

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
June 3, 2019**

The South Middleton Board of School Directors met on June 3, 2019, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

Mrs. Scott called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Terry Draper – Arrived 7:03 p.m.

Mrs. Stacey Knavel - Absent

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum - Absent

Mrs. Denise MacIvor

Mr. Christopher Morgan

Administrative Staff

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Direct. of Curriculum/Instruction

Zachary Gump – Director of Buildings/Grounds

Student Representatives

Nicholas O'Brien - Absent

Eric Gessaman

Visitors

See attachment to the minutes.

Board Recording Secretary

Beth Scott

Solicitor

Gareth Pahowka

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes from the following meeting:

-Regular Board Meeting – 5/20/19

The motion passed unanimously.

FINANCIAL REPORT

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 50848 to 58528 in the amount of \$141,240.45 and Direct Deposits 50440 to 50443 in the amount of \$8,453.00 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 16096 to 16121 in the amount of \$45,175.65 as represented in the attached summary.

Note: Check # 16095 was voided.

The Board approved payment of Athletic Fund bills represented by checks 21337 to 21344 in the amount of \$22,830.24 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks 7118 to 7152 in the amount of \$1,014.40 as represented in the attached summary.

The Board approved payment of Trust Fund bills represented by checks 16105 to 16114 in the amount of \$4,050.00 as represented in the attached summary.

The motion passed unanimously.

REPORTS OF THE SUPERINTENDENT/DIRECTOR OF CURRICULUM & INSTRUCTION, BUSINESS MANAGER AND STUDENT REPRESENTATIVES

Eric Gessaman, Student Representative, reported on elections for class officers.

Dr. Strine, Superintendent, reported on Baccalaureate, Senior night and Commencement. He also updated everyone on the status of interviews for the Accounting Specialist and Supervisor of Human Resources positions. He hopes to have recommendations for employment at the next meeting.

Melanie Shaver-Durham, Director of Curriculum & Instruction, reported on the plans for the two professional development days scheduled for today and tomorrow. She also reported on the work of the Math Task Force and the Curriculum Council.

Nicole Weber, Director of Business and Operations, acknowledged the assistance of the Township and YB EMS for assisting with professional development time today. She also reported on a Women's Leadership Conference, health care benefits forum hosted by Conrad Seigel and a bus driver appreciation breakfast.

NOTICES AND COMMUNICATIONS

Dr. Strine wanted to acknowledge Mrs. Abernathy and her team for their hard work in preparation for Commencement, and to Mr. Gump for his hard work, along with the maintenance and custodial staff, in setting up and preparing for graduation.

BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee

Mrs. Meikrantz reported that the Committee met on May 28, 2019. An updated curriculum mapping was provided, a department chair/team leader job description was reviewed, benchmark literacy was reviewed and an update on the dispositions committee was provided.

Community Relations Committee

Mr. Morgan reported that the committee met for approximately ½ hour this evening. The one topic for discussion was Aptegy and the starting date. Dr. Strine reviewed the timeline and looking to roll it out in January 2020.

TOPIC FOR DISCUSSION – None

NEW BUSINESS

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the agenda of Monday, June 3, 2019, with all corrections as indicated. **The motion passed unanimously.**

Personnel – Employment - Summer Technology Workers

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the employment of the following students, assisting with technology repairs for the summer of 2019 @ \$10.00/hr.

Adam Dieck - start June 10
Benjamin Fasick - start June 10
Robert Slaybaugh - start June 19

All will be finished working on or before August 21.

The motion passed unanimously.

Personnel – Classified – Resignations – Cafeteria Aides

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board accepts the resignations of the following cafeteria aides, effective May 31, 2019:

-Nury Nelson – IFES
-Molly Lindsay – YBMS

The motion passed unanimously.

Policy #707 (Second Reading – Final)

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approves the second (final) reading of Policy #707 – Use of Facilities. **The motion passed unanimously.**

World Language Textbooks

Mrs. Meikrantz made a motion, seconded by Mr. Still, that the Board approves the purchase of World Language textbooks. The motion passed as follows:

Mr. Steven Bear - Yes

Mr. Terry Draper - No

Mrs. Stacey Knavel - Absent

Mrs. Elizabeth Meikrantz - Yes

Mr. Jonathan Still - Yes

Mr. Michael Berk - Yes

Mr. John Greenbaum - Absent

Mrs. Denise MacIvor - Yes

Mr. Christopher Morgan - Yes

Yes – 6, No – 1, Abstentions – 0, Absent - 2

Boiling Springs High School Gymnasium Floor

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the following:

The Board authorized the Administration to proceed with the naming of the Boiling Springs High School basketball court floor, in front of the Boiling Springs High School players' bench and on the floor in front of the student section of the court. The naming would be "Coach Dieter Court" in both locations. Cost of the naming would be approximately \$1,600. All funds for the cost of the naming of the court will be paid by a group of BSHS Boys' Basketball Alumni, with the lead representative of this group being Dr. Chad Jumper. The Board further authorizes the Administration to work with Dr. Jumper to coordinate the monetary donation of funds to cover the cost. **The motion passed unanimously.**

Request for Qualifications for Energy Performance contracting Services (ESCO)

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approves the Request for Proposals for Qualifications for Energy Performance Contracting Services. **The motion passed unanimously.**

PLANNING/DISCUSSION: Regular Board Meeting – 6/17/19 – For approval on 6/17/19

The Board reviewed the following items.

a. Final Adoption of the 2019-2020 Budget

b. Capital Reserve Transfer

c. Proposal for School Solicitor Services - 2019-2020 School Year

d. Yellow Breeches Ambulance Services Contract - 2019 Football Games

e. Infinite Visions Tyler Technologies - Business Software

That the Board approves to contract with Infinite Visions Tyler Technologies business software, with a conversion date of January 1, 2020 and a six month transition process.

f. PrimeroEdge Software - School Nutrition Database

That the Board approves to contract with PrimeroEdge software for the district's school nutrition database, including point of sale, online parent portal for payment and free/reduced lunch application, as well as an administrative central office license. This system would be in place of NutriKids and My School Bucks.

g. Lead Water Testing

h. Policies - First Reading

- Policy #210.2 - Use of Sunscreen and Use of Sun Protection Clothing - New Policy
- Policy #336.1 - Military Leave - New Policy
- Policy #719 - Unmanned Aircraft Systems - Unmanned Aircraft Vehicles - Drones - New Policy

i. Special Education - River Rock Contract - 2019-2020

j. Special Education - The Meadows Letter of Agreement

k. Special Education - New Story - Tuition Agreement - 2019 Extended School Year

l. Personnel - Job Descriptions

- Department Chair/Team Leaders
- Emotional Support Teacher - Rice

m. Personnel - Extra Duty - Athletics - Resignations

- Katherine Suwala - Jr. High Head Track Coach
- Payge Emler - Head Jr. High Volleyball Coach
- Lauren Bozart - Assist. Girls' Basketball Coach

n. Personnel - Extra Duty - Athletics - Employment

- Katherine Suwala - Head Jr. High Cross Country Coach
- Deanna Petula - Assist. Jr. High Cross Country Coach
- Michael Morret - Head Jr. High Volleyball Coach
- John Hollen - Assist. Jr. High Volleyball Coach
- Kristi Larsen - JV Girls' Basketball Coach

o. Personnel - Extra Duty - Employment - Department Chairs/Team Leaders for 2019-2020

Salary: \$2,650/per chair/team leader

p. Personnel - Extra Duty - Employment - Detention Monitors for 2019-2020

\$21.96/hr.

Amanda Doebler
Kristi Elder
Michael Freese
David Shields
Christopher Storrick
Stephen Lockhart
Carrie Miller

q. Personnel - Extra Duty - Employment - Homework Club

r. Personnel - Extra Duty - Employment - Summer Academy and Kindergarten Academy

Summer Academy - \$40.00/hr.

Rebecca Carney
Lauren Cross
Debbie Harris
Kelly Klacik
Shannon Miller
Jenny Sheriff

Pre-K Academy - @ \$40.00/hr

Director - Jeanne Predmore
Megan Beecher

Melissa Vincent

Paraprofessionals with Pre-K Academy

Dee Najdek- Paid at her hourly rate - 2018-2019

Allison Samella - Paid at her hourly rate - 2018-2019

s. Personnel - Employment - Extra Duty - Co-Curriculars for 2019-2020

t. Personnel - Amendment to the Administrative Compensation Plan

That the Board amends Section 4.2 (Health Insurance) of the Administrative Compensation Plan as per the attached. All other provisions of the Plan shall remain the same.

u. Personnel - Amendment to the Support Staff Employee Compensation and Benefits Plan

That the Board amends the Insurance Coverages section of the Support Staff Employee Compensation and Benefits Plan as per the attached. All other provisions of the Plan shall remain the same.

v. Personnel - Master's Degree

That the Board approves Thomas Steele to enroll in a Master of Educational Technology program, beginning with the Fall of 2019, and in accordance with the Administrative Compensation Plan for July 1, 2017 through June 30, 2020.*

*Reimbursement of courses will begin in Winter of 2020, as Mr. Steele will have reached his one year of employment with the district at that time.

w. Personnel - Approval of Coursework

That the Board approves the coursework for Dr. Matthew Strine, Superintendent.

CITIZENS PARTICIATION – None

ADVISORY COMMITTEE REPORTS

Cumberland-Perry AVTS – Mr. Berk

-No Report – Met on Tuesday and not enough for a quorum. Will meet later in June.

PSBA Legislative Representative – Mr. Still

Mr. Still will forward link regarding contacting local representative about charter school funding.

South Middleton Township – Mr. Berk

-No Report

South Middleton Park & Recreation – Mr. Greenbaum

-No Report

Bubbler Foundation

Mrs. Meikrantz reported that that the Foundation has not met since the previous Board meeting. However, funds approved to sponsor the picnic at the end of the year for staff.

ANNOUNCEMENTS/INFORMATION ITEMS

-Enrollment Report

-Board Meeting Calendar

-For 6/17/19 – Executive Session – Update on Safety & Security – As required by law.

Directors' Discussion

Mr. Draper thanks the administration and the PA State Police for the positive police presence. Mr. Still reminded everyone of the required Executive Session on Safety, in accordance with Act 44. Mr., Berk thanked administration, board and staff for their participation in commencement. Mrs. MacIvor spoke about the insurance renewals.

FOR THE RECORD

Mr. Berk announced that the Board will meet in Executive Session for personnel matters after adjournment of the regular meeting.

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. Adjourned: 8:29 PM.

Respectfully Submitted,

Beth Scott
Board Recording Secretary