

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
June 17, 2019**

The South Middleton Board of School Directors met on June 17, 2019, in the Board Room. The President, Mr. Berk, called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan

**Administrative Staff**

Dr. Matthew Strine, Superintendent

Nicole Weber, Director of Business & Operations

Zachary Gump, Director of Buildings/Grounds/Security

**Student Representatives**

Nicholas O'Brien - Absent

Eric Gessaman

**Visitors**

See attachment to the minutes.

**Recording Secretary**

Beth Scott

**Solicitor**

Gareth Pahowka - Absent

**INTRODUCTIONS AND RECOGNITION - None**

**CITIZENS PARTICIPATION**

Mr. Otto commented on the possibility of reinstating driver's education within the District.

**ACCEPTANCE OF MINUTES**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes of the following meetings:

-6/3/19 – Planning/Regular Board Meeting

**The motion passed unanimously.**

**FINANCIAL REPORT**

**May 2019**

**Financial Reports**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 58529 to 58587 in the amount of \$581,074.06 and Direct Deposits 50444 to 50455 in the amount of \$4,385.91 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 16123 to 16137 in the amount of \$10,190.39 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks 7153 to 7156 in the amount of \$145.79 as represented in the attached summary.

The Board approved payment of Trust Fund bills represented by check 16122 in the amount of \$500.00 as represented in the attached summary.

The Board approved payment of Visa represented by transaction #Visa8323 to #Visa8396 in the amount of \$10,449.37 as represented in the attached summary.

The Board approved the May Treasurer Report.

The Board approved the May Financial Report

**The motion passed unanimously.**

**REPORTS OF THE SUPERINTENDENT, DIRECTOR OF CURRICULUM & INSTRUCTION, INTERIM BUSINESS MANAGER AND STUDENT REPRESENTATIVES**

Dr. Strine, Superintendent, updated the Board on the progress in hiring teaching candidates and hiring a Supervisor of Human Resources.

Nicole Weber, Director of Business/Operations, provided information on reviewing and updating bussing routes for next year and working on bus conduct/behavior for the upcoming school year.

**NOTICES AND COMMUNICATIONS**

Dr. Strine read a thank you note from Nicolas O'Brien, former student board representative, about his experience serving as the student representative.

**BOARD REPORTS - None**

**NEW BUSINESS**

**Approval of Agenda**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, to approve the agenda of June 17, 2019, as presented. **The motion passed unanimously.**

**Final Adoption of the 2019-2020 Budget**

Mr. Bear made a motion, seconded by Mr. Still, that the following resolution be approved:

**NOW BE IT RESOLVED THAT** the Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2019, as more fully set forth in PDE Form 2028 which is presented at this meeting:

Further, that said Board of School Directors hereby authorizes the expenditure of \$37,502,590 for the school fiscal year July 1, 2019, through June 30, 2020, and more particularly and fully detailed in the annual budget as foresaid; and Further, that said Board of School Directors does hereby levy a real estate tax of 10.8182 Mills of the assessed valuation (\$1.08182 per \$100 of assessed value) on all real estate within the South Middleton School District, pursuant to the authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned Income Tax – 1.1%; and (3) Local Services Tax - \$5.00.

That said proposed taxes as levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

Further, that said Board of School Directors approves the attached resolution implementing the Homestead and Farmstead Exclusion for the 2019-2020 Fiscal Year in accordance with Act 1 of Special Session of 2006.

**On a roll call vote, the resolution to adopt the 2019-2020 budget was unanimously approved.**

**Capital Reserve Transfer**

Mr. Greenbaum made a motion, seconded by Mr. Still, that the Board approves the Capital Reserve transfer in the amount of \$763,389 for the 2019-2020 school year. **The motion passed unanimously.**

**School Solicitor Services – 2019-2020 School Year**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board appoints Stock & Leader, LLP, with Mr. Gareth Pohawka as principal counselor, to serve as the South Middleton School District's Solicitor for the 2019-2020 school year. **The motion passed unanimously.**

## **Board Meeting Minutes, 06/17/19, Page 4**

Mr. Bear made a motion, seconded by Mr. Greenbaum, that the Board approves the following items in a block motion:

### **Yellow Breeches Ambulance Services Contract - 2019 Football Games**

The Board approved the agreement between the Yellow Breeches EMS and the South Middleton School District to provide ambulance services for the 2019 BSHS football games.

### **Infinite Visions Tyler Technologies - Business Software**

The Board approved to contract with Infinite Visions Tyler Technologies business software, with a conversion date of January 1, 2020 and a six-month transition process.

