

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
February 5, 2018**

The South Middleton Board of School Directors met on February 5, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Randy Varner, called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. John Greenbaum  
Mrs. Denise MacIvor  
Mr. Christopher Morgan  
Mr. Randy Varner

Mr. Michael Berk  
Mrs. Stacey Knavel  
Mrs. Elizabeth Meikrantz  
Mr. Jonathan Still

**Administrative Staff**

Mr. Bruce Deveney, Acting Superintendent  
Mrs. Janette Fulton, Director of Spec. Ed.  
Dr. Jesse White, Principal YBMS

Dr. Joseph Mancuso, Asst. Super.  
Mrs. Trisha Reed, Principal - IFES

**Student Representatives**

Elaina Clancy  
Nicholas O'Brien

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Powhawka

**INTRODUCTIONS AND RECOGNITION**

The Capital Area Science and Engineering Fair winners from Iron Forge Elementary School and Yellow Breeches Middle School were introduced and recognized. Each student informed the Board and the public about their science fair project. The students are:

- Kathryn Metz – Iron Forge Elementary School
- Alexa Jones – Yellow Breeches Middle School

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mr. Berk made a motion, seconded by Mrs. Knavel, that the Board approves the minutes of the following meeting:

- Regular Board Meeting – January 22, 2018
- Special Meeting – January 25, 2018

**The motion passed unanimously.**

**FINANCIAL REPORT**

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the following:

The Board approved payment of General Fund bills represented by checks 56262 to 56344 in the amount of \$217,935.82, and Direct Deposits represented by #50191 in the amount of \$2,600.00 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks 20541 to 20612 in the amount of 16,671.30 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 15747 to 15755 in the amount of \$5,157.10 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks 7048 to 7049 in the amount of \$85,541.70 as represented in the attached summary.

- Mr. Steven Bear - Yes**
- Mr. John Greenbaum - Yes**
- Mrs. Denise MacIvor - Abstained**
- Mr. Christopher Morgan - Yes**
- Mr. Randy Varner - Abstained**

- Mr. Michael Berk - Yes**
- Mrs. Stacey Knavel - Yes**
- Mrs. Elizabeth Meikrantz - Yes**
- Mr. Jonathan Still - Yes**

**The motion passed as follows:**

**Yes – 7, No – 0, Absent – 0, Abstention – 2**

**REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES**

**NOTICES AND COMMUNICATIONS - None**

**TOPIC OF DISCUSSION - None**

**Committee Reports – None**

## NEW BUSINESS

### Approval of Agenda

Mr. Berk made a motion, seconded by Mrs. Knavel, that the Board approves the agenda of January 22, 2018, with all corrections as indicated. **The motion passed unanimously.**

### 2016-2017 Audit

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board accepts the 2016-2017 audit as presented. **The motion passed as follows:**

**Mr. Steven Bear - Yes**

**Mr. John Greenbaum - Yes**

**Mrs. Denise MacIvor - Abstained**

**Mr. Christopher Morgan - Yes**

**Mr. Randy Varner - Yes**

**Mr. Michael Berk - Yes**

**Mrs. Stacey Knavel - Yes**

**Mrs. Elizabeth Meikrantz - Yes**

**Mr. Jonathan Still - Yes**

**The motion passed as follows:**

**Yes – 8, No – 0, Absent – 0, Abstention – 1**

### Cumberland-Perry Vo-Tech Budget – 2018-2019

Mr. Berk made a motion, seconded by Mrs. Meikrantz, that the Board approves the budget for the Cumberland-Perry Vocational Technical School in the amount of \$8,399,048 for the fiscal year of 2018-2019 and agrees to its share of \$370,098 as set forth in the Articles of Agreement. **The motion passed unanimously.**

### Policies – First Reading

Policy #005 – Local Board Procedures

Policy #113 – Special Education

Policy #113.2 – Positive Behavior Support

Policy #113.3 – Screening & Evaluations for Students with Disabilities

Policy #201 – Admission of Students

The Board reviewed the policies and made changes. No action was taken on these policies.

Mr. Bear made a motion, seconded by Mr. Still, that the Board approves the following in a block motion:

#### **Personnel - Professional - Good Cause Leave of Absence - Debra Harris**

The Board approved the request of Debra Harris, Elementary teacher at W.G. Rice Elementary School, for a Good Cause Leave of Absence from 1/27/18 through the end of the end of July 2018, under the Article VII, Section D, of the Articles of Agreement between South Middleton School District and the South Middleton Education Association, July 1, 2012 through June 30, 2015.

#### **Personnel - Professional - Extension of Employment**

The Board approved to extend the employment of the following long-term substitute teacher to the end of the 2017-2018 school year.

Name: Heather Miller

Position: Long-Term Substitute Teacher (Second Grade) (replacing Debra Harris)

Salary: \$45,161, Bachelor's, Step 1 (pro-rated)  
Certification: Elementary - Pre-K - 4

**Personnel - Professional - Extra Duty - Mentor Teacher**

The Board approved the following mentor teacher extra duty contract:  
Susan Stahl to continue as a mentor teacher for Heather Miller.  
\$515/yr.

**Personnel - Professional - Childrearing Leave**

The Board approved the request for a childrearing leave of absence for Elizabeth Sheaffer, special education teacher at Boiling Springs High School, from approximately March 1, 2018, through the end of the 2017-2018 school year. Elizabeth will return at the beginning of the 2018-2019 school year.

**Personnel - Professional - Employment - Long-Term Substitute Teacher**

The Board approved the employment of the following long-term substitute teacher:  
Name: Diana Papa  
Position: Long-Term Special Education Teacher - BSHS (Replacing Elizabeth Sheaffer)  
- From approximately 3/1/18 - through end of the 2017-2018 school year  
Certification: Emergency Certified  
Salary: \$45,161, Bachelor's, Step 1 (pro-rated)

**Personnel - Classified - Employment - Substitute Custodian**

The Board approved adding the following personnel to the substitute custodial list:  
Name: Ryan Barrick  
Position: Substitute Custodian  
Salary: \$11.29/hr.

**Personnel - Classified - Retirement**

The Board accepted the resignation for the purpose of retirement of Pamela Merlie, classroom aide at W.G. Rice Elementary School, effective January 29, 2018.

**The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Greenbaum, that the Administration recommends the Board terminates the employment of Vonnie Sheriff, full-time custodian, effective January 22, 2018, for the reasons in the Statement of Charges. It is noted Ms. Sheriff had a hearing before a committee of the Board on January 10, 2018, and the Committee recommends that the Board uphold the Administration's recommendation for termination. **On a roll-call vote, the motion passed unanimously.**

**CITIZENS PARTICIATION**

Mr. Clepper commented and complimented the approval of a good cause leave for a teacher.

**ANNOUNCEMENTS/INFORMATION ITEMS**

- Enrollment Report
- Tenure: Anne Hoffman and Caitlin Miletto

**ADJOURNMENT**

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary