - Technology Education - (Year 1)
Santana, Amy - For Christy Knorr - 5th Grade Teacher (LTS) - (1/2 year) - Amy will be paid \$257.50

Board Meeting Minutes, 08/05/19, Page 5

Personnel - Employment - Classified

The Board employed the following classified personnel:

Name: Chelsea Hranica

Position: Accounting Specialist/Board Treasurer

Salary: \$24.44/hr, 251 days/yr. 7.5 hrs./day

Starting Date: 8/19/19

Personnel - Employment - Crossing Guards/School Police

The Board employed the crossing guards/school police for the 2019-2020 school year.

Personnel - Classified - Resignation

The Board approved the resignation of Kristin Bowers, from the position of full-time building nurse, effective 8/15/19.

Personnel - Classified - Job Description - Transportation Secretary

The Board approved the job description of Transportation Secretary.

Personnel - Classified - Change in Employment Status

The Board approved the change in status for the following employee:

Name: Robin Biggs

Position: Full-Time Transportation Secretary (change from part-time office aide at IFES)

Starting Date: 8/1/19

Salary: \$16.75/hr, 214 days years/7.5 hrs. day

Tuition Reimbursement

The Board approved the enrollment of Jessica Petronis in a program at Immaculata College to obtain her Pupil Personnel Services certificate. Tuition reimbursement will be at the rate of the in-state Shippensburg University rate, per credit and as outlined in the Administrative Compensation Plan.

The motion passed unanimously.

Prior to the vote on the addendum to the agenda, Mr. Berk asked if there were any comments from the audience. There being none, the following motion was made;

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board approves the following:

That the Board authorizes the administration to create an additional third grade teaching position, advertise the vacancy, and employ a suitable candidate, as soon as possible, subject to later Board approval. **The motion passed unanimously.**

PLANNING/DISCUSSION: Regular Board Meeting – 8/19/19

The Board reviewed the following items:

-Student Representative to the Board
Gibran Varahrami

-PlanCon K - Submission to PDE

-Cumberland-Perry - MD.IDD Agreement (CASSP Elementary School-Based Program)

-Teenline Agreement - 2019-2020

Board Meeting Minutes, 08/05/19, Page 6

-Appointment of School Dentist - Dr. Thomas Filip

-Appointment of District Physician for Athletics - Dr. Jeffrey Harris

Personnel Items:

Employment:

-Business Education Teacher - YBMS

-7th Grade English Teacher – YBMS

Employment:

-Extra Duty - Mentor Teachers

-Extra Duty - Co-Curriculars - For 2019-2020

Classified Job Description:

-PIMS/Child Accounting Coordinator

CITIZENS PARTICIATION

Mr. Storrick, teacher at BSHS, offered to answer questions about the co-curriculars.

ADVISORY COMMITTEE REPORTS

Cumberland-Perry AVTS – Mr. Berk

-No Report

PSBA Legislative Representative – Mr. Still

-No Report

South Middleton Township – Mr. Berk

-No Report

South Middleton Park & Recreation – Mr. Greenbaum

-No Report

Bubbler Foundation – Mrs. Meikrantz

Mrs. Meikrantz reported the foundation was reviewing new requests for funding.

Capital Area Intermediate Unit #15 – Mr. Berk

Mr. Berk stated that the CAIU will be hosting an open house to learning more about the IU and the services they provide.

ANNOUNCEMENTS/INFORMATION ITEMS

-Board Meeting Calendar

-Voluntary Transfer: Michelle McBride – From IFES/YBMS to YBMS/BSHS – Business Ed. Teacher

Directors' Discussion

Mrs. Meikrantz commented about updating the website. Some links need to be updated.

Mrs. McIvor suggested reaching out to the Township to include SMSD information in their newsletters that are sent via U.S. mail to residents.

Board Meeting Minutes, 08/05/19, Page 7

Mr. Draper thanked the custodial staff for their hard work. He also commented about the Flexible Day Instruction option and reviewing cyber security within the district.

Mr. Bear commented about the work that Football Coach Zell did with the football team. The team helped pick fruit/vegetables to be given to families in need within the district.

FOR THE RECORD

Mr. Berk announced that the Board will meet in Executive Session for personnel matters after adjournment of the regular meeting.

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. Adjourned: 8:25 PM.

Respectfully Submitted,

Beth Scott
Board Recording Secretary