### **PrimeroEdge Software - School Nutrition Database**

The Board approved to contract with PrimeroEdge software for the district's school nutrition database, including point of sale, online parent portal for payment and free/reduced lunch application, as well as an administrative central office license. This system would be in place of NutriKids and My School Bucks.

### **Lead Water Testing**

The Board authorized the Administration to proceed with lead water testing for the 2019-2020 school year, in accordance EPA guidelines with sampling amounts determined by the District.

### **Disposal of Equipment**

The Board approved the disposal of kitchen equipment in accordance with Policy #711. All items will be submitted to public auction.

### **Policies - First Reading**

The Board approved the First Reading of the following policies:

Policy #210 - Use of Medication (Revised)

Policy #336.1 - Military Leave (New policy)

Policy #719 - Unmanned Aircraft Systems - Unmanned Aircraft Vehicles - Drones (New policy)

### **River Rock Contract - 2019-2020**

The Board approved the 2019-2020 contract between South Middleton School District and River Rock Academy.

### **New Story - ESY 2019**

The Board approved the contract with New Story to provide Extended School Year services for the Summer of 2019 for one (1) student.

### **The Meadows - Letter of Agreement**

The Board approved the letter of agreement between South Middleton School District and The Meadows to provide educational services offered by a PA Certified teacher to any SMSD student placed at The Meadows, during the 2019-2020 school year.

### **Personnel - Job Descriptions**

The Board approved the following job descriptions:

- Department Chair/Team Leaders
- Emotional Support Teacher

### **Personnel - Professional - Resignations**

The Board accepted the resignation of the follow professional personnel:

Nikki Flemmens, from the position of full-time Kindergarten teacher at W.G. Rice Elementary School, effective June 30, 2019.

## **Board Meeting Minutes, 06/17/19, Page 5**

Debbie Harris, from the position of 2nd grade teacher at W.G. Rice Elementary School, for the purpose of retirement, effective July 2, 2019.

### **Personnel - Extra Duty - Athletics - Resignations**

The Board accepted the resignations of the following extra duty, athletic coaches:

- Katherine Suwala - Jr. High Head Track Coach
- Payge Emllet - Head Jr. High Volleyball Coach
- Lauren Bozart - Assist. Girls' Basketball Coach
- Kurt Uhler - Head JV Football Coach (will continue as a volunteer coach)

**The motion passed unanimously.**

### **Personnel – Extra Duty – Athletics – Employment – 2019-2020**

Mr. Still made a motion, seconded by Mr. Bear, that the Board approves the extra duty athletics positions for the 2019-2020 school year. **The motion passed unanimously.**

### **Personnel – Extra Duty – Employment – Department Chairs/Team Leaders – 2019-2020**

Mrs. Meikrantz made a motion, seconded by Mr. Morgan, that the Board approves the department chair/team leader positions for the 2019-2020 school year. **The motion passed unanimously.**

### **Personnel – Extra Duty – Employment – Detention Monitors – 2019-2020**

Mr. Bear made a motion, seconded by Mr. Morgan, at the Board approves the following detention monitors for the 2019-2020 school year @ \$21.96/hr.

#### **BSHS**

Doebler, Amanda  
Elder, Kristi  
Freese, Michael  
Lockhart, Stephen  
Miller, Carrie  
Shields, David  
Storrick, Christopher

#### **YBMS**

Doland, Angela  
Kline, Kristine  
Reutter, Susan

**The motion passed unanimously.**

### **Personnel – Extra Duty – Homework Club Advisors – (YBMS) – 2019-2020**

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the following YBMS Homework Club Advisors for the 2019-2020 school year @ \$40.00/hr.

Dayhoff, Kara  
Deitch, Brandon  
Julius, Marilyn

**The motion passed unanimously.**

## **Board Meeting Minutes, 06/17/19, Page 6**

Mrs. Knavel made a motion, seconded by Mr. Still, that the Board approves the following items in a block motion:

### **Personnel - Extra Duty - Employment - Mentor Teachers - 2019-2020**

The Board approved mentor teachers for the 2019-2020 school year.

### **Personnel - Extra Duty - Employment - Summer Academy & Kindergarten Academy - Summer 2019**

The Board employed the following extra duty positions for the Summer Academy and Kindergarten Academy for the Summer of 2019 @ \$40.00/hr.

#### **Summer Academy - \$40.00/hr.**

Rebecca Carney

Lauren Cross

Debbie Harris

Kelly Klacik

Shannon Miller

Jenny Sheriff

#### **Pre-K Academy - @ \$40.00/hr**

Director - Jeanne Predmore

Megan Beecher

Melissa Vincent

Paraprofessionals with Pre-K Academy

Dee Najdek - Paid at her hourly rate - 2018-2019

Allison Samella - Paid at her hourly rate - 2018-2019

### **Personnel - Employment - Professional**

The Board employed the following professional staff for the 2019-2020 school year:

Name: Stacy J. Sanders

Position: Full-Time Emotional Support Teacher - Rice

Salary: Bachelor's, Step 6 - \$51,765

Starting Date: Beginning of the 2019-2020 School Year

### **Personnel - Employment - Classified**

The Board employed the following classified personnel:

Name: Theresa M. Hunsecker

Position: Accounting Specialist

Salary: \$26.56/hr. - 251 days/yr., 7.5 hrs/day

Starting Date: June 18, 2019

### **Personnel - Amendment to the Administrative Compensation Plan**

The Board amended Section 4.2 (Health Insurance) of the Administrative Compensation Plan as per the attached. All other provisions of the Plan shall remain the same.

### **Personnel - Amendment to the Support Staff Employee Compensation and Benefits Plan**

The Board amended the Insurance Coverage section of the Support Staff Employee Compensation and Benefits Plan as per the attached. All other provisions of the Plan shall remain the same.

### **Personnel - Master's Degree**

The Board approved Thomas Steele to enroll in a Master of Educational Technology Program, beginning with the Fall of 2019 and in accordance with the Administrative Compensation Plan for July 1, 2017 through June 30, 2020. Reimbursement of courses will begin in January 2020, as he will have reached his one year of employment with the District at that time.

**Board Treasurer**

Beginning July 1, 2019, the Board appointed Theresa M. Hunsecker as Board Treasurer, from July 1, 2019, through June 30, 2020.

**Board Secretary**

Effective July 1, 2019, Nicole Weber, Director of Business and Operations will assume the duties of Board Secretary, and as outlined in her employment contract.

**Recording Secretary**

Effective June 30, 2019, Beth Scott will no longer serve as Recording Secretary.

**CITIZENS PARTICIPATION**

Mark Maurer spoke in regards to the Drivers' Education program and that the last year it was a course within the District was the 2011-2012 school year. He also commented that the co-curricular, extra duty contracts would be discussed on a yearly basis as outlined in the SMEA agreement.

**ANNOUNCEMENTS/INFORMATION ITEMS**

**a. Board Calendar**

**July 2019**

Regular Board Meeting - 7/15/19 (if needed)

**August 2019**

Community Relations Committee - 8/5/19 - 6:00 PM

Planning/Regular Board Meeting - 8/5/19 - 7:00 PM

Athletic & Student Activities Committee - 8/8/19 - 7:00 PM

Safety & Security Committee - 8/12 19/ - 7:00 PM

Facilities Committee - 8/19/19 - 6:00 PM

Regular Board Meeting - 8/19/19 - 6:00 PM

Curriculum & Instruction Committee - 8/26/19 - 6:00 PM

**b. Voluntary Transfers**

Marisa Elliot - From BSHS Health/PE to Rice Health/PE (Replacing Robert Waynick)

Kristina Roher - From YBMS Health/PE to BSHS Health/PE (Replacing Marisa Elliot)

**c. Confirmation - Plans to Return to Position - Erin Edmonds**

**DIRECTORS' DISCUSSION**

Mrs. Meikrantz commented about the bins located in the school parking lot areas that monies received for the Bubbler Foundation (Educational),

Mr. Still thanked Mr. Maurer for the SMEA's assistance in working with the co-curricular activities.

Mrs. MacIvor commented on a review of the budget process. Discussion will be held at the July meeting.

Mr. Draper spoke about the possibility of increased enrollments due to new building developments in the township and the legislature possibly passing flexible instructional days for snow make-up days. He thanked Nicole Weber for her work on the 2019-2020 budget and transportation problems.

**FOR THE RECORD**

Mr. Berk announced that the Board met in Executive Session prior to the meeting this evening in regards to a personnel matter. The Board will meet in Executive Session upon adjournment this evening for a personnel matter and for the required Executive Session, mandated by law, regarding safety and security

**ADJOURNMENT**

Mr. Bear made a motion that the meeting adjourn. The meeting adjourned at 8:10 p.m.

Respectfully Submitted,

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Beth Scott  
Recording Secretary